

**BROWN CITY COUNCIL PROCEEDINGS**  
**FEBRUARY 28, 2024**

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Robert Jacobson, Eugene Navock, Walter Robison, Stacy Biel, Pat Jacobson, Ross McIvor. City Manager Charles Bennett, City Clerk Pamela Willer.

ABSENT:

GUESTS: Officer Mark Perez, Ron Bennett.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

**CORRECTION & APPROVAL OF MINUTES:** Correction under Quest should read: Eric Burgess.

Correction under Mayor's Report: Fellowship Bible Church will be having the Easter Egg Hunt at the Park on 3/23/24.

**Motion by CM Eugene Navock, Second by CM Stacy Biel, to Approve the Minutes of the Regular Meeting of City Council, February 12, 2024, as written. Motion Carried.**

**PAY BILLS:**

**Motion by CM Pat Jacobson, Second by CM Robert Jacobson, to Pay Bills in the Following Funds: General - \$19,308.14 (11994 – 12019), Payroll - 02/07/2024 / TO 02/20/24, \$22,585.22 (11050 – 11061), Includes EFT Tri-County Bank - \$4,661.74, State of Michigan - \$1,805.56 (11062), Veterans Park - \$2,417.63 (1028 – 1029), Major Streets - \$0.00, Local Streets – \$0.00, Sanitary Sewer - \$1,913.05 (4219 – 4224), Water - \$3,174.76 (3786 - 3795), Arsenic – \$201.50 (1686), Storm Sewer - \$1,500.00 (1373), Lead & Copper - \$1,000.00 (140), Equipment - \$0.00. Motion Carried.**

**PERSONAL APPEARANCES:** None.

**POLICE REPORT:** None.

**DPW REPORT:** See Attached.

**PUBLIC HEARING: 6:05PM – Hearing on the Annual Ordinance Amendment on yearly utility rate increase. 6:07 PM Public Hearing Closed.**

**ORDINANCES: Motion by CM-Walter Robison, To amend Appendix 1 and Appendix 2 of Chapter 52 of the Brown City Code to reflect a necessary increase in the monthly Utility Fees and subsequently adjust rates annually for inflation on April 1, 2024 based on the Consumer Price Index (CPI) published by the United States Government; and adjust to the whole dollar amount. Second by CM-Eugene Navock.**

**Roll Call Vote: CM-Stacy Biel-Yes, CM-Robert Jacobson-Yes, CM-Ross McIvor-Yes, CM-Eugene Navock-Yes, CM-Pat Jacobson-Yes, CM-Walter Robison-Yes.**

**Yeas: 6      Nays:0      Abstaining:0      Absent:0  
Motion Carried.**

**RESOLUTIONS: 24-02 Amendment to Resolution.**

**Motion by CM-Stacy Biel, to have Resolution 24-02 Amendment to reflect the new public act. Second by CM-Walter Robison.**

**Roll Call Vote: CM-Stacy Biel-Yes, CM-Robert Jacobson-Yes, CM-Ross McIvor-Yes, CM- Eugene Navock-Yes, CM-Pat Jacobson-Yes, CM-Walter Robison-Yes.**

**Yeas: 6      Nays: 0      Abstaining:0      Absent:0  
Motion Carried.**

#### **MANAGER’S REPORT:**

**Board of Review- BOR will happen on March 11, 2024 from 9AM to 12PM, and March 14, 2024 from 2PM to 5PM and 6PM to 9PM.**

**EDC Sewer Grant: Motion by CM-Walter Robison to allow F&V to proceed with project planning on the EDC Sewer Grant. Second by CM-Eugene Navock. Motion Carried.**

**Voting: Election was 2/27/24 from 7AM to 8 PM at City Hall.**

**Permit: A permit was issued to E&J Construction for Business sign at 7051 Maple Valley Road.**

**STORM SEWER OVERFLOW-** Park has a old Clay tile running through a residents yard connecting to the old abandoned clay sewer line. This is bubbling up to the ditch on vine street causing the ditch to hold water. The drain does not have a easement to do through the property. City Manager Bennett let Park Board know that at next month meeting quotes need to be ready for Storm Sewer repair in Park.

**City of Brown City Wage Increase Recommendations:** Motion by CM- Eugene Navock to approve the Wage Increase Recommendations, Second by CM- Walter Robison. Motion Carried.

**MAYOR'S REPORT:** Pastor Ernie from Omard Church will serve lunch from 12:00 PM to 2:00 PM on the 3<sup>rd</sup> Saturday of the month at City Hall.

