

**PROCEEDINGS OF THE  
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING**

**MONDAY November 17, 2025**

**4205 MAIN ST, BROWN CITY, MI 48416**

**Held at City Hall/Community Room**

QUORUM: YES

**DRAFT**

**PRESENT:** Tara Owens, Jason Fuller, Kevin Miller, Kelly McClelland.

**ABSENT:** Troy Gilbert

**GUESTS:** Michelle Sanders, Nina Hoyt, Julie Miller/Mayor, Interim City Manager Kyle Harris.

Meeting called to order at 6:00PM by Chair Tara Owens.

**CORRECTION AND APPROVAL OF MINUTES:**

1. Regular Meeting: October 8, 2025:

**CORRECTIONS:** Under Unfinished Business: Change that to than for #2. "Discussion on having more (that) THAN one display.

**MOTION BY** Kelly McClelland **SECOND BY** Kevin Miller to approve Minutes from October 8, 2025 as corrected.  
**MOTION CARRIED.**

2. Working Meeting: November 5, 2025. Discussion on Sesquicentennial.

**CORRECTIONS:** Under ATTENDANCE: Change McClelland to McClelland. Under Discussions: #6. Michell to Michelle.

**MOTION BY** Kelly McClelland **SECOND BY** Kevin Miller to approve Minutes from November 5, 2025 as corrected.  
**MOTION CARRIED.**

**TREASURERS REPORT:**

1. Checking account balance: \$2,936.36. \$30,328.92 in MI Class account. Total \$33,265.28 current as of 10/31/25.

**PAY BILLS:** None currently.

**UNFINISHED BUSINESS:**

1. Speaker issue: Jason to continue to address.
2. Wolverine Fireworks: No new information. Tara to contact Mark Shadley.
3. Trailer for sound equipment: Jason sent email stating school gave a price of \$1,536.14.

**MOTION BY** Kevin Miller **SECOND BY** Kelly McClelland to allow school to do trailer project for a total of \$1,536.14.  
**MOTION CARRIED.**

4. New Booth/shed for commission. Nothing yet.
5. Facebook Page progress: Kyle has not heard anything yet.
6. Timeline for Sesquicentennial-work in progress.

7. Button Machine and Buttons. Purchased. Working on getting some made.
8. Museum-Progress/next step. In spring work will continue.
9. BINGO November 19, 2025. Last minute needs: Park tables and chairs. Tara to send message to Park Board about borrowing tables and chairs for this event.

**PERSONAL APPEARANCES: NONE**

**PUBLIC HEARING: NONE**

**PETITIONS AND COMMUNICATIONS: NONE**

**RESOLUTIONS: NONE**

**COMMITTEE REPORTS:**

1. **SEQUICENTENNIAL: WORK IN PROGRESS.**

**NEW BUSINESS:**

1. Sesquicentennial memorabilia pricing. No decision made.
2. Band Inquiry: DeWayne Spaw wanting to perform during BC Days Festival 2026. No decision made. Contacting Nathan Muxlow for additional information.
3. Tree Lighting: December 5, 2025. Main Street. Street to be closed from 4:45PM to 7:00 PM. Lighting of tree at 6:00PM. Santa, BC High School Band, Smores, Fire Barrels, Bryan Dixon to perform, Vendors in City Hall, Cookies, Hot Chocolate, Fire Trucks. Library hosting event at 5:00PM.

**PUBLIC HEARING: NONE**

**REPORTS AND RECOMMENDATIONS:**

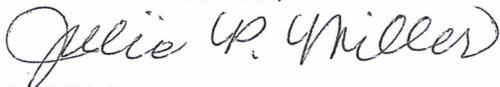
1. **NEXT REGULAR MEETING: December 3, 2025. Held at 6PM**
2. **NEXT WORKING MEETING: December 3, 2025. \*\*\*\*(BINGO IN PLACE OF WORKING MEETING)\*\*\*\* for the December 17, 2025 meeting. Held at 7:00PM at the Whiskey Jar Restaurant. Courtney Ford to host.**
3. **Tree Set-Up/Decorate on SUNDAY November 23, 2025 at 10:00AM.**
  - A. **INVENTORY ALL SUPPLIES/EQUIPMENT.**
  - B. **ORGANIZE BOTH SHEDS.**

**PUBLIC QUESTIONS AND COMMENTS:**

1. Kyle stated that Chuck Bennett has declined doing the beard contest for the Sesquicentennial Celebration in June 2026.
2. 3 ON 3 Basketball or student vs teacher game and/or home run derby. Still in progress. Jessica Affer is not doing. Kelly contacting Dan Loutzenhiser.
3. Discussion on Kids Parade and possible events for 2026.....

**ADJOURNMENT: MOTION BY Kevin Miller, SECOND BY Kelly McClelland to adjourn meeting at 7:22PM. MOTION CARRIED.**

RESPECTFULLY SUBMITTED,



JULIE MILLER