

PROCEEDINGS OF THE
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

WEDNESDAY JULY 9, 2024

4205 MAIN ST, BROWN CITY, MI 48416

Held at City Hall/Community Room

QUORUM: YES

PRESENT: Jason Fuller, Tara Owens, Troy Gilbert, Kevin Miller.

ABSENT: NONE

GUESTS: Julie Miller/Mayor, Officer Marc Perez, City Manager Chuck Bennett/left early.

Meeting called to order at 6:00PM by Co-Chair Tara Owens.

Discussion on Jamie Bird written resignation from June 11, 2025 meeting.

MOTION BY Kevin Miller SECOND BY Troy Gilbert to accept resignation from Jamie Bird.

CORRECTION AND APPROVAL OF MINUTES:

1. Regular Meeting: June 11, 2025:

MOTION BY Kevin Miller, SECOND BY Jason Fuller to approve Minutes from June 11, 2025 as corrected.
MOTION CARRIED.

2. Working Meeting: None

NEW BUSINESS:

1. Vote on new Chairperson of commission.

MOTION BY Kevin Miller SECOND BY Jason Fuller to appoint Tara Owens to Chair position for festival commission. MOTION CARRIED.

2. Vote on new Vice Chairperson of commission.

MOTION BY Tara Owens SECOND BY Jason Fuller to appoint Kevin Miller to Vice Chair position for festival commission. MOTION CARRIED.

3. Vote on new Minute taker for commission.

MOTION BY Jason Fuller SECOND BY Kevin Miller to appoint Julie Miller to take the minutes for the festival commission. MOTION CARRIED.

4. NEW BC DAYS FESTIVAL Facebook page: City Manager to dive into this arena with Facebook and question if the admin people of current page can be changed and have this under City page.

5. Thank you cards for sponsors: Julie donated cards and members signed. Julie to finish and send out.
6. DATES FOR 2026. BC DAYS FESTIVAL: June 11, 12, 13 and 14. With more dates to possibly be added for sesquicentennial. Tri County Bank to participate in events/per City Manager.

MOTION BY Jason Fuller SECOND BY Troy Gilbert to set BC DAYS FESTIVAL 2026 for June 11, 12, 13, 14. MOTION CARRIED.

MOTION BY Jason Fuller SECOND BY Kevin Miller to have an open meeting to discuss sesquicentennial on MONDAY JULY 21, 2025 AT 5:00PM IN THE COMMUNITY ROOM. MOTION CARRIED.

7. Fall Festival/Tree lighting. Discussion.

MOTION BY Tara Owens SECOND BY Troy Gilbert to have Fall Festival/Chili Cook off on OCTOBER 18, 2025 in the park AND Tree lighting on FRIDAY DECEMBER 5, 2025 on Main Street. TIMES FOR BOTH TBD. MOTION CARRIED.

PUBLIC QUESTIONS AND COMMENTS: NONE

PERSONAL APPEARANCES: NONE

PUBLIC HEARING: NONE

TREASURY REPORT: Current balance in account is \$32,566.40 as of June30, 2025. Discussion on moving money to MI CLASS. Money can be removed and put back into account at any time.

MOTION BY Kevin Miller SECOND BY Troy Gilbert to move \$30,000.00 into the MI CLASS account for festival. MOTION CARRIED.

PAY BILLS:

1. Julie will turn in bills for Radios/already approved.

MOTION BY Tara Owens, SECOND BY Jason to reimburse Julie Miller \$565.04 for items purchased currently. MOTION CARRIED.

UNFINISHED BUSINESS:

1. Speaker issue: Jason to continue to address.
2. Native amusements:

MOTION BY Kevin Miller SECOND BY Jason Fuller to have Tara sign contract with Native amusements after contacting Skerbeck. MOTION CARRIED.

3. Wolverine Fireworks: Julie to contact other company and bring information.
4. Trailer for sound equipment: tabled until school starts in September.
5. Campaign for new members: Tiffany Muxlow and Kelly McClelland.
6. New Booth/shed for commission. Check with Career center in September.
7. Park clean up: Jason Fuller rolled park/roller donated by Astec Asphalt. Kevin Miller took Nathan Muxlow his fence back for plops.

PETITIONS AND COMMUNICATIONS: NONE

NEXT MEETING: August 13, 2025

REPORTS AND RECOMMENDATIONS:

- 1. INVENTORY ALL SUPPLIES/EQUIPMENT. AUGUST**
- 2. ORGANIZE BOTH SHEDS. AUGUST.**

PUBLIC QUESTIONS AND COMMENTS: Julie stated that HALLOWEEN Trunk or Treat needed to be set.

MOTION BY Kevin Miller SECOND BY Jason Fuller to have Trunk or Treat on Main Street on FRIDAY OCTOBER 31, 2025. Set up time will start at 3:15pm to 4:00pm. Trunk or treating will be from 4:00pm to 5:00pm. Will ask council to set regular trick or treat hours from 5:00pm to 7:00pm following trunk or treat. MOTION CARRIED.

ADJOURMENT: MOTION BY Tara Owens, SECOND BY Jason Fuller to adjourn meeting at 7:53PM.
MOTION CARRIED.

RESPECTFULLY SUBMITTED,

JULIE MILLER