

BROWN CITY COUNCIL PROCEEDINGS
September 10, 2025

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Mark Vaerten, Robert Jacobson, Ross McIvor, Neil Kohler, Eugene Navock, City Clerk Sara Muxlow, City Manager Charles Bennett.

ABSENT:

GUESTS:

BCPD LT. Perez, Angel Kreiner, Earl Parker, Tyne Kreiner, Dave VanCura, Steph Stimson, Mike Vislosky, Becky Vislosky, Ethan Workman, RaeAnn Kreiner, Kelly McClelland, Bill Muxlow, Lauren Marion, Ron Marion, Denise Jones, Dan Jones, Tara Owens, Kevin Miller, Sharon Tebo.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: Add Chris Lee's Commissioners Report.

CORRECTIONS & APPROVAL OF MINUTES:

Motion by CM Navock, Second by CM P. Jacobson, to approve minutes as written for August 27, 2025. MOTION CARRIED.

CORRECTIONS & APPROVAL OF SPECIAL MEETING MINUTES:

Motion by CM Vaerten, Second by CM Kohler to approve the Special Meeting minutes as written on August 27, 2025. MOTION CARRIED

PAY BILLS:

Motion by CM Kohler, Second by CM P. Jacobson, to pay the bills in the following funds:

General- 23,946.95 (12864-12880)

Major Streets- 143.00 (4207)

Sanitary Sewer- 1,907.86 (4408-4410)

Water- 38,823.06 (4097-4109)

Lead and Copper- 37,065.00 (188-190)

Equipment- 3,484.14 (2001-2003)

Parks- 3,313.80 (3152-3153)

MOTION CARRIED.

POLICE REPORT: Lt. Perez stated that next month he will have the last two months speed report data to share.

PERMITS: None.

PUBLIC HEARING: None.

ORDINANCES: None.

RESOLUTIONS: 25-10 Resolution- Support of a Grant to Michigan Par Plan. The Grant would be for \$4,000 to repair security fencing at the Water Tower Facility. City Manager Bennett stated that there are some areas that the fencing is not connected to the poles. This would keep the public from getting in and causing damage to the City's water supply.

Motion by CM Navock, Second by CM Vaerten to apply for Resolution of Support 25-10 for \$4000 to repair the fencing around the Water Tower Facility.

MOTION CARRIED

OLD BUSINESS:

Maple Street Storm Water- City Manager Bennett did a walk through with John Daws and he's going to give a start date soon with a week of notice so a notification letter can be sent out to residents.

DPW Truck- Has been delivered and is getting the service bed installed. Monday the paperwork will be finished. Once the service bed is installed it will be taken to get undercoated and the graphics put on. City Manager Bennett will work on getting quotes for the undercoating.

NEW BUSINESS:

City Manager Resignation- City Manager Bennett submitted his resignation letter on August 27th and has given 60 days notice per his contract. Council is looking at recruiting firms to help with finding a new City Manager. CM Kohler asked if City Manager Bennett could get some quotes for some of the firms. A Personnel Meeting is set for Monday September 22nd at 5:00 pm before the regularly scheduled Council Meeting.

PUBLIC QUESTIONS AND COMMENTS: None.

MANAGERS REPORT:

Police- Chief McKibben has informed that due to a heart condition he will be stepping away on April 1st. He would like to slowly reduce his hours while training and mentoring Marc to get him ready for the role of Chief. Further discussion will take place Monday September 22nd at 5:00 pm.

Building and Grounds- A Committee meeting is needed to discuss information learned with Jen from Senator Peters office for a grant for a new Police Station to keep the project moving forward. A meeting is set for Monday September 15th at 5:00 pm. Chuck will create the agenda.

Park Board of Directors- Due to City Managers resignation, City Council will want to appoint someone as the City's rep to the Park Board of Directors.

Michigan Class Funds- An update on the money the City has put into M-Class accounts. Retirement Fund has earned almost \$1,200 in interest.

Sewer Fund opened this year and has earned \$1,610 in interest already. They are earning at a rate of about 4.3%

Hydrant Flushing- Fall Hydrant Flushing will take place the week of September 29th and last for the entire week.

MAYOR'S REPORT:

Rotary Bump n Run is this weekend in the park at 6.

September 27th decorating for Halloween down Main St. at 9am.

Rotary is having a side by side run on October 11th

Chili Cook off on October 18th.

The School Craft show is moved to October 25th.

Halloween is on October 31st. Trunk or Treat on Main St. Set up at 3:15pm with it beginning at 4 till 5 and Trick or Treating in town from 5 till 7.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- Meeting on September 15th at 5pm.
2. Personnel (P. Jacobson)- Meeting on September 22nd at 5pm.
3. Streets and Sidewalks (Vaerten)- None
4. Tax and Finance (Kohler)- None
5. Water and Sewer (B. Jacobson)- None
6. Police and Park (Mclvor)- None

Chris Lee, County Commissioners Report- The IT person is resigning and a new IT person is needed. The County is purchasing vehicles that are needing to be replaced.

Closed Session- None

COUNCIL QUESTIONS AND COMMENTS:

CM Kohler asked about a State Shutdown on October 1st and if it would affect the City Financially. Manager Bennett stated that funding for the roads could be affected but has heard that the State is trying to get payments out early. Feels the City has enough to hold it over. CM Kohler wants to thank Chuck for his time as City Manager, and for his help as a new Council Member and for developing relationships with the community and the school.

CM Navock thanked Chuck for all he's done for the City and is sad to see him leave. Stated that Chuck has done a great job.

ADJOURNMENT:

Motion by CM P. Jacobson, Second by CM Kohler, to Adjourn the September 10, 2025 Meeting of the City Council at 6:18 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk