

**BROWN CITY COUNCIL PROCEEDINGS**  
**DECEMBER 30, 2024**

**MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.**

**PRESENT:** Mayor: Julie Miller; Councilmembers: Ross McIvor, Eugene Navock, Neil Kohler, Mark Vaerten, City Manager Charles Bennett, City Clerk Pamela Willer.

**ABSENT:** Robert Jacobson, Patricia Jacobson.

**GUESTS:** Tyne Kreiner, Mike Vislosky, Rae Ann Kreiner, Lt. Mark Perez, Tara Owens, Larry Kohler, Kathy Kohler, Dan Jones, Denise Jones, Gene Burgess.

**PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.**

**ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA: None.**

**CORRECTION & APPROVAL OF MINUTES: Motion by CM-Eugene Navock to approve the Regular Council Minutes on 12/09/24. Second by CM-Mark Vaerten. Motion Carried.**

**12/10/2024 TO 12/30/2024.**

**Following Funds: General - \$10,258.44, (12496 – 12516), Payroll - 11/27/2024 TO 12/10/24, \$26,168.16 (11404 – 11418), State of Michigan - \$.00, Includes EFT Tri-County Bank - \$5,692.68, Operating Engineers - \$109.50 (11420), Payroll – 12/11/24 TO 12/24/2024, \$29,363.86 (11421 – 11443), State of Michigan, \$2,116.10 (11444), EFT Tri-County Bank - \$5,877.40 Total Payroll 11/27/2024 TO 12/24/2024 \$55,532.02..Major Streets - \$506.25 (4188 - 4189), Local Streets – \$542.22 (4447 – 4449), Sanitary Sewer - \$2,186.21 (4324 – 4330), Water - \$4,399.71 (3945 – 3954), Arsenic \$1,487.81 (1736-1737), Storm Sewer - \$68.15 (1391), Lead & Copper – \$1,458.33 (167), Equipment - \$620.66 (1953 - 1956).**

**12/10/2024 TO 12/30/2024**

**Parks - \$3,436.55 (3104 – 3107).**

**PAY BILLS: Motion by CM- Ross McIvor to approve and pay the bills as presented. Second by CM- Neil Kohler. Motion Carried.**

**RESOLUTIONS:**

**24-18 Resolution declaring official intent to reimburse Project Expenses with Bond Proceeds and authorizing publication of notice of intent to issue Bonds.**

**Motion by CM- Eugene Navock, to declare official intent to reimburse Project Expenses with Bond Proceeds and authorizing publication of notice of intent to issue Bonds. Second by CM-Ross McIvor.**

**Motion Carried.**

**Roll Call Vore:**

**CM-Ross McIvor -Yes CM-Neil Kohler – Yes, CM-Eugene Navock – Yes, CM-Mark Vaerten Yes.**

**Absent: CM-Robert Jacobson, CM-Patricia Jacobson.**

**Yay's 4 Nay's 0 Absent 2 Abstaining 0.**

**PERSONAL APPEARANCES: None.**

**PUBLIC HEARING: None.**

**ECONOMIC DEVELOPMENT OFFICE:**

**Michigan State Housing Development Authority (MSHDA) informed Ethan that we were awarded \$35,000.00 to update the City's Master Plan.**

**The T-Mobile Grant has been submitted. If allowed the City could install Microphones and Cameras in the Community Room.**

**Meeting with EGLE to discuss the grant process, and will be submitting for reimbursement of the vehicle by the end of the year.**

**Meeting with the View Newspaper Group to discuss the future of the Brown City Banner. The Brown City Banner will be moving to the Sanilac County News.**

**MDOT held a meeting on December 10, 2024 to discuss the Road Diet Project. If anyone has questions you can find the link on the homepage of the City's Website.**

**POLICE REPORT: None.**

**DPW REPORT: Report attached.**

**COMMISSIONER'S REPORT: None.**

**PUBLIC QUESTIONS & COMMENTS:** (Anyone wishing to address the City Council concerning items not on the agenda may do so. When recognized by the Council, please state name and address for the record. Please direct all remarks to the whole City Council. The Council reserves the right to delay any action, if required, until such time as when they are fully informed on the matter.) Please note that Public Comments **None.**

