

PROCEEDINGS
OF THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
April 23rd , 2024
AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY (810-346-2325
Website: ci.brown-city.mi.us

Present Board Members: Ron Marion, Stacy Biel, Tara Owens, Corey Faust, Louie Martus, Rick Mitchell

Absent: Board Members: Matt Taepke

Guest: City Manager Chuck Bennett , Steve Kohler, Mayor Julie Miller, Officer Mark Perez, Rae Ann Kreiner, Jamie Bird, Josh Burgess

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

Ron Marion resigned from being Chairperson and being on the board immediately after opening the meeting.

Vice-Chair Tara Owens took over the meeting.

APPROVAL OF MINUTES:

Regular Meeting – March 26th, 2024

**Motion by Faust, Seconded by Martus to approve the March 26th minutes.
Motion Carried**

Committee Meeting- March 29th, 2024

**Motion by Biel, Seconded by Faust to approve the March 29th Committee Meeting
Minutes.
Motion Carried.**

PAY BILLS:

Motion by Martus, Seconded by Mitchell to pay the bills as presented.

Motion Carried

PUBLIC QUESTIONS AND COMMENTS:

Jamie Bird mentioned she could ask the FFA if any of the Park could be utilized for FFA programs for kids.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE.

UNFINISHED BUSINESS:

. **Tiling of Base Ball Fields:** Josh Burgess was on hand to discuss what he found investigating the drain tiles at the park. The 8inch main running from the park to the Ball Fields is clogged by the horseshoe pits assumed of willow tree roots. Josh's plan would be to replace the clogged section. If all goes well the cost could ne \$3,500 worst case scenario it would cost \$7,000. He believes if weather hold out he should be able to complete this project by Brown City Days.

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Motion by Biel, Seconded by Faust to approve Josh Burgess to repair the main tile in the Park at a cost not to exceed \$7,000.

Motion Carried.

Status of Garage doors and stove- Mike Vislosky to take Garage Doors. Julie Miller will call Pete Link to pick up the other items.

- **Attendance Rule in By-Laws-**
Tara Owens Alternate- Jamie Bird
Stacy Biel Alternate- Walter Robison
Louie Martus Alternate- N/A
Rick Mitchell Alternate- N/A
Corey Faust Alternate- N/A
Matt Taepke Alternate- N/A
- **Fitness Court Update-** Bennett states currently waiting for Raffle License number from Rotary so tickets can get ordered.

Park Board of Directors- City Council has requested a meeting with the Park Board of Directors after BC Days. Park Board of Directors has been notified of this.

- **Charging for Groups using the Park-** Discussion of forming a 3 person committee to review and come up with agreeable lease terms for groups that use the Park. Example (Little League, Disc Golf, Festival).
- **Update on Playground Equipment that needs to be fixed-** Corey Faust let the board know at the next meeting he will have a quote for the repair parts needed for the South Playground.
- **New Gate Update-** **Motion by Biel, Seconded by Owens to close the new park gate for weather and safety. Board will revisit once Park Grounds dry up.**

Motion Carried.

Motion by Biel, seconded by Owens to order two metal signs for the new gate stating "Gate is closed or Weather Conditions or Safety".

Motion Carried

PETITIONS AND COMMUNICATIONS: None Scheduled.

REPORTS AND RECOMMENDATIONS:

1. **Current Balance: Checking- \$46,335.96 Savings / Pool Pavilion \$7,435.60
Savings / Fitness Court- CD \$4,000 Fitness Court Savings- \$994.75**

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Next regular meeting: 5-28-2024

COMMITTEE REPORTS:

1. **Trails (Faust):**
2. **Driveways & Parking Lots (Martus):**
3. **Playground Equipment & Courts (Faust):**
4. **Buildings & Grounds (Owens/Mitchell):** 5 total porta-lets in the park this year
5. **Events & Entertainment (Biel):** Use City Website Calendar to post Park events.
6. **Park & recreation Grants (Bennett)** – Ethan Workman working on a Raffle for Fitness Court.

NEW BUSINESS

Discussion of Park rules form.

Motion by Faust, seconded by Martus to Post Park rules in various places in the Park.

Motion Carried

City Manager Bennett said he would print, laminate, and hang up the forms.

Motion to adjourn at 8:18pm

Motion by Biel, Seconded by Martus

Motion Carried

Minutes Submitted by

City Manager Chuck Bennett