

BROWN CITY COUNCIL PROCEEDINGS

March 23, 2026

City Hall, 4205 Main St. Brown City

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Robert Jacobson, Mark Vaerten, Ross Mclvor, Neil Kohler, City Clerk Sara Muxlow, City Manager Kyle Harris.

ABSENT:

Gino Navock

GUESTS:

Lt. Perez BCPD, Officer Khan BCPD, Mike Vislosky DPW, Angel Kreiner.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA:

1. Cancel Public Hearing for Utility Rates scheduled for March 23rd at 6:15pm- Motion by CM Vaerten, Second by CM Mclvor to cancel the public hearing for utility rates scheduled for March 23rd at 6:15pm.

ROLL CALL VOTE: CM P. Jacobson- Yes CM Kohler- Yes CM Vaerten- Yes
CM Mclvor- Yes CM B. Jacobson- Yes

5 - Yes 0 - No 1 - Absent 0 - Abstaining MOTION CARRIED

2. Add Lt. Perez Award after DPW Report.
3. Add D- under Tax and Finance committee reports Resolution 26-06.

CORRECTIONS & APPROVAL OF MINUTES:

1. Regular Meeting of March 9, 2026- Motion by CM P. Jacobson, Second by CM Mclvor to approve the Regular Meeting Minutes from March 9, 2026 as written.
MOTION CARRIED

PAY BILLS:

Motion by CM Kohler, Second by CM B. Jacobson, to pay the bills as presented in the following funds:

General- 8,960.46 (13105-13118)

Payroll- 23,079.67 (11956-11969)

Sanitary Sewer- 173.61 (4472)

Water- 9,387.45 (4199-4202)
Equipment- 266.49 (2041-2042)
Major Streets- 1,520.04 (4215)
Local Streets- 1,520.03 (4471)
MOTION CARRIED.

DPW REPORT: No questions for Mike and nothing for Mike to add.

Lt. Perez- Formally recognized officer Anwar Khan for heroic service and preservation of life. Officer Khan was first on scene and found an unresponsive individual who had suffered a drug overdose and was not breathing. He began life saving CPR until he was assisted by Marlette EMS and the Brown City Fire Department. Later it was discovered that the individual survived due to Officer Khan's prompt care. Officer Khan received the Life Saving Award with gratitude and respect from the City of Brown City.

PERMITS: None.

PUBLIC HEARING: Mayor Miller opened the Public Hearing at 6:06pm

1. Resolution 26-03- Final Budget Amendments for FY 25-26 Changes to the second row to a positive from a negative \$13,602.61. City Manager Harris went over 2025-2026 year end budget totals. Eight of the eleven accounts came in the positive. Overall a good budget outcome for the year.

Motion by CM Kohler, Second by CM Vaerten to approve Resolution 26-03. A Resolution of the City of Brown City to amend the City's 2025-2026 Budget to better Reflect Revenues and Expenditures. ROLL CALL VOTE: CM Kohler - Yes CM P. Jacobson - Yes CM B. Jacobson - Yes CM Mclvor - Yes CM Vaerten - Yes

5 - Yes 0 - No 1 - Absent 0 - Abstaining MOTION CARRIED

2. Resolution 26-04- Proposed FY 26-27 Budget and Millage Rates. This resolution sets the millage for the general fund for the upcoming year at 17.0172 and the Brown City Park Millage rate at 1.2099. Overall the totals are good, but watching the park account due to small margins and lawn care possibly taking it over budget. Wage increases are added into the totals for the future. Public Works is 2.5%, regular staff at 2%, and social security at 3%

Motion by CM Kohler, Second by CM Vaerten to approve Resolution 26-04. A Resolution Formally Approving the City of Brown City Millage Rate of 17.0172 Mills and Brown City Park Millage Rate of 1.2099 Mills and the Fiscal Year 2026-2027 Budget.

ROLL CALL VOTE: CM Kohler - Yes CM P. Jacobson - Yes CM B. Jacobson - Yes CM Mclvor - Yes CM Vaerten - Yes
5 - Yes 0 - No 1 - Absent 0 - Abstaining MOTION CARRIED

ORDINANCES: None.

PUBLIC QUESTIONS AND COMMENTS: None.

OLD BUSINESS: Remove Dave from Bank Signature Cards- Dave would like to be removed from the signature cards since he has retired. The Cemetery board would like to only add Stephanie onto the account. Motion by CM Kohler, Second by CM P. Jacobson to add Stephanie and remove Dave from all bank signature cards.
MOTION CARRIED.

