

DRAFT

BROWN CITY COUNCIL PROCEEDINGS

July 28, 2025

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Mark Vaerten, Robert Jacobson, Ross McIvor, Neil Kohler, Eugene Navock, City Clerk Sara Muxlow, City Manager Charles Bennett.

ABSENT:

None

GUESTS:

Ryan Jager, Earl Parker, Rae Kreiner, BCPD Lt. Marc Perez, Bill Muxlow, Becky Vislosky.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA:

1. Managers Report- Dave Van Cura retirement as Administrative Assistant on 12/31/25.
2. New Business- Katherine Allen buildings and grounds.
3. Mark Vaerten Sidewalk quotes.
4. Pat Jacobson evaluation forms. Closed Session

CORRECTIONS & APPROVAL OF MINUTES:

Motion by CM Navock, Second by CM B. Jacobson to approve minutes as written for June 14, 2025. MOTION CARRIED.

PAY BILLS:

Motion by CM Kohler, Second by CM P. Jacobson to pay the bills in the following funds:

General- 13,346.47 (12811-12823)

Major Streets- 450.00 (4205)

Local Streets- 2,950.00 (4462-4463)

Sanitary Sewer- 3,259.51 (4390-4395)

Water- 7,810.76 (4077-4084)

Storm Sewer- 5,029.01 (1402-1404)

Parks- 993.49 (3142-3144)

MOTION CARRIED.

DPW Report- No questions.

PERMITS: None

ORDINANCES: None.

RESOLUTIONS: None.

OLD BUSINESS: None.

NEW BUSINESS:

Park- The Park Board has approved a motion to install new roofs on the North and South Pavilions by Slabaugh Metal Sales for \$4,443.10. The quote includes materials and labor.

Motion by CM Navock, Second by CM Mclvor to approve the quote from Slabaugh Metal Sales for the north and south pavilion roofs.

ROLL CALL VOTE:

CM P. Jacobson- Yes, CM Vaerten- Yes, CM B. Jacobson- Yes, CM Mclvor- Yes, CM Kohler- Yes, CM Navock- Yes

6- Yes 0- No 0- Abstain 0- Absent

MOTION CARRIED

Assessing Contract- The contract with City Assessor Dave McArthur is due to be renewed. He is asking for a change to the contract that he will be in the office the 1st and 3rd Wednesday each month from 9am to 12pm instead of every Wednesday, but will be available via phone or email to residents anytime he's not in office. The cost is \$800 per month for the next 3 years.

Motion by CM Vaerten, Second by CM Kohler to approve the contract for City Assessor Dave McArthur for \$800 per month beginning August 1, 2025 thru July 31, 2028.

ROLL CALL VOTE:

CM P. Jacobson- Yes, CM Vaerten- Yes, CM B. Jacobson- Yes, CM Mclvor- Yes, CM Kohler- Yes, CM Navock- Yes

6- Yes 0- No 0- Abstain 0- Absent

MOTION CARRIED

Committee Meeting- Joint Water / Sewer Meeting on Thursday July 31, 2025 at 9:00 am.

PUBLIC QUESTIONS AND COMMENTS:

Ryan Jager here for his 8th year requesting permission to hunt geese on the City Sewer Lagoons. Keeps the water samples clean. Harvested 116 last year. Donated 100 lbs of meat sticks to local church wild game dinners.

Motion by CM Navock, Second by CM Kohler to approve Ryan Jager and his group to continue hunting geese in the City Sewer Lagoons, turning in the same slips to the City as in previous years. MOTION CARRIED

MANAGERS REPORT:

Dave VanCura announced that he plans on retiring at the end of the year. Working on a job description so the position can be posted. He's worked for the City full time since 1982, but on and off since around 1978.

Park Fitness Court- The tennis court can be repurposed into 3 pickle ball courts and the other half for a fitness court. There would be a net down the center between the courts and the fitness equipment.

Lift Station Updates- Start up and test set for mid August to end of August with the underground electrical completed within the week. Should be done by the end of September.

Sesquicentennial- The meeting held last week had a large turn out. Anyone looking to volunteer are welcome since the event will be larger than normal running from Sunday June 7th, till Sunday June 14th. Looking at the events that were held during the Centennial in 1976.

Katherine Allen is requesting a possible change to her residential property to commercial for mini horse therapy.

MAYOR'S REPORT:

Master plan Survey packet. Asking for them to be filled out and any residents wanting a hard copy can get them at City Hall or go online to fill them out.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None
2. Personnel (P. Jacobson)- Wants to adopt the manager evaluation review.
3. Streets and Sidewalks (Vaerten)-Quote to redo some of the sidewalk on George Street. A section that's a trip hazard and sections that are washed out. The quote is \$3,100 for one section 4 ft by 80 ft and 4 ft by 20 for the other.

Motion by CM Vaerten, Second by CM Navock to approve the amount of \$3,100 for sidewalk repair.

ROLL CALL VOTE:

CM P. Jacobson- Yes, CM Vaerten- Yes, CM B. Jacobson- Yes, CM Mclvor- Yes, CM Kohler- Yes, CM Navock- Yes

6- Yes 0- No 0- Abstain 0- Absent

MOTION CARRIED

4. Tax and Finance (Kohler)- None
5. Water and Sewer (B. Jacobson)- None
6. Police and Park (Mclvor)- None

Closed Session- Motion by CM P. Jacobson, Second by CM Mclvor at 6:25 P.M. to hold a closed session for a personnel discussion. **MOTION CARRIED**

Motion by CM Vaerten, Second by CM Kohler to end the closed session at 6:46 P.M.

MOTION CARRIED

COUNCIL QUESTIONS AND COMMENTS:

CM Kohler Congrats to Dave on his retirement.

CM P. Jacobson questioned the paving on Buby Street. City Manager Bennett said the paving will be done all at one time so they aren't putting heavy equipment on new pavement and will be done in September.

CM P. Jacobson asked about the tall grass behind the Health Center on Cade Rd. It will be looked into along with another property.

City Manager Bennett commented on the City mowing at Maple Valley Estates.

ADJOURNMENT:

Motion by CM Vaerten, Second by CM B. Jacobson to Adjourn the July 28, 2025

Meeting of the City Council at 6:52 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk