

BROWN CITY COUNCIL PROCEEDINGS

June 8, 2026

City Hall, 4205 Main St. Brown City

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Robert Jacobson, Mark Vaerten, Gino Navock, Ross McIvor, City Clerk Sara Muxlow, City Manager Kyle Harris.

ABSENT: Neil Kohler

GUESTS:

Chief Gorski BCPD, Sargent Khan BCPD, Mike Vislosky DPW, Becku Visloski, Angel Kreiner, John Kreiner, Angie Martus, Mike Ragatz.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: None

CORRECTIONS & APPROVAL OF MINUTES:

Regular Meeting of May 26, 2026- Motion by CM Navock, Second by Vaerten to approve the regular meeting minutes from May 26, 2026. MOTION CARRIED

COMMUNICATIONS: Council received minutes from multiple committees to look over.

PAY BILLS:

Motion by CM P. Jacobson, Second by CM Vaerten, to pay the bills as presented in the following funds:

General- 27,090.63 (13197-13220)

Payroll- 26,733.03 (12033-12044)

Major Streets- 1,318.00 (4218-4220)

Sanitary Sewer- 3,560.07 (4488-4494)

Water- 6,267.11 (4232-4239)

Storm Sewer- 493.89 (1414)

Equipment- 1,130.73 (2056-2057)

Parks- 4,697.32 (3189-3197)

MOTION CARRIED.

POLICE REPORT: Chief Gorski reported that they have hired a new part time police officer and they are looking for another. He has been looking at some grants. They are all set for the festival and will be talking with the individual in charge of the carnival personnel. City Manager Harris questioned who moves the speed limit sign and it was determined to keep it at its current location till after the festival.

PERMITS: None

PUBLIC QUESTIONS AND COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Daycare Center- Angie Martus- Has an in-home licensed daycare and is full and sees a need for another daycare in Brown City. She is turning people away and would like to purchase a home in town Brown City to put in a daycare. A home in Brown City would be ideal due to it needing a play area for the children. City Manager Harris commented that the idea may need to go to the Planning Commission. Angie commented that a daycare in town would benefit town by bringing outside families into town that are needing daycare. Chris Lee commented that she had a daycare near her home for many years and they were the best neighbors. CM McIvor added that a daycare would be an asset to the town. The City's Lawyer commented that Council should wait until the location is definite until moving forward. City Manager Harris added that he would meet with her and go over what she would need to take to the Planning Commission if it needed to be presented to them.
2. Approval of Master Plan- The Planning Commission has formally approved the Master Plan, and is needing approval of City Council to move forward. Motion by CM Navock, Second by CM Vaerten to approve the Master Plan.
ROLL CALL VOTE: CM P. Jacobson- Yes CM Vaerten- Yes CM B. Jacobson- Yes CM McIvor- Yes CM Navock- Yes
5- Yes 0- No 1- Absent 0- Abstaining
MOTION CARRIED
3. Zoning Ordinance Review/Rewrite \$7,250- Zoning Ordinances are needing to be changed and or reviewed now that the Master Plan is done. Much of the wording in the ordinances don't match definitions or maps. 2 or 3 maps claim to be the official map. Wade Trim quoted \$29,000 to review and put together a new zoning ordinance. There is a Redevelopment Readiness Communities fund that will cover \$21,750 of the cost. The City would cover \$7,250 to move forward.

Motion by CM Vaerten, Second by CM Navock to approve the Zoning Ordinance rewrite and pay \$7,250.

ROLL CALL VOTE: CM Navock- Yes CM P. Jacobson- Yes CM Vaerten- Yes
CM Mclvor- Yes CM B. Jacobson

5- Yes 0- No 1- Absent 0- Abstaining

MOTION CARRIED

4. Calcium Chloride for the Park- \$1,050- It wasn't originally budgeted but looking for Council approval. Motion by CM Mclvor, Second by CM P. Jacobson to approve the Calcium Chloride for the park costing \$1,050. MOTION CARRIED
5. Resolution for Park Millage Correction- This is an amendment for the park millage due to the dates being wrong. This will change the dates to cover the 20 year range from 2026-2045. Motion by CM B. Jacobson, Second by CM Vaerten to approve the Amended Resolution 2026-02, Placing Renewal of Park Millage on Ballot for 20 years.

