REGISTRATION FORM

Child’s name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Age (by Sept 30, 2018)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s date of birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_What does child like to be called\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What language is spoken at home?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Names and ages of siblings\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does your child have any allergies or health concerns: Please be specific.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check the class you would like to register for:

\_\_\_\_\_\_2 ½ year old T-TH $190.00

\_\_\_\_\_\_ 3 year old M-W-F $275.00

\_\_\_\_\_\_ Old 3/Young 4 M-T-W-F $325.00

\_\_\_\_\_\_ Pre-K Five days (Monday-Friday) $375.00

A registration fee of $75.00 per family (check payable to OCP) should accompany this form. The registration fee is not refundable.

For Office Use Only:

Date received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Payment received \_\_\_\_\_\_\_\_\_\_\_\_ Member at OUMC \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The registration fee must be returned with Registration Form for Enrollment. **Without exception, the registration fee and first tuition payment are nonrefundable**. The first tuition payment is due May 1, 2018. If your first payment is not received by May 15th, we will not be able to hold the place for your child. The next monthly tuition payment is due by September 15th. As long as the child is enrolled, tuition must be paid whether or not the child is in attendance. Parent or guardian agrees to provide thirty days written notice or one month’s tuition to Oakton Christian Preschool before withdrawing a child from the program. With written notice, tuition will be pro-rated.

The Oakton Christian Preschool Health Form is required for admissions. Your child will not be able to begin school without the completed form. It is understood that Oakton Christian Preschool will not be responsible for any illness that the child named on the Registration Form may contract. The preschool will notify the parent as soon as possible if the child becomes ill. It is also understood that parents will notify the preschool when the child is sick with a contagious illness.

Oakton Christian Preschool reserves the right to terminate enrollment of any child who negatively affects the health, safety, and/or educational environment of his classmates. A written notification stating reasons for termination will be given to the parent or guardian. In this event, tuition will be pro-rated and refunded.

Oakton Christian Preschool does not discriminate on the basis of race, color, religion, and national or ethnic origin. It is also agreed that all applications for enrollment in OAKTON CHRISTIAN PRESCHOOL are subject to the approval of the OCP Board.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (parent signature) (date)

 OCP OFFICE USE ONLY

Proof of the child’s identity and age may include birth certificate, birth registration card, or passport.

Birth Certificate Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Boy or Girl

Child’s Full Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Issued\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_