

PROCEEDINGS OF THE
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

TUESDAY MARCH 11, 2026

4205 MAIN ST, BROWN CITY, MI 48416

Held at City Hall/Community Room

QUORUM: YES

PRESENT: Chair Tara Owens, Kevin Miller, Kelly McClelland, Michelle Sanders, Jason Fuller, Troy Gilbert.

ABSENT: City Manager Kyle Harris.

GUESTS: Julie Miller/Mayor.

MEETING CALLED TO ORDER: at 6:00PM by Chair Tara Owens. (Kelly arrived at 6:05)

ADDITIONS TO AGENDA: Tara added #11 to #30 under NEW Business.

CORRECTION AND APPROVAL OF MINUTES:

1. Regular Meeting: February 17, 2026:

MOTION BY Kevin Miller **SECOND BY** Michelle Sanders to approve minutes from February 17, 2026 as written. **MOTION CARRIED.**

2. Working Meeting: NONE

TREASURY REPORT: As of February 28, 2026: Current checking account balance is \$11,659.41, MI CLASS balance is \$30,721.52. Total as of today with sponsor donations the balance is \$45,180.93.

Discussion on New sponsor checks received, checks are coming in without a specific sponsor being requested.

PAY BILLS: Bingo supplies and parking permits are being ordered through City Hall from Amazon with tax exemption. Money will be transferred through checking accounts.

UNFINISHED BUSINESS:

1. Speaker Issue-Jason. Not finished yet.
2. Wolverine Fireworks-Discussion on keeping Wolverine and adding Shango's Fireworks. Tara stated that she had not heard back from Wolverine Fireworks. Mayor called and left a message with Wolverine. They returned phone call and stated that they had tried to email Tara and it did not go through. They stated that they had us penciled in for June. Tara requested if they could

do Tuesday June 9, 2026. They said they could. Committee will vote at next meeting. Tara to get information from both Firework Companies and bring back to committee for final decisions. Mike Ford stated at the previous meeting that the bank would cover 2 nights worth of fireworks if commission hires Shango's at \$5,000.00 for both nights of fireworks. Shango is available on Thursday June 11, 2026 and Saturday June 13, 2026. Both shows would be approximately 30 minutes. No decision made.

3. New Booth-Work in progress. Consensus was to have Amish build booth at park.
4. Facebook page-work in progress-Kyle working on. Discussion on this. Committee agreed to start a new page with a link to the old page due to not having complete access to page. Kelly and Michelle to collaborate for a new page after the festival this year. Will request Jamie Bird to post on current festival page for 2026 festival activities and events.
5. Timeline for Sesquicentennial-work in progress.
6. Brothers of the Brush. Work in progress.
7. Mayor's Brunch details. Will include Churches and visitors as a Pot Luck after the first Church service on June 7, 2026. Brunch to start approximately 11:30AM.
8. Time Capsule work in progress.
9. Dinner on Main Street. Work in progress. Tentatively set for Tuesday Evening.
10. Livestock plop. Mayor reached out to Sherry Wood. Waiting for details.
11. Bryan Dixon. Confirming Elvis on Thursday June 11, 2026 from 4PM to 7PM during Rotary Chicken Dinner, and Saturday June 13, 2026 in the morning near Car Show.

NEW BUSINESS:

1. Hats, T-Shirts, Tumblers-Laser impressions. Julie stopped and shared mock ups of 2026 Sesquicentennial Shirts. Commission needs to vote on colors and designs.

MOTION BY Kevin Miller **SECOND BY** Troy Gilbert to allow up to \$1,500.00 to order shirts, cups, hats, sweatshirts, koozies for Sesquicentennial Celebration 2026 and to include YOU ARE ENOUGH shirts also.

MOTION CARRIED.

2. 5K shirts- design and color. No decision made.
3. Staff shirts-design and color. No decision made. Discussion on possibly bright yellow or green.
4. Golf Cart rental. Estimate on 8 carts is now \$3,200.00 as they come in all 4 seaters now vs 2 seaters. This was voted on at last meeting.

MOTION BY Kelly McClelland **SECOND BY** Michelle Sanders to charge a \$20.00 processing fee along with the cost of the Golf Cart rental for Owens and Marion if they choose to rent a cart for cost from the commission, and to sign a liability waiver. **MOTION CARRIED.**

5. Chamberlin's/ACME Partyworks-Wednesday KIDS DAY. Tabled until next meeting. Discussion on events for kids day.

MOTION BY Kelly McClelland **SECOND BY** Michelle Sanders to allow up to \$5000.00 to be decided on being spent at the working meeting for events for Festival. **MOTION CARRIED.**

6. Vote on Shango's. Tabled until next meeting.

7. Printing solutions for forms and flyers. Discussion on different companies to print due to City Hall being maxed out for printing on rented printer. Discussion on Tara doing the printing as she rents a printer and paper and can print 1500 pages for \$89.02.