ROLL CALL VOTE: CM B. Jacobson- Yes CM Vaerten- Yes CM P. Jacobson- Yes
CM Mclvor- Yes CM Navock- Yes

5- Yes 0- No 1- Absent 0- Abstaining

MOTION CARRIED

6. Clemis for Police Department- \$6,391- The Police Department is looking to change their reporting system to Clemis. The current system subscription is going to expire in August. \$5,891 with a \$500 initial fee. Clemis has a larger database for the whole State and report writing will be easier. Clemis was developed by Oakland County but is more widely used. This system will save the City money. Motion by Mclvor, Second by Vaerten to approve the Clemis system for \$6,391.

ROLL CALL VOTE: CM Mclvor- Yes CM Vaerten- Yes CM Navock- Yes CM
B. Jacobson- Yes CM P. Jacobson- Yes

5- Yes 0- No 1- Absent 0- Abstaining

MOTION CARRIED

7. Valves for the Arsenic Treatment Plant- Valves at the Arsenic Treatment Plant were not working and the 2 backup valves were used. City Manager Harris would like to replace the back up valves to have extra on hand. 2 new valves will cost \$5,280. Motion by CM B. Jacobson, Second by CM Vaerten to approve the purchase of 2 new valves for the Arsenic Treatment Plant for \$5,280.

ROLL CALL VOTE: CM Navock- Yes CM Mclvor- Yes CM Vaerten- Yes CM
B. Jacobson- Yes CM P. Jacobson- Yes

5- Yes 0- No 1- Absent 0- Abstaining

MOTION CARRIED

MANAGERS REPORT: The AED unit is needing a new battery and a new pad. It will cost roughly \$400 but the unit doesn't expire until 2028.

Clean up days will happen on Thursday June 18. GFL will send around an additional 2 trucks when they are done with their other routes.

Well 3 is back online. The media filter is replaced and cleaned out. They will make sure it continues to work properly before working on well 4. The original estimate for well 3 was 5-7 days but actually took 29 days.

The insurance appraiser felt various locations were listed with lower values than typical which could mean an increase in premiums.

Water mains on St. Mary's street is almost complete. More lines than were listed are found to be galvanized.

CLERKS REPORT: None.

MAYOR'S REPORT: Girls softball team won Regionals for the first time in Brown City history. They were escorted through town by the Mayor, the Fire Department, and a few citizens. They play again tomorrow at Mott College and if they win they will be heading to Michigan State for the semi-finals. Congratulations to them.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None.
2. Personnel (P. Jacobson)- None.
3. Streets and Sidewalks (Vaerten)- None.
4. Tax and Finance (Kohler)- None.
5. Water and Sewer (B. Jacobson)- None.
6. Police and Park (McIvor)- None.

COMMISSIONERS REPORT: Commissioner Lee stated that 4 track and field students from Brown City placed at states.

CLOSED SESSION: Motion by CM Navock, Second by CM Vaerten to go into a closed session to discuss the City Managers Evaluation as requested by City Manager under MCL 15.268(1)(a) at 6:33 P.M. MOTION CARRIED

Motion by CM McIvor, Second by CM B. Jacobson to come out of the Closed Session at 6:59 P.M. MOTION CARRIED

There was a 6 month evaluation for City Manager Kyle Harris as stated in his contract. Motion by CM McIvor, Second by CM Navock to approve Kyle's raise after his good 6 month evaluation.

ROLL CALL VOTE: CM Navock- Yes CM P. Jacobson- Yes CM Vaerten- Yes
CM Mclvor- Yes CM B. Jacobson
5- Yes 0- No 1- Absent 0- Abstaining
MOTION CARRIED

COUNCIL QUESTIONS AND COMMENTS: CM Mclvor had questions about the galvanized pipes he was having replaced soon and whether he should postpone the installation of his meter. City Manager Harris commented that to avoid leaking issues, to wait for the meter install. Approximately 20% of the meters have been installed. Many businesses that have meters, the cellular transmitter is not working properly and the meter may need to be changed out.

CM Vaerten asked when data from the meters would be transmitted. They are still waiting for the system to be built.

A few issues with residents having more than 1 meter are being addressed. Billing for businesses with 2 meters, a separate meter for irrigation systems, are being changed due to the irrigation meter not needing to be charged for the sewer system.

CM P. Jacobson addressed the blight in town. Kyle stated that officer Khan is taking care of the issues. Tall grass by the Frontier building has become a problem. Looking for a possible larger fee if the City has to take care of mowing residents lawns.

ADJOURNMENT:

Motion by CM Mclvor, Second by CM Vaerten, to Adjourn the May 26, 2026 Meeting of the City Council at 7:18 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk