

Minutes for the
Brown City Parks and Recreation Board Regular Meeting
Tuesday, July 23, 2024
4205 Main St., Brown City/City Hall Community Room

Present: Charles Bennett, Roger Burness, Louie Martus, Tara Owens, Walter Robison

Absent: Matthew D. Taepke

Guests: Julie Miller, Rae Ann Kreiner, Tyne Kreiner

Meeting called to order at 7:01 p.m. by Chair Tara Owens

Correction and Approval of the Minutes:

- Burnside wants to look at the by-laws, election of officers, concern that by-laws are not being followed.
- Moved by Martus, seconded by Robison to approve the minutes from June 25, 2024, as written. Motion carried.

Pay the Bills:

- Tara Ownes: Questioned additional charges of \$1,500 paid to Rapid Lawn Maintenance in billing. The City Manager felt the additional charge was in line with the agreement as written.
- Recommend that Rapid Lawn Maintenance come to the next regular Park Board meeting.
- Moved by Martus, seconded by Owens to approve the bills as presented. Motion carried.

Unfinished Business:

- Discussion regarding the park pavilions and whether they should remain closed or open.
- Burnside Township would like to see the pavilions open and made available for use.
- Motion made to open pavilions to people renting out the space this year. The motion was withdrawn after further discussion.
- City Manage will contact M3 about the location of the Wi-Fi equipment being relocated at the park over concerns of vandalism.
- Playground equipment arrived and installed by Cory Faust.

- 2 of 3 bubbles installed on the orange playset.

Personal Appearances: None

Public Questions and Comments: None

Public Hearing: None

Reports and Recommendations:

- Current Balance:
 - Operating: \$36,230.14
 - Pool Pavilion Fund: \$6,444.11
 - Fitness Court Fund: \$2430.83
 - Fitness Court CD: \$4,000
- Next Regular Meeting: August 27, 2024, at 7:00 pm

Committee Reports:

- Athletic Fields and Batting Cages:
 - No report given
- Driveways and Parking Lots:
 - Discussion on drainage
 - Fields are draining properly
 - Water draining into resident's yard discussed
 - Grading discussed
 - Discussion of movement of poles installed as part of Reading Trail
- Playground Equipment Courts, and Trails:
 - No report given
- Building and Maintenance:
 - Discussion around the use of the concession stand
- Utilities and Porta-Lets:
 - Discussion around Antique Tractors want one Port-O-Let moved closer to the event.
 - Antique Tractors agreed to pay the cost of moving Port-O-Let.
 - The City Manager will call to see what the cost is.
 - Motion by Robison to remove one of the five Port-O-Let, seconded by Martus. Motion carried.
- Events and Entertainment:
 - No report given
- Parks and Recreation Grants:

- Ethan Workman looking to get a Bingo event going to help fund the Fitness Court.
- Discussion around getting a gaming license.
- City Manager:
 - Mike Yipe called to discuss the Park purchasing posts and rails to fix the broken fence.
 - Report that no one has logged in to the camera system.
 - Discussion of how members are to receive their monthly agenda
 - Motion by Robison to have Park Board Agenda sent by email, and a paper copy provided at actual meeting, seconded by Martus. Motion carried.

Petitions and Communications: None scheduled.

New Business:

- Roger Burgess was appointed to the Park Board.
- Discussion around the letter presented by Burnside Township attorney.
- Discussion of election of offices and replacing vacant seats on the Park Board.
- Discussion pertaining to the draft of the park lease.

Public Questions and Comments:

- Discussion surrounding Tyne Kreiner joining the park board.
- Julie Miller discussed the Missionary Church looking to donate to the park.
- Discussion around raising money for the park for specific projects such as playground equipment.

Adjourn at 8:24 pm by Martus, seconded by Burgess. Motion carried.