

MINUTES FOR THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
TUESDAY SEPTEMBER 24, 2024 AT 7:00PM
4205 MAIN ST, BROWN CITY/CITY HALL COMMUNITY ROOM
[810-346-2325] EMAIL: browncty@greatlakes.net

PRESENT: Louie Martus, Roger Burgess, Walter Robison, Jody Richardson-sub for Matt Taepke.

QUORUM PRESENT: YES. 4 out of 7 members present.

ABSENT: Matt Taepke, Tara Owens.

GUESTS: Julie Miller/Mayor, Donald Faulkner (disc golf), Rob Kasprzak (disc golf) Marlene Hill, David VanCura, Officer Marc Perez, City Manager Charles Bennett.

Meeting called to order at 7:07PM by Walter Robison.

CORRECTIONS AS FOLLOWS: UNDER UNFINISHED BUSINESS: Add to number 1. Motion also stated to elect officers at next meeting.

MOTION BY Walter Robison, **SECOND BY** Louis Martus to approve minutes from August 27th 2024 as corrected. **MOTION CARRIED.**

WORKING MEETING: NONE

PAY BILLS: MOTION BY: Louis Martus, **SECOND BY:** Roger Burgess to pay the bills as presented. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Water Spigots-work by field #4. Discussion on kids at park swinging on this specific spigot. Discussion on spigot across the road to the west was fixed due to leak but removed. **MOTION BY:** Louis Martus, **SECOND BY:** Jody Richardson to remove spigot by field #4 and replace the spigot across the road to the west where it is located. **MOTION CARRIED.**
2. Batting cage camera and estimate: Discussion on purchasing a new camera for the one that is located on the batting cages that is no longer working. Tabled until next meeting. Need more information/quotes for this item. Quote from M3 wireless is \$897.00. Price includes one camera, point to point 1 radio, switch, surge protectors and labor. **ADD TO UNFINISHED BUSINESS.**
3. Darrin Wheeler estimate for trails. Discussion on trails/maintenance. Donald Faulkner (installed the disc golf course) and Rob Kasprzak were present and requested permission to remove overgrown brush from the trails/areas around the baskets and to mow around areas also. They stated that Clayton is no longer around the course and has ceased any maintenance. Darrin's

estimate was tabled until spring time if he is still interested in lawn care for the park. **MOTION BY:** Jody Richardson, **SECOND BY:** Louis Martus to allow Donald Faulkner and Rob Kasprzak to remove brush and mow trails as needed for the disc golf course, and only those areas as requested. **MOTION CARRIED.** Mayor stated she would let DPW foreman know to call Donald as to where DPW would want the brush placed for pick up.

4. Winter-Picnic tables. Discussion on when to move tables and have portalets removed. Fall Fest is October 19th, therefor after that. Mayor will check with Sean Hagey to see if NHS is able to move tables. **MOTION BY:** Louis Martus, **SECOND BY:** Jody Richardson to have picnic tables moved by NHS if possible and portalets removed before October 30th. **MOTION CARRIED.**
5. Athletic Lease Committee: tabled until next meeting. The committee just met again on Monday, September 23, 2024.

PERSONAL APPERANCES:

1. Donald Faulkner-Original Disc Golf Course Builder: see above in old business #3.

PUBLIC QUESTIONS AND COMMENTS: NONE.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE

REPORTS AND RECOMMENDATIONS:

1. **CURRENT BALANCE:** Checking-\$27,991.12 Savings/Pool Pavilion-\$6,451.89, Fitness Court-\$7,607.56, Fitness Court CD-\$4,000.00.
2. **NEXT REGULAR MEETING:** October 22, 2024 AT 7:00PM.
3. **NEXT WORKING MEETING:** None scheduled.

COMMITTEE REPORTS:

1. Athletic fields and Batting cages: (Matt) Jody Richardson. Discussion on little league installing turf in dugouts. Jody stated that some volunteers from summer rec are wanting to fix the floors and doors, maintenance in building, funded by summer rec. **MOTION BY:** Louis Martus, **SECOND BY:** Roger Burgess to allow these projects listed to be completed/floors and doors. **MOTION CARRIED.** Discussion on lease for summer rec/little league. No decisions made.
2. Driveways and Parking Lots-Louis, gravel next year. Discussion on gravel and water. Roger, Louie and Jody to look into. Louis will call and have contractor look for the best solution for water. **MOTION BY:** Louis Martus, **SECOND BY:** Roger Burgess to contact
3. Playground equipment, Courts and Trails- none.
4. Building maintenance: summer rec doing some maintenance.
5. Events and Entertainment: Fall Festival October 19, 2024.
6. Park and Recreation grants: GFL \$5,000.00 to fitness.
7. City Manager: Stated that once a lease agreement between City of Brown City and The Park Board of Directors has been reached he would apply for the DNR grants. Walter

reported that Board of Directors met at 5PM today and he and the Mayor attended. Walter stated that BOD stated they feel that all buildings at the Park are considered "park property".

Discussion on Pool Pavilion. Louis Martus suggested that the board approve the electrical work to be done inside building. Further discussion led to questions if this building should be used for storage instead of being refinished. No decision made. Ron Marion added that he thinks that the pavilion would be great as a year round building for the community. Put under UNFINISHED BUSINESS.

Discussion on Rotary building, where is the GIS map of location, site plan for this project.

Discussion led by Louis Martus that Jeff Keesler trucked 60 loads of dirt to the track to extend and widen for future events. Stated that Antique tractors are done for the year now. Stated that they/Antique tractor event coordinators would like to pour a concrete slab near the track for weighing the tractors. No decision made. Stated that in 2-3 years the track is going to be excellent! Jody Richardson stated that there needed to be a lease agreement for the tractor pulls, etc. No decision made.

PETITIONS AND COMMUNICATIONS: NONE.

NEW BUSINESS:

1. Sub committee-asking for a new project. Statement made that the lease agreement needs to be completed first.
2. Park Board of Directors Meeting- Walter stated that the Board agreed to meet twice a year with this board.

PUBLIC QUESTIONS AND COMMENTS: NONE.

Louis Martus stated that the By-laws need to be followed and Officers need to be appointed at the next meeting. President, Vice President and Secretary. Add to Unfinished Business.

ADJOURNMENT: MOTION BY Louis Martus, **SECOND BY** Jody Richardson to adjourn meeting at 8:14PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

JULIE MILLER