

Minutes of the regular meeting of Brown City Festival Commission
Held Tuesday January 8th, 2025, 6pm.
AT THE CITY HALL COMMUNITY ROOM, 4205 MAIN STREET, BROWN CITY

Quorum: yes

Present: Jamie Bird, Jason, Fuller, Troy Gilbert, Kevin Miller

Absent: Tara Owens (due to work), Geno Novack/city council liaison, Chuck Bennett/city manager

Guests: Julie Miller/mayor, Marc Perez/police

J. Bird called meeting to order- 6 pm

CORRECTION & APPROVAL OF MINUTES:

1. December Regular Meeting: Motion by J.Fuller, supported by T. Gilbert to approve minutes, no discussion, all in favor. Motion carried.

Treasury Report: Provided by T. Owens prior to meeting - Current Balance: \$23,124.19 as of December 31 reconciled bank statement.

PERSONAL APPEARANCES: NONE

PUBLIC QUESTIONS & COMMENTS: NONE

PUBLIC HEARING: NONE

PETITIONS & COMMUNICATIONS: NONE

Unfinished business:

1. Trailer- J.Fuller provided an update, has a meeting with the Amish Jan 14th 6pm. Discussed what sizes might work for our needs. Bigger the better while allowing for transportation.
2. Follow up on the process for reconciling festival account- J. Bird. Jamie reached out to Chuck for clarification on how we can reconcile our account when we are mostly not available during normal business hours. His response was: "The City Treasurer Jamie Faust said she does not want the bank information to leave City Hall. Jamie is here Thursdays usually from 8-12 usually longer during tax season. You would want to come and ask her about that". So we will have to follow up with Jamie F.
3. Committee updates
 - Fundraising- J.Bird is currently gathering members. Currently has interest from Bekki Holesworth and her sister Laura.
 - Advertising- no update, besides need address of park on flyers

New Business:

Jamie discussed the need for more reliable power in the park, possibly in an area by car show (to help allow for bands ect). Also need for park addresses to be on flyers to help with navigation apps. 4351 Maple St seems to work well to get to McMorran St entrance, and will need another for Cade Road. Better signage from Main Street is also needed.

Annual update for members and roles of the Brown City Days Festival Commision.

Motion: Maintain current members and roles. Jamie Bird-Chair, Tara Owens- Vice Chair & Treasurer, Troy Gilbert, Jason Fuller, and Kevin Miller. Motion by K. Miller, supported by J. Fuller. All in favor (Owens absent), motion carries.

Rotary- need to attend one of their meetings to make sure schedules/plans are all aligning. Need to inquire about lights for burn out. Parking plans will also be of great importance. Will also invite them to our meetings. Jamie and Jason to attend.

PUBLIC QUESTIONS & COMMENTS: None

ADJOURNMENT: Motion by J. Fuller, supported by ,K. Miller meeting closed at 6:54 pm

Respectfully submitted,

Jamie Bird
Festival Chair