

BROWN CITY COUNCIL PROCEEDINGS
JUNE 24, 2024

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT: Mayor: Julie Miller; Councilmembers: Robert Jacobson, Walter Robison, Patricia Jacobson, Stacy Biel, Ross Mclvor, Eugene Navock, City Manager Charles Bennett, City Clerk Pamela Willer.

ABSENT:

GUESTS: Tara Owens, Dave VanCura, Ethan Workman, Cody Wilcox, Brandon Ford, Chris Martin.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

Correction to Agenda should read: None.

CORRECTION & APPROVAL OF MINUTES: Correction of Minutes: Resolution Number 24-06 correction Absent 0.

Correction Mayor's Report: Thank You for the help at Festival 2024 additional helpers: Kevin Miller, Sheriff's Posse, Brown City Police.

Motion by CM-Eugene Navock to approve the Regular Council Meeting Minutes on June 24, 2024. Second by CM-Ross Mclvor. Motion Carried.

PAY BILLS: Motion by CM-Pat Jacobson to approve and pay the bills as presented. Second by CM-Walter Robison. Motion Carried.

06/11/2024 TO 06/24/2024.

Following Funds: General - \$12,642.17 (12196 – 12218), Payroll - 05/29/2024 / TO 06/11/24, \$24,991.32 (11186 – 11199), Includes EFT Tri-County Bank - \$5,708.50, State of Michigan - .00, Operating Engineers Dues - \$109.50,- (11200), Major Streets - \$1,970.13, (4173 – 4176) Local Streets – \$1,639.38, (4433 – 4436), Sanitary Sewer - \$2,220.47 (4258 – 4263), Water - \$35,726.53 (3850 – 3857), Arsenic .00, Storm Sewer - \$75.00 (1378), Lead & Copper – \$.00, Equipment - \$548.48 (1923-1924).

PERSONAL APPEARANCES: None.

POLICE REPORT: None.

PUBLIC HEARING: None.

ECONOMIC DEVELOPMENT OFFICE: Report Attached.

CM- Walter Robison questioned who formed the Economic Development Office, and why did it not go through Council to be approved. After much discussion a Motion was made by CM- Walter Robison to create the Economic Development Office, and have it be a paid position for the city, Second by CM-Stacy Biel.

ROLL CALL VOTE:

CM-ROSS MCIVOR-YES, CM-WALTER ROBISON-YES, CM-EUGENE NAVOCK-YES, CM-ROBERT JACOBSON-YES, CM-STACY BIEL-YES, CM-PAT JACOBSON-YES.

Yeas-6 Nays-0 Abstaining-0 Absent-0

Motion Carried.

PUBLIC QUESTIONS & COMMENTS: (Anyone wishing to address the City Council concerning items not on the agenda may do so. When recognized by the Council, please state name and address for the record. Please direct all remarks to the whole City Council. The Council reserves the right to delay any action, if required, until such time as when they are fully informed on the matter.) Please note that Public Comments are limited to three (3) minutes unless an extension is approved by a majority of the Council. **NONE.**

RESOLUTIONS: Number 24-08; A Resolution authorizing The City of Brown City to participate in the Michigan Economic Development Corporation Redevelopment Ready Communities Program.

Motion by CM – Stacy Biel to approve Resolution 24-08, authorizing The City of Brown City to participate in the Michigan Economic Development Corporation Redevelopment Ready Communities Program. Second by CM – Walter Robison.

ROLL CALL VOTE: CM-MCIVOR-YES, CM-WALTER ROBISON-YES, CM-EUGENE NAVOCK-YES, CM-ROBERT JACOBSON-YES, CM-STACY BIEL-YES, CM-PATRICIA JACOBSON-YES.

Yeas-6 Nays-0 Abstaining-0 Absent-0

Motion Carried.

ORDINANCES: None.

MANAGER'S REPORT:

Audit Recap: No issues to report.

Insurance Inspection of Buildings and Grounds Recap. See attached.

Street Banner Follow up. Question should we do just the downtown area? Would like to see different types of banners. Need to take down banners in bad shape.

Food Reimbursement for non-reoccurring meetings.

Motion made by CM-Walter Robison to pay for the food bills of \$58.28 and \$62.22 pizza that was purchased for Congress Woman's visit, and Festival helpers. Second by CM-Pat Jacobson. Motion Carried.

MAYOR'S REPORT:

November Election- Deputy Clerk Stimson would like affidavits and nominating petitions turned into her no later than July 12, 2024. If anyone has questions about filling out the paperwork please stop in, or email Deputy Clerk Stimson.

COMMITTEE REPORT'S:

- 1. Building and Grounds (McIvor): None.**
- 2. Personnel Biel/Park & Recreation (Robison): Park Meeting 6/25/24.**
- 3. Streets and Sidewalks (Navock)- M-90 Street Diet Project.
Motion by CM-Eugene Navock to approve the M-90 Street Diet Project,
Second by CM-Walter Robison. Motion Carried.**
- 4. Tax and Finance (P.Jacobson)-None.**
- 5. Water & Sewer (Robison): Non-Residential water meters. Motion by CM-Walter Robison to approve 12/31/24 as the date to install Commercial Meters. Second by CM-Robert Jacobson. Motion Carried.**
- 6. Police (R. Jacobson): Police Car that broke down was the radiator.**

PETITIONS & COMMUNICATIONS: None.

ATTORNEY'S REPORT: None.

TREASURER'S REPORT: None.

CLERK'S REPORT:

City Of Brown City Election Commission Meeting was Monday June 24, 2024.

The following election inspectors for the August 6, 2024 STATE PRIMARY ELECTION were appointed: Jaci Wedlake, Charles Mitchell, Tara Owens, Nicole Sanchez, Toni Loutzenhiser and Ethan Workman.

Election Chairperson appointed for the August 6, 2024 STATE PRIMARY ELECTION is Stephanie Stimson.

Election Receiving Board appointed Jaci Wedlake and Nicole Sanchez.

Public Accuracy Test for the August 6, 2024 STATE PRIMARY ELECTION will be held on Monday, July 15, 2024.

Stephanie Stimson to conduct and sign the appropriate forms for the Public Logic and Accuracy Test for the August 6, 2024, STATE PRIMARY ELECTION.

Motion by CM-Ross Mclvor to approve those appointed for the August 6, 2024, STATE PRIMARY ELECTION. Second by CM-Pat Jacobson. Motion Carried.

GENERAL CONCERNS OF THE COUNCIL:

Went over properties that need mowing.

Trees need to be removed by lift station.

Trails in Park have not been mowed.

DPW: See Attached.

COMMISSIONER'S REPORT: None.

CLOSED SESSION: None Scheduled.

ADJOURNMENT:

Motion by CM-Ross Mclvor, Second by CM-Stacy Biel to Adjourn the June 24, 2024, Regular Meeting of the City Council at 7:19 PM. Motion Carried.

Respectfully Submitted,

Pamela Willer
City Clerk