VENDOR
MEETING REGISTRATION FORM

	FOR OFFICE USE	
DATE REC'D	CHECK #	AMOUNT

COLLEGE STORES ASSOCIATION OF NC (CSANC)

Annual Meeting October 11th-13th 2026
Conference Center at GTCC, (7908 Leabourne Rd, Colfax, NC 27235)

LAST NAME _____ FIRST NAME _____

NAME FOR BADGE _____

COMPANY NAME _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ FAX NUMBER _____

EMAIL ADDRESS _____ WEBSITE ADDRESS _____

ELIGIBILITY
To participate in this Annual Meeting, dues must be paid and the vendor must be in good standing with CSANC. Please complete and submit the CSANC 2026 Application For Membership.

Table Top Expo
I request a 6 ft table for displaying my goods and I agree that all items must fit on that table: ☐ **Y** ☐ **N**

No signage or displays allowed on the floor.

Registration
Full Registration is required for each table being requested. Duplicate this form for more than one table $ 250.00
A Full Registration covers all sessions and events.

•Additional Monday and Opening Night Reception $150.00 (This line requires 1 full registration) . . $ _____

Please check Yes or No if you plan to attend or not attend Monday night event . . . . . ☐ **Y** ☐ **N**

Tuesday Full Day $100.00 (This line requires 1 full registration) . . .. $ _____

Enter Sponsorship - Bronze $100.00, Silver $200.00, Gold $300.00, Platinum $500.00 . . . . . $ _____

I will need low current standard electricity at my table. If yes then enter $50.00 . . . . . $ _____

$ 250.00

Preferences (for Table Top Expo event)
I prefer to be near _____
I prefer to not be near _____

Special Dietary Needs _____

Make checks payable to:
CSANC
If you would like to pay by credit card or questions, please contact Terraic @ csanc.org@gmail.com to make arrangements.

Mail completed form with payment to:
CSANC
Attention: GTCC Bookstore /Terraic Williams
PO Box 309
Jamestown, NC 27282

CSANC
Table Top Expo
Additional Information

To participate in this Annual Meeting and Table Top Expo, dues must be fully paid and vendor must be in good standing with CSANC. Participating vendors agree to abide by the rules and regulations of CSANC.

A full registration of $250.00 is required for each table being requested. Please complete and submit separate forms for each table being requested.

A full Registration of $250.00 covers all sessions, meals, and on-site events.

If shipping goods in advance for the Table Top Expo, due to storage concerns we recommend your shipment not arrive no more than 3 days prior to the event. Make sure you have the venue address on it, ((GTCC-Cameron Campus – 7908 Leabourne Rd, Colfax, NC 27235); Attn: Linda Justice for CSANC Conference). Also make sure you have a prepaid return label on the packages if they can be shipped back to you. CSANC will not be responsible for any shipments to or from the venue that were damaged or lost.

Each full registration entitles the registrant to invite one guest. Only a guest may purchase events separately if wanted.

This year tables will be 6ft and vendors must agree that all items being presented must fit on that table with a height not to exceed 96". Neither items nor signage may be placed on the floor next to your table or anywhere else in the room.

Vendors must bring there own table clothes. The Conference center will not provide.

Table Top Expo floor opens on Monday at 9 am for set-up and must be complete by 12am on the day of the Table Top Expo.

Tables are assigned space according to regulations and are not to be moved or removed without consent of CSANC officers.

Board Members will monitor the trade show floor and advise vendors of any infractions found. Vendors in violation will be asked to correct the problem or be evicted from the Table Top Expo. Registration will not be refunded.

Lots of preparation has been done in advance to keep vendor competitors away from each other and special consideration has been given to those paying extra for electricity. If unhappy with your table assignment, or location, or if end-of-aisle placement is required to accommodate ambulatory needs, please contact a supervisor at least two hours before the trade show opens for the possibility of being relocated. We will do all possible within reason to accommodate your needs.

The CSANC Executive Board are constantly looking for ways to improve your Table Top Expo experience. Please take a few minutes and list any suggestions you have that may make this a better show. We will present your suggestions at the next Board of Directors meeting for their consideration.

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CSANC RULES & REGULATIONS

Vendor member in good standing

Privilege to attend annual convention. Members must purchase a full registration.

- Privilege to attend all sessions
- Privilege to attend networking suite
- Privilege to invite one guest with each membership. Must register full or partial.

Listing on the CSANC web site directory for the member and the company

Privilege to participate in Table Top Expo and display wares

- Limit one table per membership, or
- Limit one table per full registration (choose one)

Vendor member not in good standing

No privileges

Membership Termination

Membership may be terminated if the member is cited for inappropriate behavior which will be determined by the CSANC board of directors after an investigation. Outcome and/or reprimand will be based on the board findings plus input from the bookstore board.

Action may include but not be limited to:

- No action
- A request for written apology
- A warning
- Suspension of membership
- Termination of membership

Membership Reactivation

To reactivate a membership and become a member in good standing, one must pay the current year's dues, and one must pay the previous year's dues. At this writing, dues are $50.00 per year.

To reactivate a membership that was terminated for bad behavior or violation of CSANC rules, one must submit a new application which will be reviewed by the board of directors and in their judgment either approved or denied.

Trade Show

The trade show is a Table Top Expo and all goods on display must fit on your assigned table. No exceptions. NO FLOOR displays will be allowed.

Note: These rules & regulations may be subject to change based on each year's convention.