

PROCEEDINGS OF THE  
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

WEDNESDAY, APRIL 8, 2026

4205 MAIN ST, BROWN CITY, MI 48416

Held at City Hall/Community Room

QUORUM: YES

**PRESENT:** Chair Tara Owens, Kevin Miller, Kelly McClelland, Michelle Sanders, Jason Fuller, Troy Gilbert.

**ABSENT:** City Manager Kyle Harris.

**GUESTS:** Julie Miller/Mayor.

**MEETING CALLED TO ORDER:** at 6:00PM by Chair Tara Owens.

**ADDITIONS TO AGENDA:** NONE

**CORRECTION AND APPROVAL OF MINUTES:**

1. Regular Meeting: April 8, 2026:

**MOTION BY** Tara Owens **SECOND BY** Kelly McClelland to approve minutes from April 8, 2026 as written.  
**MOTION CARRIED.**

2. Working Meeting: NONE

**TREASURY REPORT:** As of March 31, 2026: Current checking account balance is \$18,847.71, MI CLASS balance is \$30,819.33. Total as of March 31, 2026 with sponsor donations the balance is \$49,667.04.

**PAY BILLS:** Tents for Easter Egg Hunt for Fellowship Bible Church from G3 Tent Rental.

**MOTION BY** Tara Owens **SECOND BY** Kevin Miller to pay \$1,000.00 for the Tents from G3 Tent Rental for the Easter Egg Hunt at the Park for Fellowship Bible Church for Easter Egg Hunt on Saturday April 4, 2026. **MOTION CARRIED.**

**UNFINISHED BUSINESS:**

1. Speaker Issue-Jason. Not finished yet.
2. Wolverine Fireworks-Vote for Tuesday June 9, 2026.

**MOTION BY Kelly McClelland SECOND BY Troy Gilbert to hire Wolverine Fireworks for Tuesday June 9, 2026 for \$6,000.00. MOTION CARRIED.**

3. New Booth-Work in progress. Consensus is to rent tents from G3 tent rental for this year instead of building a new building.

**MOTION BY Kevin Miller SECOND BY Jason Fuller to rents tents for 2026 Festival from G3 Tent Rental with a price not to exceed \$3,000.00. MOTION CARRIED.**

4. Facebook page-TABLED.
5. Timeline for Sesquicentennial-work in progress. Discussion on changes. Time Capsule to be excavated on Sunday June 7, 2026 at 3:00PM on Main Street. Beard judging is Friday June 12, 2026 at 7:00PM. Probable Ice Cream Social on Monday June 8, 2026. TBD.
6. Brothers of the Brush. Friday June 12, 2026 at 7:00PM
7. Mayor's Brunch details. Will include Churches and visitors as a Pot Luck after the first Church service on June 7, 2026. Brunch to start approximately 11:30AM.
8. Time Capsule-Sunday June 7, 2026 at 3:00PM on Main Street in front of Library.
9. Dinner on Main Street. Work in progress. Tentatively set for Tuesday Evening.
10. Livestock plop. Sherry Wood stated that she does not have time to coordinate this event this year. Times and Days are TBD currently. Squares are \$5.00 each.

### **NEW BUSINESS:**

1. Sub committees to set up and sell products at City Hall. Coordinate with Tara when available to sell Hats, T-Shirts, Tumblers, sweatshirts, parking permits.
2. 5K shirts- design and color. No decision made.
3. Staff shirts-design and color. No decision made. Discussion on possibly bright yellow or green.
4. Chamberlin's/ACME Partyworks for Wednesday Kids Day. Discussion to have Magician, Face Painters and Balloon Artists.

**MOTION BY Jason Fuller SECOND BY Michelle Sanders to hire a Magician, Face Painter and Balloon Artist from ACME Party Works. MOTION CARRIED.**

**MOTION BY Jason Fuller SECOND BY Troy Gilbert to hire 2 of each listed above if necessary. MOTION CARRIED.**

5. Printing-Let Tara know.
6. BINGO: Next date is Wednesday June 10, 2026. TV needed if held at park in Pavillion. Weather dependent. Idea is to raffle TV when finished with Bingo that night.

**MOTION BY Tara Owens SECOND BY Kelly McClelland to purchase a 75 inch TV for Bingo with the cost not to exceed \$800.00. MOTION CARRIED.**

7. Food eating contest-Discussion on different foods. Watermelon.

**MOTION BY Kelly McClelland SECOND BY Kevin Miller to host a Watermelon eating contest during the festival. Time and Day TBD. MOTION CARRIED.**

8. Feather/tube flags needed. Everyone to look and bring back ideas and prices to next meeting.

9. Flyers are still needed. Waiting on information for some/church and Mayors brunch, livestock plop, etc.
10. Banking for City Hall signers on checking account

**MOTION BY** Kelly McClelland **SECOND BY** Michelle Sanders to have Julie Miller and Stephanie Stimson on as signers for the Festival Checking account. **MOTION CARRIED.**

11. 2 additional food trucks requesting to be at the festival. Consensus from group is to keep current number of food trucks and to not allow any additional due to carnival rules.
12. Final Vote for 3 night of Fireworks, Tuesday, hiring Wolverine (paid for by festival commission) and for Thursday and Saturday hiring (paid for by Tri-County Bank) Shango's.

**MOTION BY** Tara Owens **SECOND BY** Kevin Miller to have Fireworks presented by Wolverine Fireworks on Tuesday June 9, 2026 paid for by Festival Commission and to have Fireworks presented by Shango's on Thursday June 11, 2026 and Saturday June 13, 2026 paid for by Tri-County Bank. **MOTION CARRIED.**

### **REPORTS AND RECOMMENDATIONS:**

1. Next Regular Meeting: Wednesday May 13, 2026 at 6:00PM.
2. Next Working Meeting: NONE

### **PUBLIC QUESTIONS AND COMMENTS:**

Jason stated the wagon being built as a stage looks great so far. Showed pictures.

Michelle Sanders asked if Lucy Coulson could ride in Golf Cart for parade. Consensus was YES.

Tara asked group if they wanted to re-new Banner/sign for baseball fields for \$250.00.

**MOTION BY** Kevin Miller **SECOND BY** Jason Fuller to not re-new the Banner/sign for baseball field.  
**MOTION CARRIED.**

**ADJOURMENT:** **MOTION BY** Tara Owen **SECOND BY** Kevin Miller to adjourn meeting at 7:49PM.  
**MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

JULIE MILLER