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**Town of Ira
Auditors' Meeting Minutes
Date: November 19, 2019**

Present: Tina Grave, Christine Tyminski, Bill Whiteman

Meeting called to order at 5:30 pm

Review and approve agenda

Review minutes: Tina made a motion to approve the minutes 2nd by Christine, passed unanimously

Recording: Christine Tyminski

TOPIC/Discussion	RESOLUTION
Review statements, warrants, and invoices beginning January 1, 2019	Invoices, Select Board warrants and bank statements from 1/1/19 - 6/30/19 were examined. No discrepancies were noted.
Discuss the timeline for the annual report	Have contacted everyone that submits articles/budgets for the town report. All items need to be submitted electronically by 12/20. We will go to the printers around 1/23/20 and mail reports no later than 2/6/20.
New Business	none
Adjourn	Tina made a motion to adjourn at 6:27 pm, 2 nd by Christine.
In my capacity as a member of the Ira Auditors, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on November 19, 2019	