

PROCEEDINGS OF THE
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

WEDNESDAY JANUARY 14, 2026

4205 MAIN ST, BROWN CITY, MI 48416

Held at City Hall/Community Room

QUORUM: YES

PRESENT: Chair Tara Owens, Kevin Miller, Kelly McClelland, Michelle Sanders, Jason Fuller.

ABSENT: Troy Gilbert, City Manager Kyle Harris.

GUESTS: Julie Miller/Mayor, Shelly McClelland.

Meeting called to order at 6:00PM by Chair Tara Owens.

CORRECTION AND APPROVAL OF MINUTES:

1. Regular Meeting: December 10, 2025:

MOTION BY Kevin Miller, **SECOND BY** Tara Owens to approve minutes from December 10, 2025 as written. **MOTION CARRIED.**

2. Working Meeting: NONE/Bingo on December 17, 2025. Went well.

TREASURY REPORT: Current checking account balance is \$4,871.67.51. MI CLASS balance is \$30,532.61 plus interest.

PAY BILLS: 1. Pay Kevin Miller \$212.73 that was already approved for Bingo supplies. 2. Pay Julie Miller for ornaments and supplies purchased before and after Christmas for Christmas Tree Lighting.

MOTION BY Jason Fuller **SECOND BY** Kelly McClelland to pay Kevin Miller \$212.73 for Bingo supplies. **MOTION CARRIED.**

MOTION BY Jason Fuller **SECOND BY** Michelle Sanders to pay Julie Miller \$576.86 for Christmas Tree Lighting and 2026 festival and storage supplies. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Speaker Issue-Jason. Not finished yet. Asking George to fix speaker.
2. Wolverine Fireworks-Discussion on keeping Wolverine and adding Shango's Fireworks. Mark Shadley has offered to pay for Shango's fireworks. Tara to get information from both Firework Companies and bring back to committee for final decisions.
3. New Booth-Work in progress. Julie asking Amish to possibly do a 'frolic' and build one.

4. Facebook page-work in progress-Kyle working on. Discussion on this. Committee agreed to start a new page with a link to the old page due to not having complete access to page. Kelly and Michelle to collaborate for a new page.

MOTION BY Michelle Sanders **SECOND BY** Kelly McClelland to start a new BC Festival page. **MOTION CARRIED.**

5. Timeline for Sesquicentennial-work in progress. Tara presented a rough draft.
6. Button machine-work in progress. Buttons at next meeting.
7. DeWayne Spaw- Committee decided to hire DeWayne Spaw if sponsor was still available to sponsor half.

MOTION BY Kevin Miller **SECOND BY** Michelle Sanders to hire DeWayne Spaw for 2026 Festival with a not to exceed amount of \$1,000.00. **MOTION CARRIED.**

8. Museum-will work on in Spring.
9. Bingo: DECEMBER 17, 2025 at 7PM. Went Well. November was \$4026. (minus supplies). December was \$2,571.00 (minus supplies). Next date not set currently.
10. Ideas on Logo. Discussion on colors, shirts, supplies. No decision made.
11. Discussion on Gellyball. They donated the time to be there last year, and charged \$5.00 to participate. They will be charging to be in attendance this year. Tara to reach out and get prices and availability. Discussion on kids day. Kevin met with Sean Hagey and discussed having volunteers from school and using some equipment from the school for this event. Julie stated that Ashley stated that she would help and her Mom Myla might help also. Need more information on equipment. Discussion on possible wrist bands for carnival for kids that participate in the 'kids day' events. No decision made. Discussion on the livestock plop. No decision made. Discussion on Mayors brunch. No decision made. Discussion on time capsule, will refer to the bank. No decision made.

NEW BUSINESS:

1. Discussion on Sesquicentennial Celebration Vendors. Tim Muxlow/Muxlow Exotics is now available to participate and his girlfriend has a food truck that would like to come. Wolf pack in town wants to join also. Committee agreed to allow extra trucks this year.

MOTION BY Kevin Miller **SECOND BY** Kelly McClelland to allow those food trucks to participate in 2026 Festival. **MOTION CARRIED.**

2. Sponsor List. New list presented. Committee discussion on Sponsor list and agreed to do a working meeting to stuff envelopes on Wednesday January 21, 2026 at 6PM. Discussion on postage to send letters. Will have to purchase stamps.

MOTION BY Kevin Miller **SECOND BY** Jason Fuller to have a working meeting to stuff sponsor envelopes on Wednesday January 21, 2026 at 6PM. **MOTION CARRIED.**

MOTION BY Kevin Miller **SECOND BY** Tara Owen to approve postage up to \$500.00 for sponsor letters to be sent. **MOTION CARRIED.**

3. Chair, Vice Chair, Treasurer. Need to decide for 2026.

MOTION BY Jason Fuller **SECOND BY** Michelle Sanders to have Tara Owens as Chair and Treasurer and Kevin Miller as Vice Chair. **MOTION CARRIED.**

MOTION BY Kelly McClelland **SECOND BY** Michelle Sanders to continue past the 2 hour meeting time frame. **MOTION CARRIED.**

NEXT MEETING: ***TUESDAY FEBRUARY 17, 2026 AT 6PM.*******

NEXT WORKING MEETING *WEDNESDAY JANUARY 17, 2026 AT 6PM*****

PUBLIC QUESTIONS AND COMMENTS: Julie commented that she spoke with Nathan Muxlow and he is considering having a petting zoo and possibly pony rides.

ADJOURNMENT: **MOTION BY** Kelly McClelland, **SECOND BY** Kevin Miller to adjourn meeting at 8:08PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

JULIE MILLER