

Cemetery Rules and Regulations

Brown City Evergreen Cemetery

1. The Cemetery Board shall consist of five members appointed by the Mayor and confirmed by the City Council of the City of Brown City. Members shall be appointed for a five-year term, with terms staggered so that a single individual is appointed or re-appointed each year. A Chairperson and Secretary shall be appointed by a majority vote of the members of the Cemetery Board.
2. A person who purchases a burial lot may pay in full at the time of purchase or shall pay a minimum of a \$100.00 deposit and a \$50.00 payment per month. In the event of use before payment is made in full, balance of payment must be made at the time of burial.
3. All lots in this Cemetery are conveyed to the purchaser by Deed for the purpose of human burial only, but the rights of the purchasers therein are subject to such rules and regulations as the Cemetery Board may make from time to time. All lots are sold under full perpetual care, and shall include the price of such care in the original price of each lot and paid for before Deed is issued.
4. All lots in this Cemetery owned by an individual may be sold only to the Cemetery Board, with the cemetery lot owner to receive \$50.00, or a price to be negotiated with the Cemetery Board for multiple lots.
5. After five (5) years, a lot may be transferred between two (2) generations of family for the existing transfer fee at the time of transfer. If done prior to the five (5) year period, the charge will be the difference between the 'in-town' and 'out-of-town' lot price, plus the cost of the existing transfer fee.
6. No lots shall be filled above the established grade nor shall any graves be permanently mounded.
7. No steps, coping, nor any kind of enclosure shall be permitted about the lot. The boundaries of lots shall be marked by corner markers set by the cemetery with their centers upon the lines bounding the lot. Corner markers shall not project above the ground and must not be altered nor removed.
8. No iron or wire and no seats or vases will be allowed on lot excepting by permission of the Cemetery Board, and then when any article made of iron becomes rusty, the same shall be removed from the cemetery.
9. All memorials shall either be natural stone or standard bronze. No artificial substitute material will be permitted.
10. Only one monument shall be permitted on a family burial lot and no monument shall be permitted on a lot less in area than eight by sixteen feet.

11. Decorating around a monument it must be contained to 12” from the front of the monument, 6” from the rear of the monument , and 6” on the sides only if you own the corresponding lot.
12. Only one headstone or marker may be placed on any one grave.
13. All headstones and monuments shall be set on a concrete foundation to fulfill the requirements as given below. All foundations for monuments shall extend as low as the bottom of the grave. Foundations for headstones must be at least three and one-half feet deep. Every foundation shall be at least as long and as wide as the stone resting upon it and shall not extend above the level of the ground. All foundations shall be built by someone authorized by the Cemetery Board and under the supervision of said Board.
14. All graves shall be opened and closed by the person or persons authorized by Cemetery Board to do so.
15. It is important that some friend or member of the family go with the caretaker or sexton and locate the grave desired opened. The sexton nor the Cemetery Board cannot be held responsible for mistakes when orders are given by telephone.
16. All interments in lots shall be restricted to members of the immediate family defined as up to three (3) generations of the lot owner.
17. No disinterment shall be allowed without at a minimum the permission of the lot owner and next of kin of the deceased. Additionally, a *Disinterment and Reinterment Permit* issued by the Michigan Department of Health must be signed by the sexton prior to disinterment.
18. The Board desired to leave the improvement of lots, as far as possible, to the taste of the owners; but in justice to all, they reserve the right to exclude or remove from any lot, any headstone, monument or other structure or object, which may conflict with the regulations or which they shall consider injurious to the general appearance of the grounds. **No permanent plantings, such as trees, shrubs or plants, are permitted.** No trees growing within any lot shall be removed without permission from the Cemetery Board.
19. Purchase of a full size gravesite is required for baby burials and cremations.
20. A maximum of two (2) cremains on one (1) gravesite with one (1) headstone is permitted.
21. No one person may purchase more than eight (8) gravesites without Cemetery Board approval.
22. All summer decorations on gravesites shall be removed by October 15th, and all winter decorations shall be removed by April 1st.
23. It shall be the duty of the Board from time to time to alter such avenues and walks and to make such rules and regulations for the government of the grounds as they deem requisite and proper calculated to secure and promote the general welfare, purpose and appearance of the cemetery.

24. The sexton is directed to enforce the above regulations.
25. The foregoing Cemetery Rules and Regulations were approved at a regular meeting of the Evergreen Cemetery Board on July 16th, 2024, and subsequently amended.