

**BROWN CITY COUNCIL PROCEEDINGS**  
**January 12, 2026**

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:03 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Mark Vaerten, Robert Jacobson, Ross McIvor, Eugene Navock, City Clerk Sara Muxlow, City Manager Kyle Harris.

ABSENT:

Neil Kohler

GUESTS:

Angel Kreiner, Becky Vislosky, Mike Vislosky, Bill Muxlow, Dave Daws, Jennifer Daws, Judy Peterson, Tara Owens, Chris Lee, Kevin Miller, Officer Childs, Lt. Perez.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: Deletion under Committee Reports- Personnel- City Manager Contract & Office Staff Pay.

CORRECTIONS & APPROVAL OF MINUTES: Approval of Regular Meeting Minutes from December 22, 2025

Motion by CM Navock, Second by CM McIvor, to approve the Regular Meeting Minutes from December 22, 2025 as written. MOTION CARRIED

PAY BILLS:

Motion by CM P. Jacobson, Second by CM Vaerten, to pay the bills as presented in the following funds:

General- 34,043.26 (12995-13027)

Payroll- 26,700.63 (11879-11892)

Major Streets- 1,606.37 (4213)

Local Streets- 1,606.37 (4469)

Sanitary Sewer- 3,445.30 (4444-4451)

Water- 3,153.23 (4158-4172)

Equipment- 2,224.28 (2025-2027)

MOTION CARRIED.

POLICE REPORT: A speed sign is still on St. Marys for southbound traffic.

PERMITS: None.

PUBLIC HEARING: None.

COMMISSIONERS REPORT: CM B. Jacobson has joined the Landfill and Recycling Board. Commissioner Lee stated that if there are going to be millages on the next ballot, it should be started now to make sure the language is correct.

ORDINANCES: None.

PUBLIC QUESTIONS AND COMMENTS: David Daws 7611 Maple Valley Rd- Feels Concerned that Brown City is not growing like surrounding communities. He feels that the City Police are stalking the stop sign at the railroad tracks that cross Maple Valley Road and thinks the stop sign should be a yield. Mike Vislosky commented that the Railroad would be responsible for changing the sign at that location. Holly Hartwell, the new administrative assistant, came to introduce herself.

#### OLD BUSINESS:

1. Park Lease Agreement- The Park Board approved the original agreement and instead of rewriting the agreement there is an addendum to the agreement. Mayor Miller addressed her concern for part of the agreement due to the pool pavilion renovation that was started by the previous City Manager, and KBM Concrete has gone in to finish the repairs and has had a threat of a lawsuit. It was previously approved and hadn't been finished. Mowing grass at the park will increase by \$1500 if fences are put up. City Manager Kyle has discussed this issue with DPW Mike Vislosky about hiring some summer help to have the park mowed. The Addendum accomplishes what needed to be added to the Park Lease Agreement. Motion by CM Vaerten, Second by CM B. Jacobson to approve the Park Lease Agreement with the Addendum Contingent upon the Park Board approving both as written by the attorney.

#### ROLL CALL VOTE

CM McIvor- Yes CM Navock- Yes CM P. Jacobson- Yes CM Vaerten- Yes  
CM B. Jacobson- Yes

5- Yes 0-No 1- Absent 0- Abstain

MOTION CARRIED

#### NEW BUSINESS:

1. Water Rate Increase- Debt Charge: An increase will begin in April for the loan for the water main and meter project this year. The charge will add a flat fee of

\$21.19 to the water bills. The water rates increase in April as well but it's not determined yet how much this will be. This will be a 6 million dollar project. Questions were asked about the option to have an analog meter versus a smart meter. Residents could potentially have an analog meter but will have a charge to have someone come and read the meter.

MANAGERS REPORT: It will be a busy year with the water mains being replaced and addressing the lead and copper lines which will increase the water bills by close to \$22 per month.

The City will have to start a new Checking Account for the Fire Authority due to an intercepted check that was changed before being cashed in the sum of \$4500 instead of the \$45 it was written for. Law enforcement has been notified and it'll take time to get the money back.

The 2 million grant from Congress Woman Lisa McClain's office has passed the House and hopefully will pass the Senate later this week. It will go toward the storm sewers and help with the school flooding. There is a 20% match which is \$400,000 but the city will try to get that waived.

CLERK'S REPORT: None

MAYOR'S REPORT: Pat asked Dave Faber to take less for the hiring of the City Manager and he felt his commitment was fulfilled.

Since the Chamber of Commerce has dissolved there is a volunteer needed for the parade for Brown City Days since they will not be in charge.

The fitness equipment for the park was purchased, but there's not enough money for the installation. We're in need of someone to head off fundraising for that.

The Memorial Day Parade in May is in need of any volunteers and donations for the dinner held afterwards.

#### COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None.
2. Personnel (P. Jacobson)- None.
3. Streets and Sidewalks (Vaerten)- None.
4. Tax and Finance (Kohler)- None.
5. Water and Sewer (B. Jacobson)- None.
6. Police and Park (McIvor)- None.

CLOSED SESSION: None.

COMMUNICATIONS: Park Board Minutes from December 23, 2025

COUNCIL QUESTIONS AND COMMENTS: CM Navock would like to thank the previous City Manager Chuck for applying for the grant for the storm sewer for 2 million dollars. CM Vaerten welcomed Administrative Assistant Holly Hartwell and thanked everyone involved in securing the 2 million. City Manager Kyle announced that City Hall will be closed on Monday January 19th in observance of Martin Luther King Jr. Day.

ADJOURNMENT:

Motion by CM B. Jacobson, Second by CM Vaerten, to Adjourn the January 12, 2025

Meeting of the City Council at 6:41 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow  
City Clerk