

BROWN CITY COUNCIL PROCEEDINGS

June 25, 2026

City Hall, 4205 Main St. Brown City

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Robert Jacobson, Mark Vaerten, Gino Navock, Ross McIvor, City Clerk Sara Muxlow, City Manager Kyle Harris.

ABSENT: Neil Kohler

GUESTS:

Sargent Khan BCPD, Mike Vislosky DPW, Kevin Miller, Angie Martus, Mike Ragatz.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: Add Angie Martus to Old Business

CORRECTIONS & APPROVAL OF MINUTES:

Regular Meeting of June 8, 2026- Motion by CM Navock, Second by CM P. Jacobson, to approve the regular meeting minutes from June 8, 2026. MOTION CARRIED

COMMUNICATIONS: Council received minutes from multiple committees to look over.

PAY BILLS:

Motion by CM P. Jacobson, Second by CM Vaerten, to pay the bills as presented in the following funds:

General- 7,848.71 (13221-13237)

Payroll- 25,166.48 (12046-12058)

Major Streets- 37,700.21 (4221)

Local Streets- 37,700.21 (4475)

Sanitary Sewer- 174.36 (4495)

Water- 329,210.99 (4240-4243)

Equipment- 185.91 (2058)

Parks- 1,056.54 (3198-3199)
MOTION CARRIED.

DPW REPORT: CM P. Jacobson commented to Mike about a job well done.

PUBLIC QUESTIONS AND COMMENTS: None

OLD BUSINESS: Angie Martus- Looking to move forward with purchasing a home at 4094 3rd Street to open a day care center. There is plenty of parking for drop off and pick up. With council approval she can move forward with necessary inspections. City Manager Harris commented that he doesn't see it necessary to involve the Planning Commission. Motion by CM Vaerten, Second by CM Navock to approve a day care center at 4094 3rd Street for Angie Martus.

ROLL CALL VOTE: CM Navock- Yes CM McIvor- Yes CM P. Jacobson- Yes CM Vaerten- Yes CM B. Jacobson- Yes

5- Yes 0- No 1- Absent 0- Abstaining

MOTION CARRIED

Angie commented that she would keep the council updated on progress.

NEW BUSINESS:

Sanilac Co. Drug Task Force, Annual Report- City Manager discussed that Lt. Mike Moore was at the meeting on Monday and gave information on how the Drug Task Force utilizes millage money.

MANAGERS REPORT: Installation of water mains on James street is mostly finished. They are working by well 4 to install new mains there. Auditors have completed their audit and everything looks good so far. They will present it to the council at the July 13th meeting. Funds left over from the CEM grant will be utilized to insulate the ceiling of City Hall, the DPW garage, and the Police garage. The funds need to be used by August. The City is eligible for up to 50 thousand on a RFP grant. Kyle is looking how to move forward with obtaining it.

Final Notices have gone out to residents that have not scheduled their initial meter inspections. Per City Ordinance, water services will be shut off for anyone who fails to comply by September 1, 2026. City Hall will be getting its meter installed Monday June 29.

Kyle just submitted an application to Sanilac County Community Foundation for a grant in the amount of \$2,500 to cover a new radar unit. Seventy percent are violating the speed limit by 18 MPH.

Sending in a reimbursement for around \$17,000 to finish the Master Plan.

The Police Tahoe is having engine issues. It's burning oil rapidly. The warranty is no longer in effect. The EV is also going to the dealership soon for a missing antenna cover. That will be covered under the warranty.

CLERKS REPORT: The following election inspectors were appointed for the August 4, 2026 State Primary Election- Jaci Wedlake, Tara Owens, Ethan Workman, Sarah Drescher, Hollie Hartwell, and Sara Muxlow. Stephanie Stimson is appointed as Election Chairperson. Jaci Wedlake and Ethan Workman are appointed as members of the Election Receiving Board. Stephanie Stimson is appointed to conduct and sign the appropriate forms for the Public Logic and Accuracy Test for the August 4, 2026 State Primary Election.

MAYOR'S REPORT: An item in the Time Capsule addressed to The Mayor, and or City Council of 2026, the articles were about Claud Wood.

Thank you to everyone who helped with Brown City Day.

There's a card from the Brown City Garden Club thanking the council for the donation to help them plant flowers.

Mayor Miller expressed her disappointment in a post on social media from Paul Farmer about fencing and cars parking on ball fields during the festival believing the fencing would stop the parking on the fields. Council was under the impression the fencing was for players to hit home runs.

A tree needed to come down at the park. The City doesn't have the bill for that yet. City Manager Harris addressed council about a community survey for the park. The survey is on the City website and on their facebook page. It would be good to have some input for the DNR.

Mayor Miller asked that if members cannot make it to the meeting to please inform her ahead of time to prevent not having a quorum.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None.
2. Personnel (P. Jacobson)- None.
3. Streets and Sidewalks (Vaerten)- None.
4. Tax and Finance (Kohler)- None.
5. Water and Sewer (B. Jacobson)- None.
6. Police and Park (McIvor)- Committee meeting Monday at 4:30.

COUNCIL QUESTIONS AND COMMENTS: CM B. Jacobson questioned the position of the speed limit sign near Cade Road. DPW Mike Vislosky responded that it is to slow vehicles down before they reach the 40 MPH sign.

ADJOURNMENT:

Motion by CM P. Jacobson, Second by CM B. Jacobson, to Adjourn the June 25, 2026
Meeting of the City Council at 6:21 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk