

Minutes of the regular meeting of Brown City Festival Commission
Held Wednesday May 7, 2025 at 6 pm.

Quorum: yes

Present: Jamie Bird, Jason Fuller, Tara Owens, Kevin Miller,

Absent: Troy Gilbert, Geno Novack/city council liaison, Chuck Bennett/city manager (left at 6:30p)

Guests: Cody Wilcox/ Fire Dept (was present for about 20 minutes), Julie Miller/Mayor, Kelly McClelland & Kristyna Hine / Scouts

CORRECTION & APPROVAL OF MINUTES:

April 9, regular meeting- Motion by J.Fuller, supported by K.Miller, to approve minutes, no discussion, all approved. Motion carried.

Treasurer's Report- T. Owens

Reconciled balance will be monthly at normal meeting. Mailing campaign was very successful. 358 sent, 39 returned, at least 9 new donors so far.

Discussed that in future (possibly July meeting) may want to invest some of the balance for better return.

Administrative fee appears to have increased to \$260. J. Bird was not aware of planned increases.

PERSONAL APPEARANCES: NONE

PUBLIC QUESTIONS & COMMENTS: Kelly McClelland & Kristyna Hine would both like to help organize parade with K. Miller. The help is greatly appreciated. They will also help with park clean up and 5K.

PUBLIC HEARING: NONE

PETITIONS & COMMUNICATIONS: NONE

Park work day set for June 1st at 9 am with Scouts. May 25 2 pm will also be working on getting tables out and possibly painting.

Fireworks- concerned that radius will be changed on us by technician- Jamie to contact both technician and office and get exact footage needed and then we will mark it out and make Rotary aware.

Muxlow Exotics became available and spoke with Jamie with interest in participating this year. He would attend Saturday and Sunday with 4 x 30 min shows and free admittance to trailer for \$800. Motion by K. Miller, supported by T. Owens, no discussion, motion carried.

Julie reviewed the Fire Dept plan for helping and found one error in time and notified them.

Will do golf cart/UTV permits same as last year, \$10 Motion by T. Owens, supported by K. Miller, no discussion, all in favor. Motion carried.

Posse- Julie reached out to Jay Stall, they also have meeting tonight and she will follow up. They have schedule and we will not likely need them on Thursday.

Church will need sound systems set up on Sunday (by 8:30 am would be great).

Jason working with Hurleys for dumpster donation

Signage for Main St (Cade, McMoran, and Maple Valley) need large, durable signs. Estimated from Laser impressions review, would also like estimated for banner with vents. Follow up , next meeting.

Jamie to work with Stephanie for road closures.

Julie attended the Rotary meeting June 1st. Jamie would like to know when we plan on attending in future, even if short notice. Mostly parking was discussed and stressed that we need to work together cohesively.

Radio interview in Sandusky set for Monday June 2 at 7:30 am

Staff Shirts- Jamie to confirm that hoodies, tees, and tank all available in same bright blue, will be ordering at the next meeting. Will want to do something special for next year.

Tri-city Times Insert- ¼ page \$160 - we decided to decline this year

Vast Golf Carts: 2 available Thursday + 4 more on Friday around 1 pm (1 additional cart will be dropped off for non-festival and invoiced separately). Dropping off at Jamie's home.

Motion to approve \$980 by J. Bird, supported by J. Fuller, all in favor, motion carried.

Porta Potties- DeLong's wants to be competitive with bid and since 30 cleanings were done last year (rentals plus existing in the park) they lowered cleaning fee from \$45 to \$30 each (considerable savings). We do see a possible conflict with them cleaning another competitors and we will wait to make a decision until next meeting after Jamie contacts Carl's.

Water fight- Fire department suggested NW field to have good access to water. We will look at that when we visit park next week.

Next meeting need to go to park and discuss layout (Muxlow, Gellyball, foam party, show cases ect, water fight).

BC High School Marching Band is all set for parade, Julie confirmed

BC Missionary church will help with barricades

Discussed the need for candy for parades, water, and decorations for float. Motion by T. Owens, supported by J. Fuller. to allow for \$200 budget, all in favor, motion carried. Kevin Miller to make purchases.

Trailer for cutest baby- Kevin confirmed with Mark at Ben's

Jay Berry- straw Kevin to confirm

Chalk art- Kevin will do lines

Need paint for shed, budget \$250 (will likely be much less). Motion by T. Owens, supported by J. Fuller. All in favor, motion carries.

EMS- need to contact for Fireworks

Trophies planning and something similar to last year, Croswell is getting estimate to Jason. Will discuss and finalize next week. (will need 100- car Show Dash Plaques and 20 tractor)

Jason plans on makes some signs for car show and tractors for by McMorran

For safety of 5K, Cade Rd entrance will be closed Saturday from approx 7:45-9 am

8pm motion to adjourn T. Owens, supported by K. Miller, all in favor. Motion Carried. Meeting closed at 8 pm.

Respectfully submitted,

Jamie Bird
Festival Chair