**PETITIONS & COMMUNICATIONS:** **None.**

**PERMITS:** **Shed Permit was issued at 7118 Welles Street for a 8X10 Shed.**

**OLD BUSINESS:**

**Appointment of Mayor Pro Tem. Motion by CM-Neil Kohler to appoint CM-Ross McIvor as Mayor Pro Tem. Second by CM-Eugene Navock. Motion Carried.**

**COMMITTEES:**

- 1. Building & Grounds: Eugene Navock, Mark Vaerten, Robert Jacobson.**
- 2. Personnel: Patricia Jacobson, Ross McIvor, Neil Kohler.**
- 3. Streets & Sidewalks: Mark Vaerten, Eugene Navock, Neil Kohler.**
- 4. Tax & Finance: Neil Kohler, Robert Jacobson, Patricia Jacobson.**
- 5. Water & Sewer: Robert Jacobson, Ross McIvor, Patricia Jacobson.**
- 6. Police: Ross McIvor, Robert Jacobson, Mark Vaerten.**

**PERSONNEL COMMITTEE:**

**Meeting Tuesday January 14, 2025 at 6:00PM**  
**Neil Kohler, Ross McIvor, Patricia Jacobson.**

**NEW BUSINESS:**

**County Equalization Department: The City has the County print and send out the tax bills. Would Council like to continue for 2025.**

**Motion by CM-Ross McIvor to approve the County to print and send out the tax bills for 2025. Second by CM-Neil Kohler. Motion Carried.**

**BOARD OPENINGS: Planning Commission and Park & Rec Board both have openings that need to be filled.**

**Council agreed to post the positions for Planning Commission and Park & Rec Board for 30 days.**

**Christmas Eve and New Year's Eve: Would Council like to give the City Hall Staff Christmas Eve and New Year's Eve off with pay?**

**Motion by CM-Ross McIvor to give City Hall Staff Christmas Eve and New Year's Eve off with pay. Second by CM-Mark Vaerten. Motion Carried.**

**ORDINANCES: None.**

**MANAGER'S REPORT:**

**Assessing Audit:** Congratulations to City Tax Assessor Dave McArthur for getting a perfect score on the 2024 PA 660 Assessment Audit Review.

**Storm Sewer:** Letting Council know that the City has had several complaints about the drainage on Maple Street and 2<sup>nd</sup> Street. Chuck will research the best way to properly repair the drains to flow properly and get costs of the repairs.

**Marijuana Ordinance:** Mgr Chuck Bennett gave Council a copy of both marijuana ordinances, and would like Council to go through each one and let him know of any changes they would like to see. He would like to know by the next Council Meeting.

**4190 Maple Street:** The large trash pile in front of the property has been cleaned up by the owner. The City did have to write one ordinance ticket for this issue.

**City Hall- Current Holiday Hours**

12/31/24 Closed

01/01/25 Closed

**HAPPY HOLIDAYS: MGR CHUCK BENNETT WISHES OUR RESIDENTS A GREAT HOLIDAY AND HAPPY NEW YEAR.**

**MAYOR'S REPORT:**

**Would Council like to keep the meetings at 6PM or move back to 7PM.**

**Council would like to keep meetings at 6PM.**

**COMMITTEE REPORT'S:**

- 1. Building and Grounds: None.**
- 2. Personnel: None.**
- 3. Streets and Sidewalks: None.**
- 4. Tax and Finance: None.**

**5. Water and Sewer & Park: None.**

**6. Police: None.**

**ATTORNEY'S REPORT: None.**

**TREASURER'S REPORT: None.**

**CLERK'S REPORT: None.**

**GENERAL CONCERNS OF THE COUNCIL:**

**CM-Neil Kohler congratulated Mgr Chuck Bennett on passing the CPM class.**

**CM-Neil Kohler stated that Ethan Workman doing a great job on the Grants for the City.**

**Happy New Year!**

**CLOSED SESSION: None Scheduled.**

**ADJOURNMENT:**

**Motion by CM-Neil Kohler, Second by CM-Ross McIvor to Adjourn the December 30, 2024, Regular Meeting of the City Council at 6:31PM. Motion Carried.**

Respectfully Submitted,

Pamela Willer  
City Clerk