

MINUTES FOR THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
TUESDAY APRIL 22, 2025 AT 7:00PM
4205 MAIN ST, BROWN CITY/CITY HALL COMMUNITY ROOM
[810-346-2325] EMAIL: browncty@greatlakes.net

PRESENT: Tara Owens, Louie Martus, Roger Burgess, Angel Kreiner, Ross Mclvor, Ray Dupie, Paul Farmer/Summer Rec (sub-Jody Richardson-sub for Matt Taepke).

QUORUM PRESENT: YES. 7 out of 7 members present.

ABSENT: NONE

GUESTS: Julie Miller/Mayor, City Manager Charles Bennett, Jared McPhail(left at 8:10), Kevin Miller.

Meeting called to order at 7:00PM by Chair Tara Owens.

CORRECTION AND APPROVAL OF MINUTES:

- 1. REGULAR MEETING ON MARCH 31ST, 2025 (*****moved from Tuesday March 25th, 2025*****)**

MOTION BY Ross Mclvor , **SECOND BY** Angel Kreiner to approve minutes from March 31, 2025 as written. **MOTION CARRIED.**

2. WORKING MEETING: April 12th, 2025 at Park

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Discussion on why dumpsters were so full. Manager stated that he told Sexton from Cemetery that spring clean up from the cemetery could be put in the parks dumpsters.

Tara stated that she reached out to NHS to have picnic tables moved throughout the park.

PAY BILLS:

MOTION BY Roger Burgess **SECOND BY** Paul Farmer to pay the bills as presented. See Attached. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Signs for rules: Quote from Laser Impressions attached. Five signs were approved to be purchased at \$59.99 each. Will be sent to City Council on April 28th, 2025 for approval.
2. Summer Recreation donation: Donating \$1,000.00 to park with condition that the money be used to fix dugouts only. Will be sent to council also.
3. Summer Rec: Little League has paid their insurance per Liebler Insurance.
4. Summer Rec: Discussion on permanent fencing on fields 1, 2 and 3 and temporary fencing on fields 4 and 5. Much discussion on this project. Neil Kohler met with a few members to show estimated areas for fencing. Steve Kohler purchased the fence and plans on donating it. Steve is also donating a professional fencing company, all the labor costs to put the fences in. If company should strike any tiles in park, fencing company would be responsible for fixing the area. Fields 6 and 7 no new fencing.

MOVED BY Louis Martus, **SECOND BY** Paul Farmer to request council approve the permanent fencing project for fields 1, 2 and 3 and removable fencing/not permanent fencing for fields 4 and 5, with Steve Kohler providing the professional fencing company and the funds to pay for the project and any repairs if damages occur to tile or park if needed. **Roll Call:** Burgess-Yes, Dupie-Yes, Martus-Yes, Owens-No, Farmer-Yes, McIvor-Yes, Kreiner-No. 5 Yes, 2 No, 0 Absent, 0 abstaining. **Motion carried.**

PERSONAL APPEARANCES:

Jared McPhail: Stated that Chamber was having their auction on Saturday April 28th, 2025 at fire hall/90 lots available. Stated that Chamber submitted a grant to resurface basketball Court at Park. Stated that Rotary is requesting that a concrete floor be approved for the 40x80 (in previous minutes it is stated that the building is 60x80, with actual building being 40x80) building that has been built at the park to use in place of renting a tent each year. The concrete floor would be 46x83. Jared stated that Mid Michigan Materials donated 21AA for this project. Jared also Requested to allow alcohol in park for Brown City Days Festival under Rotary liquor license. Manager stated that Chief McKibben would attend a Rotary meeting to approve this.

MOVED BY Roger Burgess, **SECOND BY** Ray Dupie to approve concrete floor for new building that was built by Rotary Club, concrete will be 46x83. **MOTION CARRIED.**

MOVED BY Louis Martus **SECOND BY** Angel Kreiner to allow 'Beer tent'/Rotary Club to serve alcohol during Brown City Days Festival June 5th, 6th, 7th, 8th of 2025 under their liquor license. **MOTION CARRIED.**

Louis Martus stated that Eastern Michigan Tractor Pulling Association sent information with him to request that a concrete 'scale' be put in at the same time as the concrete floor. The concrete scale would be located near the starting point of the tractor pull area/south west corner of track and be 10x24 and 7 inches thick. Martus stated that the groups (Rotary and tractor associations) were working together with 2 separate concrete companies. Martus stated that the EMTPA would be donating \$250.00 to the park.

