

Minutes from the Special Meeting of the Brown City Days Festival Commission held 5/22/24 at 6 pm

Present: Tara Owens, Jamie Bird, Jason Fuller, Troy Gilbert

Guests: Julie Miller, Officer Perez, Pat & Bob Jacobson

Absent: Alex Mitchell

**PUBLIC QUESTIONS AND COMMENTS:**

Rotary has secured EMS coverage for their events via Marlette EMS

**PAY BILLS:**

Shriners- 1 unit \$200 donation Motion by Jamie. Supported by Troy, all in favor, motion carried

Ron Marion- Reimbursement for 30 yard signs & 10 stands. Motion by Jamie. Supported by Tara, all in favor, motion carried

Petty Cash \$200 Motion by Tara. Supported by Jason, all in favor, motion carried

Dunk Tank \$200 Motion by Jamie. Supported by Jason, all in favor, motion carried

Horseshoe supplies/awards- Tara/ Daddy Mudder planning on sponsoring

Volunteer for the dunk tank- care packages. \$200 (hoping to get 6-12 done with this amount)- Motion by Jamie. Supported by Tara, all in favor, motion carried (Julie to do shopping)

Tara reimbursement for printing- \$264.98 Motion by Jamie. Supported by Jason, all in favor, motion carried

Adopt updated by-laws: Jamie pointed out a few minor things that will need to be followed by the group. 2 minor edits: 1. Meeting date is the second Wednesday monthly 2. Remove paragraph discussing materials to be distributed to members prior to meeting. Roll call vote to adopt updated by-laws: 4- yes, 1 absent, 0 abstaining. Motion carries. Tara will edit and submit.

Table tents need to be placed at Subway, LaFonda, and Horseshoe

“Headquarters” update. Jason plans on putting in a donated window to finish up next weekend. Air conditioner likely not needed although Mason’s has available.

Parking Permits- we have the first 100 passes (green festival long). Will post Facebook info soon. Will be sure commenting is turned off. Group discussed not charging for Thursday or for handicap parking (must display parking placard or plate).

Pricing of retail items: T-shirts= \$20 hoodies=\$35

List of donors is being compiled by Jamie (these will be listed on the back of festival shirts)

Jimmy Groat provided info to us prior to meeting for a mechanical bull. 3 days with someone running it, including insurance \$3000. We would be in charge of collecting money. Group interested. Jamie to thoroughly vet and report back to the group.

We are in need of gate people to sell permits.

Jason personally bought the Keystone Cops vehicles and outfit- might be able to use

General concerns of the commission

Jamie briefly mention concern that Rotary is having limited entertainment

Jason: Auto Swap becoming popular 15 x 20 \$20 Saturday only

Jamie showed 5k bib number, Tara to print 100

Motion to adjourn by Jamie, supported by Tara, all in favor. Adjournment at 7:28 pm

Respectfully submitted,

Jamie Bird  
Festival Chair