NEW BUSINESS:

1. Set a Public Hearing for April 13, 2026 at 6:03 pm regarding FY 25-26 Budget- A public notice for a hearing to be listed for the FY 25-26 budget. Motion by CM Vaerten, Second by CM B. Jacobson to set a public hearing for the FY 25-26 budget on April 13, 2026 at 6:03 pm. MOTION CARRIED
2. New Police Chief offer of employment- 2 applicants for police chief were scheduled for interviews. 1 withdrew his application an hour before his interview. The interview panel consisted of CM P. Jacobson, CM Mclvor, Lt. Perez, Chief Dealca with Capac PD, and City Manager Harris. The members decided that Gary Gorski would be the best choice after an hour and a half interview at \$33 per hour. He has chosen to take cash in lieu of medical insurance. Motion by CM Mclvor, Second by CM P. Jacobson to hire Gary Gorski as Police Chief at \$33 per hour with full benefits and cash in lieu of medical insurance.
ROLL CALL VOTE: CM B. Jacobson - Yes CM Vaerten - Yes CM P. Jacobson - Yes CM Mclvor - Yes CM Kohler - Yes
5 - Yes 0 - No 1 - Absent 0 - Abstaining MOTION CARRIED
3. Tree Removal- A quote from Joe Biel came in at \$2800 to take down a large maple tree at 6808 4th Street in Brown City and grind the stump. Motion by CM P. Jacobson, Second by CM Vaerten to have Joe Biel, Relief Pro Tree Service LLC, to cut, remove, and grind the stump at 6808 4th Street for \$2800.
MOTION CARRIED
4. DPW Materials- The DPW is requesting some curb boxes and steel rods to have on hand during the water project in case some break, 30 of each for a total of \$4929.30. Motion by CM P. Jacobson, Second by CM Vaerten to approve purchasing the steel rods and boxes for the DPW for \$4,929.30
MOTION CARRIED

MANAGERS REPORT: On April 9th 2026 from 4-6 pm there will be an open house for the public to come and view the draft Master Plan update. Representatives from Wade Trim will be available to answer any questions. The Planning Commission has their hearing May 17th to vote on that.

GFL, still trying to get a refund from them for the stops they have been charging for. They are raising their rates this year.

The SRO car was taken for an estimate for repairs. It'll cost approximately \$10,000 to fix properly and \$4,500 to do the minimum. Purchasing a used police cruiser could cost \$15,000-\$20,000. A few smaller shops in the area are in the process of gathering repair quotes. The SRO could use their personal vehicle since the car doesn't leave the school during the school day and report their mileage once per month.

City Manager Harris presented a rough draft of a Capital Improvement Plan. These are just estimates and the water main project will cut into the roads repairing some of them along with some of the sewer repairs. This gives an idea of what to plan for. Motion by CM B. Jacobson, Second by CM Mclvor to approve the Capital Improvement Plan.

MOTION CARRIED

Resolution 26-05 A Resolution to Formally approve the City of Brown City utility rates for FY 26-27. It's a 1.5% increase in the utility rate for metered customers in 2026-2027. There will be a \$25 water bond debt fee for all customers. The trailer park doesn't pay for garbage individually. Apartment complexes may purchase meters from the City to meter tenants individually. Motion by CM Kohler, Second by CM Mclvor to approve Resolution 26-05 a Resolution Formally Approving the City of Brown City Utility Rates for Fiscal Year 2026-2027.

ROLL CALL VOTE: CM Kohler - Yes CM P. Jacobson - Yes CM B. Jacobson - Yes CM Mclvor - Yes CM Vaerten - Yes

5 - Yes 0 - No 1 - Absent 0 - Abstaining MOTION CARRIED

Resolution 26-06 asking for an increase of spending for the City Manager for expenses needed to operate the City of Brown City. The increase will be up to \$5,000.

Motion by CM Mclvor, Second by CM Kohler to approve Resolution 26-06 A Resolution to Formally Adopt a Spending Amount for the City Manager up to \$5,000.

ROLL CALL VOTE: CM Kohler - Yes CM P. Jacobson - Yes CM B. Jacobson - Yes CM Mclvor - Yes CM Vaerten - Yes

5 - Yes 0 - No 1 - Absent 0 - Abstaining MOTION CARRIED

CLERKS REPORT: None

MAYOR'S REPORT: Memorial Day is coming quickly. Still looking for veterans for the parade. There was Bingo at the Whisky Jar and it's upsetting that someone called liquor control. All the licenses were pulled properly and nothing came of the accusation. April 4th is an Easter Egg hunt at the park.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None.
2. Personnel (P. Jacobson)- None.
3. Streets and Sidewalks (Vaerten)- None.
4. Tax and Finance (Kohler)- A. Resolution 26-03 B. Resolution 26-04 C. Resolution 26-05 D. Resolution 26-06
5. Water and Sewer (B. Jacobson)- None.
6. Police and Park (Mclvor)- None.

CLOSED SESSION: None.

COUNCIL QUESTIONS AND COMMENTS: CM Kohler commented on the good job Kyle and the staff on the budgets and attention to detail.

ADJOURNMENT:

Motion by CM Vaerten, Second by CM B. Jacobson, to Adjourn the March 23, 2026 Meeting of the City Council at 6:50 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk