

MINUTES FOR THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
TUESDAY MAY 27, 2025 AT 7:00PM
4205 MAIN ST, BROWN CITY/CITY HALL COMMUNITY ROOM
[810-346-2325] EMAIL: browncty@greatlakes.net

PRESENT: Tara Owens, Louie Martus, Angel Kreiner, Ross McIvor, Ray Dupie.

QUORUM PRESENT: YES. 5 out of 7 members present.

ABSENT: Paul Farmer, Roger Burgess

GUESTS: Julie Miller/Mayor, City Manager Charles Bennett, Dave VanCura (left at 6:30), Jamie Bird (left at 8:25), Kevin Miller.

Meeting called to order at 7:00PM by Chair Tara Owens.

CORRECTION AND APPROVAL OF MINUTES:

MOTION BY Ross McIvor , **SECOND BY** Angel Kreiner to approve minutes from April 22, 2025 as written.
MOTION CARRIED.

PAY BILLS:

MOTION BY Ross McIvor, **SECOND BY** Louis Martus to pay the bills as presented. See Attached.
MOTION CARRIED. *Chuck to check on \$72.00/DPW bill*****

UNFINISHED BUSINESS:

1. Signs for rules: Quote from Laser Impressions attached. Five signs were approved to be purchased at \$59.99 each. City Council approved. Chuck had mock up of the signs on his computer and shared with the group.
2. BOD January 2026 lease updates. Meeting with council will be held on June 4, 2025 at 4:30.
3. Member pictures for website: will be taken at next meeting.
4. 5 year plan: Tabled pending lease.

PERSONAL APPEARANCES: Jamie Bird shared updates on Festival, June 5 to June 8, 2025 in park with many events.

PUBLIC QUESTIONS AND COMMENTS: Julie Miller stated that there are dirt bikes in park on sledding hill riding on only back tire, shared concerns of injuries and liability. Julie stated that she purchased paint for picnic tables and planters, requesting reimbursement for paint and supplies. Receipt turned in. Julie stated that she donated large hosta plants for the planters and planted them along with

Tara Owens. Julie and Tara (Tara charged to Park account at Bens/the mulch, dirt and geraniums) spread the mulch at the entrance on McMoran Street and planted the planters and painted them.

MOTION BY Ross McIvor, SECOND BY Ray Dupie to reimburse Julie Miller \$203.35 for the paint and supplies. MOTION CARRIED.

Mayor Julie Miller thanked Ross McIvor and Kevin Miller for moving picnic tables around the park with their own equipment. Also thanked Kevin for removing a couple stumps from the park with his equipment. Also thanked Troy and Seth for working on downed tree. Also thanked Ross and Kevin for hauling the broken picnic tables and broken rotary benches to the DPW as they were to dangerous to be left in the park. Discussion on these items to be fixed by school kids next year.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE

REPORTS AND RECOMMENDATIONS:

1. **CURRENT BALANCE:** Checking-\$27,425.12 Savings/Pool Pavilion-\$7,734.38, Fitness Court-\$11,503.98, Fitness Court CD-\$4,204.35.
2. **NEXT REGULAR MEETING:** June24, 2025 AT 7:00PM.
3. **NEXT WORKING MEETING:** June 1, 2025 at 9am with Festival Commission and Scouts.

COMMITTEE REPORTS:

1. Athletic fields and Batting cages: Little league Tournaments are June 13-15 and July 11-13. Outfield fence project to start in fall or next spring. Discussion on Field 7, ruts from BC Days festival 2024 being used for parking. Discussion on fixing after 2025 festival.
2. Driveways and Parking Lots: Louis Martus stated that he would be not be inquiring about gravel donations again this year. He also stated that Burnside was tentatively donating \$1,800.00 to the pool pavilion only if there could be a match of \$1,800.00. Stated that he was challenging everyone to get donations for the park. Stated that Jim Blake has grating the roads at the park. Requested that his fuel costs be reimbursed. MOTION BY Louis Martus, SECOND BY Ross McIvor to reimburse Jim for his fuel costs. MOTION CARRIED.

Discussion on having someone suggested by Marlene Hill to Crown the road. No decision

3. Playground equipment, Courts and Trails: Ray Dupie stated that he would get some spray foam and do some more repairs on playground equipment.
4. Building maintenance:
***Brick Bathrooms: Ross gave information from summer rec that they are willing to help pay for the repairs for these bathrooms, requesting that this board help with the cost.

MOTION BY Louis Martus **SECOND BY** Ross McIvor to give \$300.00 towards repairs Rotary/brick bathrooms being fixed by Jeffrey Randolph. (Total price of quote is \$1050.00). **MOTION CARRIED.**

***North pavilion: Need doors locked open. Discussion on purchasing new locks with identical keys for pavilions.

MOTION BY Louis Martus, **SECOND BY** Ross McIvor to allow City Manager to purchase new locks with identical keys for pavilions. **MOTION CARRIED.**

***South pavilion: Tara swept.

***Cade Rd/Pool Pavilion: Need fund raisers to complete project. Discussion on changing motion made in last meeting due to rough in for electric being completed and then drywall etc up next. Then after electric could be completed.

MOTION BY Ross McIvor **SECOND BY** Angel Kreiner to withdraw motion stating approval for \$13,686.27 for full electrical project in pool pavilion. **MOTION CARRIED.**

MOTION BY Ross McIvor **SECOND BY** Louis Martus to approve \$9,611.61 for the rough in of electric in pool pavilion. **MOTION CARRIED.**

***Porta-lets. Carl's septic has been hired to provide 4 porta-lets for the summer 2025. Manager stated that they should be in park this week and placement for them, One near North pavilion, one near play scape, one near horseshoe pits and one on northwest corner across from new building.

5. Events and Entertainment: Owens requested updated calendar from city hall for South pavilion rentals. Discussion on Concession stand used by little league summer rec program.

MOTION BY Ray Dupie, **SECOND BY** Ross McIvor to charge \$25.00 for water usage for concession stand per each weekend used. **MOTION CARRIED.**

MOTION BY Ross McIvor, **SECOND BY** Angel Kreiner to charge Festival Commission \$25.00 for water usage for the weekend of BC Days Festival, 2025. **MOTION CARRIED.** Tara abstained.

6. Park and Recreation grants: None.

7. City Manager: Conversation on fitness court. Manager stated that he asked Kevin Miller to get information for Tennis court soft cushion sealant topper for asphalt. Stated that Blue Water Conservation came and looked at park and he and manager had lots of discussion on ideas for park. Park contains invasive species, hopeful to get some grants from this.

PETITIONS AND COMMUNICATIONS: NONE.

NEW BUSINESS:

1. Fundraising: Burnside Township asking for matched money if they give \$1,800.00.

2. Camera System: Reported camera system down/one for 17 days and one for 30.
Discussion on having cameras monitored on daily basis. Manager stated that a TV had been purchased to have city hall cameras scrolling inside city hall. Ray Dupie to donate a TV for cameras also.

MOTION BY Louis Martus, SECOND BY Angel Kreiner to allow camera feed to be scrolling inside city hall viewing from the park cameras. MOTION CARRIED.

3. Tree down. Discussion on continued clean up from trees.

PUBLIC QUESTIONS AND COMMENTS: NONE.

BOARD QUESTIONS AND COMMENTS: NONE

ADJOURMENT:

MOTION BY Ross McIvor SECOND BY Angel Kreiner to adjourn meeting at 8:52PM. MOTION CARRIED.

RESPECTFULLY SUBMITTED,

JULIE MILLER