

PROCEEDINGS OF THE  
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

WEDNESDAY OCTOBER 9<sup>TH</sup> , 2024

4205 MAIN ST, BROWN CITY/COMMUNITY ROOM

QUORUM: YES

PRESENT: Chair Jamie Bird, Jason Fuller, Troy Gilbert, Kevin Miller.

ABSENT: Geno Novack/City Council Liaison, Tara Owens.

GUESTS: Julie Miller/Mayor, Cody Wilcox Fire Department, Marc Perez Police.

Meeting called to order at 6:00PM by Chair Jamie Bird.

CORRECTION AND APPROVAL OF MINUTES:

MOTION BY Bird, SECOND BY Fuller to approve minutes from September 11, 2024 as written. MOTION CARRIED.

CORRECTIONS: None.

Chair reported that the working meeting on September 28<sup>th</sup> was just Jamie and Tara. At regular meetings, 2<sup>nd</sup> Wednesday of the month, a reconciled bank statement will be given to board.

PUBLIC QUESTIONS AND COMMENTS: NONE

PERSONAL APPEARANCES: NONE

PUBLIC HEARING: NONE

TREASURY REPORT: Current balance in account is \$23,777.36.

PAY BILLS: Julie will turn in bills for misc items already approved as they are purchased.

UNFINISHED BUSINESS:

1. Trailer bought for sound equipment-where do we stand. Jason reported that the location of the trailer is in storage at an amish farm. Goal is to convert the 26x8 foot trailer into portable sound stage.
2. Fall Festival Details: SATURDAY OCTOBER 19, 2024. Chili cookoff, cornhole, horseshoes, pumpkin roll, storybook walk. Everyone to text 10 people to invite. Decorate Friday October 18, 2024 at 5pm to 7pm.
3. October 31<sup>st</sup> details: Trunk r Treat on main street from 4 to 5. Street closed 3:15 to 5:00. Jamie to confirm with city hall to close main street with MDOT. Julie getting candy.
4. Tree Lighting details: December 6<sup>th</sup>, 2024. Bryan Dixon providing music. MOTION by Bird, SECOND BY Fuller to hire and pay Bryan Dixon/not to exceed \$500.00. MOTION CARRIED. Santa, back up/have couple options, DPW/barricades, city hall to request closing of main street,

cookies/Karen Ekland getting from churches, Jason getting real tree at no cost to festival, Jason to wrap some boxes as gifts under tree, Chamber to pass out hot chocolate donated by Thumb bank, vendors inside building, school sending bus with lights, fire department sending truck with lights, Rotary donating candy for Santa to hand out, BC band playing, Smores/undecided who will do this. Tree decorating set for November 23, 2024. Fire Department/school to block main street.

PETITIONS AND COMMUNICATIONS: NONE

NEXT MEETING: NOVEMBER 13, 2024

NEW BUSINESS:

1. Campaign for new members
2. Digital advertising-Advertising talks how do we want to proceed.
3. Minutes and agendas on time.

PUBLIC QUESTIONS AND COMMENTS: NONE

ADJOURMENT: MOTION BY Bird, SECOND BY Gilbert to adjourn meeting at 7:14PM. MOTION CARRIED.

RESPECTFULLY SUBMITTED,

JULIE MILLER