



APPLICATION FOR EMPLOYMENT

PACES is an independently owned after school program, owned and operated by Grant and Maizi Chilton. At PACES, we teach the often underestimated art of QUALITY child care along with the needs and expectations of parents and children. If employed, you will be expected to perform at the level that rates among the highest in the Nation. Thank you for considering PACES for your employment needs.

PLEASE FULLY COMPLETE ALL SECTIONS OF THIS APPLICATION.

LAST NAME

FIRST NAME

TODAY'S DATE

ADDRESS:

HOME PHONE: _____

CELL PHONE: _____

EMAIL ADDRESS: _____

ARE YOU AT LEAST 18 YEARS OF AGE: _____ 23 YEARS OF AGE: _____

POSITION YOU ARE APPLYING FOR: LEAD TEACHER ASSISTANT TEACHER

FULL TIME PART TIME HOURLY RATE EXPECTED: _____

IF HIRED, WHEN COULD YOU START WORK? _____

AGE GROUPS THAT YOU PREFER TO WORK WITH: K-2 3-6

DO YOU HAVE THE NORTH CAROLINA EARLY CHILDHOOD CREDENTIAL?

YES NO

DO YOU HAVE AN ASSOCIATE OR BACHELOR DEGREE IN EARLY CHILDHOOD OR A RELATED FIELD? YES NO IF SO, WHAT? _____

HAVE YOU EVER FILED AN APPLICATION OR BEEN EMPLOYED HERE OR AT ANOTHER KRC?

IF SO, WHERE? _____

PLEASE LIST ANY FRIENDS OR RELATIVES THAT WORK AT PACES: _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME, EXCLUDING MINOR TRAFFIC VIOLATIONS?
IF SO, EXPLAIN:

HOW DID YOU HEAR ABOUT US?

___ FRIEND OR RELATIVE ___ CURRENT PARENT ___ OUR WEBSITE
___ OTHER: _____

WORK HISTORY

CURRENT OR LAST EMPLOYER: _____
ADDRESS OF THAT EMPLOYER: _____
JOB TITLE: _____ NO. SUPERVISED BY YOU: _____
SUPERVISOR'S NAME: _____ PHONE # _____
MAY WE CONTACT EMPLOYER? _____
DATE EMPLOYED: MO/YR _____ DATE SEPARATED: MO/YR _____
FULL OR PART-TIME? _____ HOW MANY YEARS/MONTHS? _____
STARTING SALARY: _____ ENDING SALARY: _____
REASON FOR LEAVING THIS JOB: _____

PLEASE LIST THE DUTIES PERFORMED AT THIS JOB: _____

CURRENT OR LAST EMPLOYER: _____
ADDRESS OF THAT EMPLOYER: _____
JOB TITLE: _____ NO. SUPERVISED BY YOU: _____
SUPERVISOR'S NAME: _____ PHONE # _____
MAY WE CONTACT EMPLOYER? _____
DATE EMPLOYED: MO/YR _____ DATE SEPARATED: MO/YR _____
FULL OR PART-TIME? _____ HOW MANY YEARS/MONTHS? _____
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SUPERVISOR'S NAME: _____ PHONE # _____
MAY WE CONTACT EMPLOYER? _____
DATE EMPLOYED: MO/YR _____ DATE SEPARATED: MO/YR _____
FULL OR PART-TIME? _____ HOW MANY YEARS/MONTHS? _____
STARTING SALARY: _____ ENDING SALARY: _____
REASON FOR LEAVING THIS JOB: _____

PLEASE LIST THE DUTIES PERFORMED AT THIS JOB: _____

PLEASE LIST ANY OTHER RELATIVE WORK EXPERIENCE, INCLUDING VOLUNTEER, THAT MAY BE HELPFUL IN OBTAINING A POSITION AT PACES:

PLEASE EXPLAIN ANY EMPLOYMENT GAPS: _____

PERSONAL REFERENCES

PLEASE LIST BELOW THREE REFERENCES, EXCLUDING RELATIVES, PREVIOUS EMPLOYER, MINISTER, PASTOR, OR OTHER RELIGIOUS PERSON.

NAME OCCUPATION PHONE #

EDUCATION

HIGH SCHOOL ATTENDED: _____

DATE GRADUATED: _____ GED? Yes or No _____

COLLEGE ATTENDED: _____

DATE GRADUATED: _____ DEGREE? Yes or No _____

TYPE OF DEGREE: _____

HAVE YOU BEEN CERTIFIED AS A LEVEL I, II, OR III ADMINISTRATOR: _____

IF SO, WHAT LEVEL: _____

ADDITIONAL COURSEWORK: _____

PLEASE CHECK OFF ANY TRAINING THAT YOU CURRENTLY HAVE:

___ CPR ___ 1ST AID ___ SIDS ___ PLAYGROUND SAFETY ___ BSAC

PLEASE DESCRIBE YOUR METHODS OF HANDLING DISCIPLINE IN THE CLASSROOM:

PLEASE DESCRIBE HOW YOU BELIEVE CHILDREN SHOULD BE SPOKEN TO:

PERSONAL ATTITUDES SURVEY

Please answer these questions based on your feelings about children and working in child care.

1. Children are wonderful, but

2. When a child cries, it makes me feel like

3. When I speak to children

4. Children who are not potty trained

5. What children want to make them happy is

6. A child feels unhappy when

7. Children misbehave because

8. Children who "pretend"

9. Friends are important to children because

10. Children learn the most when

11. My favorite activity to do with children is

12. My favorite children's book is

13. Something that makes me smile is

14. Something that makes me angry is

15. The kind of mess that doesn't bother me is

16. Teachers should

17. Supervisors should

18. I would be a good teacher because

19. My weakness is

20. I want to work at this preschool because

Is there anything else that you want to add that would make you a good candidate for a job at PACES?

By signing this application, I state that everything within this application is true to the best of my knowledge. I also agree that if I have not been offered a position within 90 days, I will need to reapply for the position.

Signature of applicant

Date