

BROWN CITY COUNCIL PROCEEDINGS

February 4, 2026

City Hall, 4205 Main St. Brown City

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Mark Vaerten, Robert Jacobson, Ross Mclvor, Eugene Navock, City Clerk Sara Muxlow, City Manager Kyle Harris.

ABSENT:

Neil Kohler

GUESTS:

Lt. Perez BCPD, Officer Childs BCPD, Angel Kreiner, John Kreiner, Becky Vislosky, Mike Vislosky, Bill Muxlow, Kevin Miller, Denise Jones, Chris Lee.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: Additions to New Business. 3. Resolution 26-02 Park Millage renewal. 4. Bill Muxlow Planning Commission Resignation. 5. Eldorado quote.

CORRECTIONS & APPROVAL OF MINUTES: Approval of Regular Meeting Minutes from January 26, 2026

Motion by CM Navock, Second by CM Mclvor, to approve the Regular Meeting Minutes from January 26, 2026 as written. MOTION CARRIED

COMMUNICATIONS: March Board of Review will be coming out in the paper soon.

PAY BILLS:

Motion by CM P. Jacobson, Second by CM Vaerten, to pay the bills as presented in the following funds:

General- 2,999.29 (13040-13048)

Sanitary Sewer- 10,998.40 (4454-4455)

Water- 1,383.73 (4175-4177)

Equipment- 494.98 (2029-2031)

MOTION CARRIED.

POLICE REPORT: Lt. Perez- The month of January was busy with 48 citations. Officers are going to be staggering shifts to cover for monitoring streets to keep them clear for snow removal. Read and presented a commendation letter to Officer Luke Childs for going above and beyond. January 28, 2026, administered aid to a resident without hesitation. His dedication and professionalism are greatly appreciated.

PERMITS: None.

PUBLIC HEARING: None.

ORDINANCES: None.

PUBLIC QUESTIONS AND COMMENTS: Denise Jones, 4288 Main St- Stated that she is on the agenda for the next council meeting. Wanted the new City Manager Harris to know about the signatures that had been previously collected for citizens not wanting the smart water meters. She added a few health conditions that have been reported by smart phones or meters. Mayor Miller added that residents may ask for an analog meter if they do not want a smart meter.

OLD BUSINESS: None.

NEW BUSINESS:

1. Resolution 26-01- A Resolution to Formally Adopt Guidelines for Poverty Exemption for Property Taxes. This is an annual Resolution that the council approves at the request of the assessor. Motion by CM P. Jacobson, Second by CM Vaerten to adopt Resolution 26-01, A Resolution to Formally Adopt Guidelines for Poverty Exemptions for Property Taxes.
ROLL CALL VOTE: CM P. Jacobson- Yes CM B. Jacobson- Yes CM Mclvor- Yes CM Navock- Yes CM Vaerten- Yes
5- Yeas 0- Nays 1- Absent 0- Abstaining MOTION CARRIED
2. Fire Authority Water Agreement- City Manager Harris has been working with attorneys and the fire authority to come to an agreement for the water bill for the fire hall. The ambulance will cover 40% of the cost and in kind services that the fire department participates in should offset the remainder of the cost.
3. Resolution 26-02- A Resolution to Formally Approve Placing Renewal of Park Millage on Ballot. The park millage expires at the end of this year so the millage will need to be renewed on this year's ballot. The renewal will be for 1.25 mills per year for a period of 20 years. Motion by CM Mclvor, Second by CM Navock, to approve Resolution 26-02- A Resolution to Formally Approve Placing Renewal of Park Millage on Ballot in August.

ROLL CALL VOTE: CM P. Jacobson- Yes CM B. Jacobson- Yes CM McIvor- Yes CM Navock- Yes CM Vaerten- Yes

5- Yeas 0- Nays 1- Absent 0- Abstaining MOTION CARRIED

4. Bill Muxlow Resignation of the Planning Commission- He is getting a promotion at work and will not be able to attend the meetings. Motion by CM Vaerten, Second by CM B. Jacobson to accept Bill Muxlow's resignation from the Planning Commission. MOTION CARRIED
5. Eldorado Quote- A quote from Eldorado for the software for the water meters for \$1,265.00. This is a one time cost, but an annual fee for the communication with the smart meters and City Hall of almost \$9000. Council gives City Manager Harris the go ahead with the software purchase.

MANAGERS REPORT: City Manager Harris addressed a few questions that were brought to his attention about the debt service charge for the upcoming water bills. He and Stephanie are working on putting together a Q & A for council and residents. The loan is expected to take 40 years to pay off and 100% of the service charge will go towards repayment. Factoring 627 services, at \$25 per month will net \$188,000 per year however they are anticipating repayments of \$205,000-\$210,000 a year. The water fund will have to offset the cost.

Maple Valley Estates grant request for up to 1.5 million to update the infrastructure. City Manager Harris and the developers will be attending a 30 min. meeting to answer questions.

Looking to combine approximately \$1 million in projects for a grant to complete the pool pavilion at the park, the fitness equipment installation, a new police department, etc. City Manager Harris and Stephanie will be attending an online seminar for BS&A regarding the cloud based application. The City will have to plan a budget to transition the server based software to the cloud based version. It could be approximately a \$40,000 transition.

CLERK'S REPORT: None

COMMISSIONERS REPORT: Watch wording for the millages. They are very particular. The new animal shelter in Sandusky is open. It holds 17 dogs and 22 cats. Each dog has its own door to go into an outside run. It's directly across from the old shelter.

MAYOR'S REPORT: Memorial Day is coming up. There's an 80's night at the VFW hall for the Rotary on the 13th. It's a costume contest and is \$75 per person. Pancake supper is on the 11th. City Hall will be closed Monday February 16th for Presidents Day.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None.
2. Personnel (P. Jacobson)- None.
3. Streets and Sidewalks (Vaerten)- None.
4. Tax and Finance (Kohler)- None.
5. Water and Sewer (B. Jacobson)- None.
6. Police and Park (Mclvor)-Had a meeting Monday night that went over various topics. Park board also had a meeting at the end of the month. They were presented with a plaque from an antique tractor show thanking the city for allowing them to use the park.

CLOSED SESSION: None.

COUNCIL QUESTIONS AND COMMENTS: CM P. Jacobson asked Mike about how the City's salt supply is holding up, Mike stated that the supply is good and there is 1 more load they are able to get.

ADJOURNMENT:

Motion by CM B. Jacobson, Second by CM Mclvor, to Adjourn the February 4, 2026 Meeting of the City Council at 6:36 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk