

PROCEEDINGS
OF THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
January 23rd , 2024
AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY (810-346-2325
Website: ci.brown-city.mi.us

Present Board Members: Stacy Biel, Tara Owens, Matt Taepke, Louis Martus

Ron Marion-Chairman, Tara Owens, Louis Martus

Absent: Board Members: Rick Mitchell

Guest: City Manager Chuck Bennett , Officer Mark Perez, Cody Wilcox, Libby Hall

Meeting called to order by Chairperson Ron Marion at 7:00 p.m.

APPROVAL OF MINUTES:

Regular Meeting - November 28th 2023
Working Meeting- December 11th 2023

Motion by Biel, Seconded by Owens to accept the Minutes of the Regular Meeting and Working Meeting as presented.

Motion Carried

PAY BILLS:

Motion by Biel, Second by Martus, to Pay Bills from the following Fund:

Parks & Rec

Motion Carried

Board would like City Manager Bennett to check into Rotary expense on the bills.

PUBLIC QUESTIONS AND COMMENTS:

Libby Hall from Fellowship Bible Church asked for permission to use the Park for a Easter Egg Hunt on 3-23-24 from 11-3.

Motion by Biel, seconded by Taepke to allow Fellowship Bible Church to use the Park for a Easter Egg Hunt on 3-23-24 from 11-3.

Motion Carried.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE.

UNFINISHED BUSINESS:

. **Tiling of Base Ball Fields:** Matt Taepke reported that he spoke with Josh Burgess. Josh says he needs to do more research and will try to meet Matt in the park between now and Spring.

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- Attendance Rule in Bylaws- Ron Marion states instead of changing the attendance rule, he expects members of the Board to have a alternate to come if they cannot attend.
- Restructuring of Committees –
 - Driveway & Parking Lots- Louis Martus
 - Building Maintenance(including Utilities, Concessions, Batting Cages, Porta-Lets, and Bathrooms)- Rick Mitchell and Tara Owens.
 - Events & Entertainment- Stacy Biel
 - Grants- Chuck Bennett
 - Trails- Open
 - Playground and Courts- Open

Motion by Biel, Seconded by Martus to accept changes to Committee List.
Motion Carried.

- Status of Garage doors and stove- Ron Marion states will call Pete Link in the Spring.
- Update on NFC Court- Ethan has worked with Kohler Propane on a program very similar to BCUPS program they do with one of the trucks. One of the Propane trucks will have the NFC Court Logo on it and for every gallon of propane pumped off that truck one cent will come to the NFC Court account. According to Kohler's this is roughly \$5,000 dollars a year depending on sales.

City Manager Bennett stated that the Grant Committee would like to move \$4,000 of the funds in the NFC Court Savings into a CD at Tri- County Bank. The quoted rate from Tri- County was 5% for 6 months and Thumb Bank was 4.04%

Motion made by Taepke, Seconded by Owens to allow \$4,000 of NFC Court funds to be put in a CD at Tri-County Bank at 5% for 6 months.

Board Member Biel Abstained from the vote.

- Reforming of Park Board of Directors- City Manager Bennett let the Board know that the Park Board of Directors will have a upcoming meeting to be announced. The Goal is continued discussion on future ownership of the Park.
- Charging for Field Use for Summer Rec and All Stars- The Park Board would like to meet with Summer Rec as well as any other Group (Disc Golf, Markets, Festival, Rotary) and have some form of written agreement to show expectations from each group using the park.
- Update on Playground Equipment- City Manager Bennett will follow up with Sean Hagey on further information on the Park needed for south playground.

PETITIONS AND COMMUNICATIONS: None Scheduled.

REPORTS AND RECOMMEDATIONS:

1. Current Balance: Checking- \$18,530.44 Savings / Pool Pavilion \$6,485.80
Savings / Fitness Court- \$2,883.50

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2. Next regular meeting: February 20th 2024 at 7PM
Motion by Martus, Seconded by Taepke to move February's park Board Meeting to the 20th at 7pm.

COMMITTEE REPORTS:

1. Trails (Mitchell): Nothing to Report
2. Concessions, Batting Cages, Bathrooms (Taepke): Nothing to Report
3. Driveways & Parking Lots (Martus): Nothing to Report
4. Playground Equipment & Courts (Hagey): Follow up with Sean Hagey.
5. Building Maintenance (Owens/Martus): Tara Owens is looking for a electrician for the Pool Pavilion repairs, also discussion on funds for this project.
6. Events & Entertainment (Biel): Nothing to Report
7. Utilities/ Porta-lets (Marion): Ron Marion talked with Carl's Septic on the Porta-lets for next year, and both believe the park will need a increased amount of Porta-Lets.
8. Park & recreation Grants (Hagey/Biel/Marion/Owens) -Discussed earlier in the Meeting.

NEW BUSINESS

- Motion by Biel, Seconded by Owens to allow the Amish to build a Hitching Post in the Park if they would like. If the Amish would like to do so plans would have to be submitted to the park Board and Cost would have to be covered by the Amish

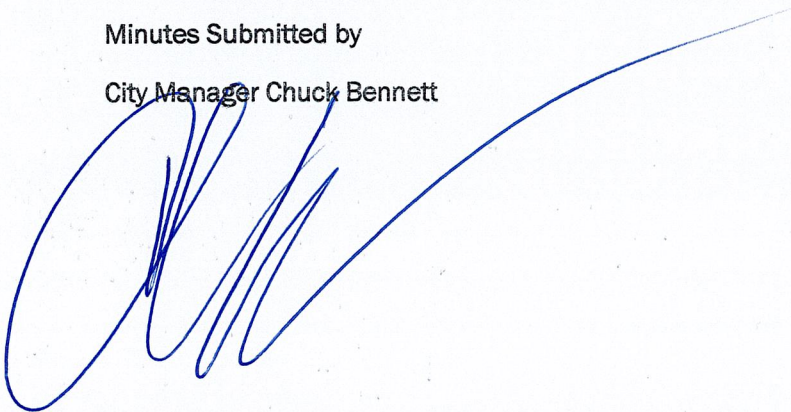
Motion Carried.

- Meeting adjourned at 8:15 PM
Motion by Stacy Biel, Seconded by Tara Owens

Motion Carried

Minutes Submitted by

City Manager Chuck Bennett

A large, stylized handwritten signature in blue ink, likely belonging to City Manager Chuck Bennett, is written over the printed name and extends across the lower half of the page.