

MINUTES FOR THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
TUESDAY August 26, 2025 AT 7:00PM
4205 MAIN ST, BROWN CITY/CITY HALL COMMUNITY ROOM
[810-346-2325] EMAIL: browncty@greatlakes.net

PRESENT: Tara Owens, Roger Burgess, Ross Mclvor, Paul Farmer.

QUORUM PRESENT: YES. 4 out of 7 members present.

ABSENT: Angel Kreiner, Louis Martus.

GUESTS: Julie Miller/Mayor, Rob Kasprzak, Donald Ruddock, Kevin Miller, City Manager Charles Bennett (arrived at 7:12PM)

Meeting called to order at 7:00PM by Chair Tara Owens.

MOMENT OF SILENCE REQUESTED BY Chair Owens for Ray Dupie/Board member due to his passing away.

CORRECTION AND APPROVAL OF MINUTES:

1. **REGULAR MEETING: MOTION BY** Roger Burgess, **SECOND BY** Ross Mclvor to approve minutes from July 22, 2025 as written. **MOTION CARRIED.**
2. **WORKING MEETING: NONE**

PAY BILLS:

MOTION BY Ross Mclvor, **SECOND BY** Roger Burgess to pay the bills as presented for a total of \$9,388.49. See Attached. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. BOD January 2026 lease updates: No new updates.
2. 5 year plan: Tabled pending lease.
3. Fitness Court Project: Chuck stated that he is still gathering information for this project.
4. Summer Rec shed information: Paul Farmer stated that the shed is 12x16. Rec requests the location to be by the block house and concession stand on south side.

MOTION BY Ross Mclvor, **SECOND BY** Paul Farmer to allow 12x16 shed on skids to be placed on south side of concession stand/block house in Park. **MOTION CARRIED.**

5. Damaged Picnic Tables: Tables at school. Waiting on quotes from school.
6. Food Forest meeting/grants: Chuck stated that meeting went well. Looking into possibility of trees. Discussion on Turtles.

PERSONAL APPEARANCES: Rob Kasprzak and Donald Ruddock representing disc golf and the course in the Park. Discussion on moving baskets and cleaning up around the baskets. They were asked to host a Disc Golf Tournament in the Park for the 2026 Sequicentennial.

MOTION BY Ross McIvor, **SECOND BY** Roger Burgess to allow baskets to be moved per map attached for the Disc Golf Course. **MOTION CARRIED.**

PUBLIC HEARING: NONE.

PETITIONS AND COMMUNICATIONS: NONE.

RESOLUTIONS: NONE

REPORTS AND RECOMMENDATIONS:

1. **CURRENT BALANCE:** Checking-\$8,552.74, MI CLASS checking-\$20,255.58, Savings/Pool Pavilion-\$7,833.20, Fitness Court-\$11,703.51, Fitness Court CD-\$4,204.35.
2. **NEXT REGULAR MEETING:** September 23, 2025 AT 7:00PM.
3. **NEXT WORKING MEETING:** None scheduled.

COMMITTEE REPORTS:

1. Athletic fields and Batting cages: 12x16 Shed.
2. Driveways and Parking Lots: None
3. Playground equipment, Courts and Trails: None.
4. Building maintenance: None.
5. Events and Entertainment: Roger Burgess stated that Antique Tractor group sends a HUGE Thank you for the use of the track for their events.
REMINDER ABOUT EVENTS: Rotary sponsored: September 13, 2025 BUMP N RUN. October 11, 2025 Side x Side Run. Festival sponsored: October 18, 2025 Chili cookoff. Library sponsored: October 18, 2025 Pumpkin Roll.
6. Park and Recreation grants/Fundraising: None.
7. City Manager (Bennett): Sends a HUGE Thank you to Ray Dupie for service on Board.

NEW BUSINESS: None.

PUBLIC QUESTIONS AND COMMENTS:

1. Kevin Miller stated that he is concerned about swing set on South side of Park. This swing set was listed on the Park Inspection that was done by Chuck and Louis in October/November of 2024. Kevin stated that all repairs on the list were fixed by himself and his company and Ray Dupie, except for that swing set. Kevin asked why the North Pavilion playground equipment was removed and this swing set could pose a risk. Chuck stated that the swing set pre-dates and doesn't have to be removed. Options include: 1. School fixes, 2. DPW fixes, 3. Steel Company. Chuck to investigate these options.

ADJOURMENT:

MOTION BY Ross McIvor **SECOND BY** Louie Martus to adjourn meeting at 8:21PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

Julie Miller

Maps

Brown City Park



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