MOTION BY Kevin Miller **SECOND BY** Jason Fuller to have Tara Owens do the printing and submit a bill to Festival Commission for reimbursement. **MOTION CARRIED.**

8. Bingo March 13, 2026 being held at The Whiskey Jar, under Rotary License. Is there anything needed. Bingo supplies ordered through City Hall.
9. Food eating contests. Committee decided that there will **NOT** be any food eating contests this year.
10. Parade Route-confirm for schedule. Same as last year.
11. Go Daddy website-Renewal. Does commission want to renew.

MOTION BY Kevin Miller **SECOND BY** Kelly McClelland to renew Go Daddy for \$120.06. **MOTION CARRIED.**

12. More Food Trucks-Connor Burgess requesting to have a popcorn truck. Kona Ice from Lapeer. Committee decided to allow Burgess with Popcorn. Committee decided to NOT allow Kona Ice.

MOTION BY Kevin Miller **SECOND BY** Michelle Sanders to allow Connor Burgess with a popcorn truck to sell popcorn along with food trucks. **MOTION CARRIED.**

13. Food Trucks-Returned applications from 1. Liquid Gold 2. Sno-way 3. Tracy B's 4. Local Lemon 5. Wolf Pack. Waiting on Mama C's application.
14. Signed Contracts received-1. DeWayne Spaw 2. Native Amusements 3. Muxlow Exotic's 4. Gellyball.
15. Car Show Flyer-Jason approved. Discussion about price per entry.

MOTION BY Jason Fuller **SECOND BY** Kevin Miller to charge \$20.00 per participant for the Car show entries. **MOTION CARRIED.**

16. Tractor Show Flyer-Jason approved. Discussion on price per entry.

MOTION BY Jason Fuller **SECOND BY** Kevin Miller to charge \$10.00 per participant for the Tractor show entries. **MOTION CARRIED.**

17. Baby Flyer-Committee approved. Babies must be under 3 years old as of June 13, 2026. Participants will place cans in Brown City Library, then they will be moved to Tri County Bank for voting.
18. Pet Flyer-Committee approved. Participants to place cans in Brown City Library, then they will be moved to Thumb Bank & Trust.
19. Parade Registration Forms-Committee stated to use same form as last year with updated dates.

MOTION BY Kelly McClelland **SECOND BY** Kevin Miller to use same form as last year with updates for parade entries. **MOTION CARRIED.**

20. Corn Hole Flyer and Registration Forms-Committee stated to use same/updated flyers/forms as last year.
21. Muxlow Exotic's Flyer-Committee stated to use flyer presented.

22. 5K Flyer and Registration Forms-Committee stated to use same/updated flyers/forms as last year.
23. Business Showcase Flyer and Registration Forms-Committee stated to use same/updated flyers/forms as last year.
24. Johnny Appleseed Foam Party Equipment price this year is \$1,100.00. Committee had much discussion on this topic. Consensus was to not have this attraction this year. Price for Dunk Tank is \$500.00. Consensus was to not have this attraction this year.
25. Burn Out Flyer-Committee approved with updates needed.
26. Crafter-Vendor Flyer-Committee approved with updates needed.
27. New Band/Singers requested to be able to perform during Festival. Devoted Beacon Music. Price is \$500.00 for 4 hours.

MOTION BY Michelle Sanders **SECOND BY** Kelly McClelland to hire this Band for Sunday June 7, 2026 for Mayor's Brunch if they are available. **MOTION CARRIED.**

28. Table Tents for restaurants-Committee stated to print table tents for restaurants.

MOTION BY Kevin Miller **SECOND BY** Troy Gilbert to print Table Tents. **MOTION CARRIED.**

29. Tara presented a tentative schedule for viewing at meeting. No decisions made.
30. Merchandise Form-Tara to print a form for merchandise orders. Will bring to next meeting.

MOTION BY Michelle Sanders **SECOND BY** Jason Fuller to have a working meeting on Thursday March 19, 2026. **MOTION CARRIED.**

REPORTS AND RECOMMENDATIONS:

1. Next Regular Meeting: Wednesday April 8, 2026 at 6:00PM.
2. Next Working Meeting: Thursday March 19, 2026 at 6:00PM.

PUBLIC QUESTIONS AND COMMENTS:

ADJOURMENT: **MOTION BY** Michelle Sanders **SECOND BY** Jason Fuller to adjourn meeting at 7:58PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

JULIE MILLER