

PROCEEDINGS
OF THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
March 26th , 2024
AT THE CITY HALL COMMUNITY ROOM 4205 MAIN STREET, BROWN CITY (810-346-2325
Website: ci.brown-city.mi.us

Present Board Members: Walter Robison(Sub for Stacy Biel), Tara Owens,
Louis Martus, Rick Mitchell, Corey Faust

Absent: Board Members: Chairman Ron Marion, Matt Taepke, Stacy Biel

Guest: City Manager Chuck Bennett , Steve Kohler, Mayor Julie Miller, Ray Hagemeister, Robert Earehart, Alicia Fistler, Dylan Fistler, Ethan Fistler, Jared McPhail, Ethan Workman, Cody Wilcox

Meeting called to order by Vice Chairperson Tara Owens at 7:00 p.m.

APPROVAL OF MINUTES:

Regular Meeting – February 20th 2024

Motion by Martus, Seconded by Robison to accept the Minutes of the Regular Meeting and Working Meeting as presented.

Motion Carried

PAY BILLS:

Motion by Martus, Seconded by Faust to pay the bills as presented.

Motion Carried

PUBLIC QUESTIONS AND COMMENTS:

Ruth Kulman Brown City library director had dropped off a letter looking for permission to install a Story book Trail at the Park. The Sanilac County Health Department reach out to Brown City District Library on suppling everything to put a Story Book trail in at the Park. Then the Library would do the install and update the trail boards with a new story every couple of months.

Motion by Faust, Seconded by Mitchell to allow installation of a Story Board Trail in Brown City park.

Motion Carried

Eastern Michigan Tractor Pulling Association- Ray Hagemeister asked the board if the EMTPA would be willing to let the group use the Tractor Pulling Track on 6-23-24, 7-28-24, 9-8-24 for three antique tractor pulling events. The events would be on Sundays at 1pm.

Motion by Mitchell, Seconded by Martus to allow the EMTPA to use the Tractor Pulling Track on the dates provided.

Motion carried

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Jared McPhail Of Brown City Rotary and Alicia Fistler of Superior Bump and Run were on hand to discuss some of the details with the upcoming Bump and Run sponsored by BC Rotary. One topic was that the track would have to be widened. Fistler provided a map with the specs for the Board.

Motion by Mitchell, Seconded by Faust to allow Rotary to widen the Motorsports track on the south field of the park.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE.

UNFINISHED BUSINESS:

. **Tiling of Base Ball Fields:** Louie Martus to continue to talk with Josh Burgess on getting a rough estimate of the cost of the repair. City Manager Bennett informed the board that he would have to move forward on sealing the tile that drains to vine street.

Status of Garage doors and stove- Ron Marion states will call Pete Link in the Spring.

- **Attendance Rule in By-Laws-** Vice Chair Owens requested that each member please provide the board with who the alternate will be.
- **Fitness Court Update-** \$400 check from the Masons for the Fitness Court has been finalized this week and will be arriving in the mail. Ethan Workman gave his presentation to the Board on taking monies in the Fitness Court Fund to do a summer themed raffle. Profits will go back into the Fitness Court Fund

Motion by Robison, Seconded by Faust to allow Ethan Workman to use Fitness Court Funds to purchase items for a Fundraiser Raffle.

Motion Carried

- **M3 Update-** Work has been completed. Cameras and Wi-Fi is operational.
- **Park Board of Directors-** City Manager Chuck Bennett let the board know at the last Park Board of Directors meeting it was discussed on the possibility of creating a Park Board Authority.
- **Charging for Groups using the Park-** Vice-Chair Owens showed the Board a sample of the Use agreement forms and Park Rules. Owens recommended the board review them by the next meeting so the details could be worked out.
- **Update on Playground Equipment that needs to be fixed-** Corey Faust let the board know upon the Playground inspection at the South Playscape parts and pieces of the Playscape need to be replaced but structurally it is sound. The Playscape at the north end of the Park as Structural damage, the support poles have rust and cracks in them. Faust called multiple Playground Eqp repair places and none would work on the support poles due to Liability. City Manager Bennett let the board know that with this news the City's Insurance would not cover as well.

Motion by Owens, Seconded by Faust to have the DPW take down the North Playground and donate to the Chamber of Commerce for the Annual Auction. Whoever is to buy it will have to sign a waiver.

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Motion Carried

- **New Gate Update-** Martus let the Board know that he spoke with Jay Berry and the price for 2 new gates would be under \$400 dollars.

Motion by Martus, and Seconded by Mitchell for the Park too purchase two new gates from Brown City Elevator for no more than \$400.

Motion Carried

PETITIONS AND COMMUNICATIONS: None Scheduled.

REPORTS AND RECOMMEDATIONS:

1. **Current Balance:** Checking- \$49,782.13 Savings / Pool Pavilion \$7,762.01
Savings / Fitness Court- CD \$4,000 \$576.45

Next regular meeting: 4-23-24

COMMITTEE REPORTTS:

1. **Trails (Faust):** Faust will be going back to the trails this weekend to do some spring pickup.
2. **Driveways & Parking Lots (Martus):**
3. **Playground Equipment & Courts (Faust):**
4. **Buildings & Grounds (Owens/Mitchell):** Owens gave update on the pool pavilion project. Motion by Faust, Seconded by Martus to approve finishing the plumbing in the Pool Pavillion using Mike Miller for the cost of \$3,300.

Motion Carried

5. **Events & Entertainment (Biel):**
6. **Park & recreation Grants (Bennett) -**

NEW BUSINESS

Louie Martus let the Board know that one of the Large electrical boxes in the park is rusted out on the bottom. The Electrical contractor mentioned there is a long wait on this particular type of box. Martus will repair the box with some steel to keep rodents and moisture out of it. He will need to cut the lock on the box as no one has a key to the box.

Motion by Owens, Seconded by Faust to cut the padlock on the electrical box to be able to make the appropriate repairs.

Motion Carried

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Tara Owens opened the sealed bids for the Lawn Mowing of the Park. Two bids were submitted one from Radloff Lawncare and one from Rapid Lawn Care. Rapid Lawn Care as a all inclusive price of \$21,000 for the year including mowing, trimming, and Weed Spraying. Radloff was \$1,400 dollars per cut with \$300 per trim and \$250 for spraying.

The Board decided to create a Committee consisting of Martus, Mitchell, and Robison for the purpose of talking with Rapid Lawn Care on 3-29-24 at 10am at City Hall.

Motion by Robison, Seconded by Faust to allow the committee to approve the contract with Rapid lawn Care if the Committee felt it was a good decision after the meeting.

Motion Carried

Motion by Martus, Seconded by Faust to allow the meeting to go past 9pm.

Motion Carried

Motion to adjourn at 9:06pm

Motion by Owens, Seconded by Faust

Motion Carried

Minutes Submitted by

City Manager Chuck Bennett