**COMMITTEE REPORT'S:**

1. Building and Grounds (McIvor): None.
2. Personnel/Park & Recreation (Biel): Quotes for electrical, and wireless camera will be installed soon in Pavillion. Steve Kohler-Kohler Propane will donate 1 cent per gallon for 2 years and proceeds will go to the Fitness Court.
3. Streets and Sidewalks (Navock): None.
4. Tax & Finance (P.Jacobson): Need to set Public Hearing.
5. Water & Sewer (R. Jacobson): None.
6. Police (R. Jacobson): None.

**PUBLIC QUESTIONS & COMMENTS:** Anyone wishing to address the City Council concerning items not on the agenda may do so. When recognized by the Council, please state name and address for the record. Please direct all remarks to the whole City Council. The Council reserves the right to delay any action, if requited, until such time as when they are fully informed on the matter. Please note that Public Comments are limited to three (3) minutes unless an extension is approved by a majority of the Council. NONE.

**PETITIONS & COMMUNICATIONS:** None.

**ATTORNEY'S REPORT:** None.

**TREASURER'S REPORT:** None.

**CLERK'S REPORT:** None.

**GENERAL CONCERNS OF THE COUNCIL:** Police car wrap needs paint and clean-up for completion.

**DPW:** School will assist with the checking of 152 man holes.

**COMMISSIONER'S REPORT:** None.

**CLOSED SESSION:** None Scheduled.

**ADJOURNMENT:**

**Motion by CM -Stacy Biel, Second by CM-Walter Robison, to Adjourn the February 28, 2024, Regular Meeting of the City Council at 6:27 PM. Motion Carried.**

Respectfully Submitted,



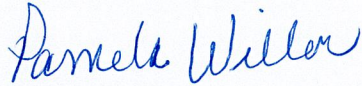
Pamela Willer  
City Clerk



**ADJOURNMENT:**

**Motion by CM-Pat Jacobson, Second by CM-Ross McIvor to Adjourn the April, 08 2024, Regular Meeting of the City Council at 6:46 PM. Motion Carried.**

Respectfully Submitted,

A handwritten signature in blue ink that reads "Pamela Willer". The signature is written in a cursive, flowing style.

Pamela Willer  
City Clerk



**AN ORDINANCE TO AMEND APPENDIX 1 AND APPENDIX 2 OF  
CHAPTER 52 OF THE BROWN CITY CODE TO REFLECT A  
NECESSARY INCREASE IN THE MONTHLY UTILITY FEES AND  
SUBSEQUENTLY ADJUST RATES ANNUALLY FOR INFLATION ON  
APRIL 1<sup>ST</sup> BASED ON THE CONSUMER PRICE INDEX (CPI)  
PUBLISHED BY THE UNITED STATES GOVERNMENT; AND ADJUST  
TO THE WHOLE DOLLAR AMOUNT.**