MOTION BY Louis Martus **SECOND BY** Ross McIvor to allow the concrete scale to be put in the park near the south west corner of the tractor pulling track with dimensions of 10x24/7inches thick. Tara Owens opposed. **MOTION CARRIED.**

PUBLIC QUESTIONS AND COMMENTS: NONE.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE

REPORTS AND RECOMMENDATIONS:

1. **CURRENT BALANCE:** Checking-\$48,356.04 Savings/Pool Pavilion-\$7,734.38, Fitness Court-\$10,900.09, Fitness Court CD-\$4,204.35.
2. **NEXT REGULAR MEETING:** May 27th, 2025 AT 7:00PM.
3. **NEXT WORKING MEETING:** None scheduled.

COMMITTEE REPORTS:

1. Athletic fields and Batting cages: Discussed above.
2. Driveways and Parking Lots: Louis Martus stated that he would be inquiring about gravel donations again this year. He also stated that Burnside was tentatively donating \$1,800.00 to the pool pavilion. Stated that they have not met to approve officially in a meeting. Stated that he was challenging everyone to get donations for the park.
3. Playground equipment, Courts and Trails: Ray Dupie stated that he would take his tractor up and fill in around base of play scape to make area safer.

4. Building maintenance:

***Brick Bathrooms: Discussion on fixing water line due to area not being turned off in fall of 2024.

MOTION BY Ray Dupie, **SECOND BY** Ross McIvor to get the Rotary/brick bathrooms fixed by DPW. **MOTION CARRIED.**

***North pavilion: Need doors locked open.

***South pavilion: Need tables out and cleaned.

***Cade Rd/Pool Pavilion: Need fund raisers to complete project. Discussion on Money currently in accounts and electric for pavilion. With \$1,800.00 from Burnside Township and funds in accounts board agreed to start electric project inside pool pavilion.

MOTION BY Ross McIvor, **SECOND BY** Angel Kreiner to approve the \$13,686.27 bid for the electric project inside pool pavilion, with an extra \$2,000.00 if needed. **MOTION CARRIED.**

***Porta-lets. Carl's septic has been hired to provide 4 porta-lets for the summer 2025. Manager stated that they should be in park this week and placement for them, One near North pavilion, one near play scape, one near horseshoe pits and one on northwest corner across from new building.

5. Events and Entertainment: Owens requested updated calendar from city hall for South pavilion rentals.

6. Park and Recreation grants: Grant submitted to SCCF for trash cans. Request for picnic tables be added to grant request if possible. Pictures of garbage cans were passed around. Board chose one that is \$479.95/same as one located in front of city hall. **MOTION BY** Angel Kreiner **SECOND BY** Ross McIvor to have this garbage can included with the grant request and picnic tables similar to one in beehive area. Ray Dupie opposed. **MOTION CARRIED.**
7. City Manager: 1. Rapid Lawn Care notified of contract approval. 2. Conversation on fitness court. Manager stated that the grant was unattainable and that the money would be used to purchase 12 pieces of equipment with the money that has been raised. Manager mentioned a dip station, elliptical, push up bar, bicycle, row station, lat pull down, double chest press, sit up bench and chin up bar. 3. Work order on water spigot/across from Field 4/was given to DPW and they are waiting for drier weather to complete project to cause the least mess possible.

PETITIONS AND COMMUNICATIONS: NONE.

NEW BUSINESS:

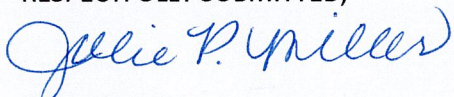
PUBLIC QUESTIONS AND COMMENTS: NONE.

BOARD QUESTIONS AND COMMENTS: Clarification that Jared turning in grant for Basketball court. Manager looking at Tennis Courts to place fitness equipment.

ADJOURMENT:

MOTION BY Ross McIvor **SECOND BY** Ray Dupie to adjourn meeting at 8:49PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,



JULIE MILLER