**THE CITY OF BROWN CITY HEREBY ORDAINS:**

**APPENDIX 1 – CITY UTILITY RATE TABLE – NON-METERED CUSTOMERS.**

	Water	Sanitary Sewer	Tower/line Maint	Arsenic Project	Storm Sewer	Garbage	LCR	MONTHLY TOTAL	# of People in Household	from 2023
<b>regular</b>										
1 person	18.40	16.80	4.80	14.10	3.90	12.00	10.00	\$ 80.00	1 person	\$ 4.00
2 person	22.40	22.40	6.45	17.85	3.90	12.00	10.00	\$ 95.00	2 person	\$ 4.00
3 person	29.50	28.00	8.42	22.18	3.90	12.00	10.00	\$ 114.00	3 person	\$ 6.00
4 person	34.75	33.75	9.75	26.85	3.90	12.00	10.00	\$ 131.00	4 person	\$ 6.00
5 person	39.75	40.00	12.00	31.35	3.90	12.00	10.00	\$ 149.00	5 person	\$ 7.00
6 person	46.70	48.00	12.84	35.56	3.90	12.00	10.00	\$ 169.00	6 person	\$ 7.00
Manoque	22.65		6.45	19.00	3.90	12.00	10.00	\$ 74.00	Manoque	\$ 3.00
<b>senior citizen rate (age</b>										
1 person	16.75	16.65	4.69	13.01	3.90	10.00	10.00	\$ 75.00	1 person	\$ 4.00
2 person	20.50	21.45	6.15	17.00	3.90	10.00	10.00	\$ 89.00	2 person	\$ 4.00
3 person	25.75	26.75	8.00	21.60	3.90	10.00	10.00	\$ 106.00	3 person	\$ 5.00
4 person	30.46	32.07	9.11	25.46	3.90	10.00	10.00	\$ 121.00	4 person	\$ 5.00
5 person	35.75	38.75	10.74	29.86	3.90	10.00	10.00	\$ 139.00	5 person	\$ 6.00
6 person	42.00	46.08	12.92	34.10	3.90	10.00	10.00	\$ 159.00	6 person	\$ 7.00
Bender	19.00		5.10	14.00	3.90	10.00	10.00	\$ 62.00	Bender	\$ 6.00
<b>trailer park - regular rate less garbage</b>										
1 person	18.40	16.80	4.80	14.10	3.90		10.00	\$ 68.00	1 person	\$ 3.00
2 person	22.40	22.40	6.45	17.85	3.90		10.00	\$ 83.00	2 person	\$ 3.00
3 person	29.50	28.00	8.42	22.18	3.90		10.00	\$ 102.00	3 person	\$ 5.00
4 person	34.75	33.75	9.75	26.85	3.90		10.00	\$ 119.00	4 person	\$ 5.00
5 person	39.75	40.00	12.00	31.35	3.90		10.00	\$ 137.00	5 person	\$ 6.00
6 person	46.70	48.00	12.84	35.56	3.90		10.00	\$ 157.00	6 person	\$ 6.00
<b>trailer park - senior citizen rate (age 65+) less</b>										
1 person	16.75	16.65	4.69	13.01	3.90		10.00	\$ 65.00	1 person	\$ 3.00
2 person	20.50	21.45	6.15	17.00	3.90		10.00	\$ 79.00	2 person	\$ 3.00
3 person	25.75	26.75	8.00	21.60	3.90		10.00	\$ 96.00	3 person	\$ 4.00
4 person	30.46	32.07	9.11	25.46	3.90		10.00	\$ 111.00	4 person	\$ 4.00
5 person	35.75	38.75	10.74	29.86	3.90		10.00	\$ 129.00	5 person	\$ 5.00
6 person	42.00	46.08	12.92	34.10	3.90		10.00	\$ 149.00	6 person	\$ 6.00
comm rate - non-meter	20.00	17.88	5.00	13.22	3.90		10.00	\$ 70.00		\$ 3.00
church	20.00	17.88	5.00	13.22	3.90	12.00	10.00	\$ 82.00		\$ 4.00
<b>FLAT RATES (vacant)</b>										
No			5.00	13.10	3.90		10.00	\$ 32.00		\$ 1.00
regular	18.00	17.10	5.00	13.00	3.90		10.00	\$ 67.00		\$ 2.38



inflation on April 1<sup>st</sup> based on the Consumer Price Index (CPI) published by the United States Government and adjust to the nearest whole number.

Roll Call vote on this Ordinance, (6) members being present, was as follows:  
CM Biel -Y; CM Jacobson-Y, CM R.Jacobson-Y, CM Mclvor-Y, CM Navock-Y, CM Robison-Y.

Yeas: 6

Nays: 0

Abstaining: 0

Absent: 0

CERTIFICATION:

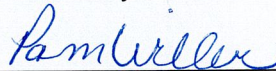
I hereby certify that the foregoing constitutes a true and complete copy of Brown City Code Sections 52.07 Appendix 1 and Appendix 2 of Chapter 52 of the Brown City Code to reflect a necessary change in the Utility Fees and subsequently adjust these rates annually for inflation on April 1<sup>st</sup> based on the Consumer Price Index (CPI) published by the United States Government, and adjust to the nearest whole number, and adopted as an Ordinance by the Brown City Council at a Regular Meeting of the City Council held at the City Hall on February 28, 2024.

I do hereby further certify that a summary of said Brown City Code Section 52.07 Appendices 1 and 2 were published as required by the Brown City Charter in *The Banner*, a newspaper published and circulated in the City of Brown City, County of Sanilac, Michigan, on the 21 of ~~March~~ FEB., 2024.

Effective Date Of Ordinance

This Ordinance shall take effect 30 days after adoption – March 28, 2024.

Witness my official signature this 28<sup>th</sup> day of ~~February~~ <sup>MARCH</sup>, 2024.



Pam Willer  
City Clerk  
City of Brown City  
Sanilac County

# **CITY OF BROWN CITY**

## **PUBLIC NOTICE**

**City Utility Bills:** City Ordinance §52.07 provides for annual utility bill rate adjustments due to inflation and rounds the amount to the nearest whole dollar. 2024 rates were adjusted to reflect a 2013 CPI increase of 4.13% (see new rate sheet). The new rate schedule will begin with the City's 2024-2025 Fiscal Year on April 1st.