

Approved 7/22/2025

**Town of Ira**  
**Select Board Meeting Minutes**  
**Date: June 24, 2025**

Present: Nathan Hewitt, Tim Carter, Darin May, Karen Davis, Deb Perry, Bobbi Raiche, Jerri Hoffman

Nathan called the meeting to order at 6:00 pm.

Review and approve agenda: Darin made a motion to approve the agenda, Tim 2nd, passed unanimously.

Warrant for bills: Tim made a motion to approve & sign the 06/24/25 warrant, Nathan 2nd, passed unanimously.

Darin made a motion to approve the 05/27/25 meeting minutes, Tim 2nd, passed unanimously.

**Business and Administrative**

TOPIC	DISCUSSION	RESOLUTION
<b>Select Board</b>	Town Hall – use for lawn sale 6/27 and 6/28  FY26 Rutland County Sheriff contract  Transition of Administrative Assistant duties to Clerk  FY26 Annual contracts for limited services for contractors (DHP LLC & Ben Kerstetter)  New Library representative	Bobbi has signed Town Hall rental agreement for use on 6/27 and 6/28.  The Board reviewed the contract. Nathan made a motion to accept and sign; Darin 2 <sup>nd</sup> . Tim did not vote to accept the contract or sign it Karen will send signed contract to the sheriff's department  Bobbi has successfully served as Town Clerk for a year. Bobbi is transitioning into phase two and will be taking on the Administrative Assistant duties. Karen's last day as Administrative Assistant will be June 30 <sup>th</sup> . Karen has been training Bobbi and will continue to train as the need arises. The Board thanked Karen for her dedicated years of service and Bobbi for her interest and willingness to assume the administrative assistant duties.  Board reviewed DHP rate sheet for 7/1/25-7/30/26 services and Benjamin's Tree Removal & Excavating LLC. Phone call was placed to Benjamin requesting updated contract for mowing which he dropped off. Darin made a motion to sign annual contracts for DHP and Benjamin's Tree Service, Tim 2 <sup>nd</sup> ; passed unanimously. Board signed contracts.  Jeanne Kirbach will be the new representative to the Library replacing Allyn Kahle who is stepping down at the end of her term.
<b>Treasurer Report</b>		Requested invoice for West Road paving project by 6/30/25 so check will be on a warrant for this fiscal year. It will not be necessary to pre-buy gravel.
<b>Lister Report</b>	Reappraisal update on the reappraisal	Received a Reappraisal Agreement from NEMRC with a tentative timeline of July 2029 – June 2030. No one else submitted reappraisal bids. Board reviewed the reappraisal agreement. Nathan made a motion to sign the reappraisal agreement; Darin 2 <sup>nd</sup> ; passed unanimously. Board signed agreement.  Grievances last Wednesday; no one showed. Lister's will

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	Lister duties completed	lodge the final grand list and submit the paperwork to the State for the reappraisal agreement.
<b>Highway Business</b>	<p>Purchasing tools for garage</p> <p>General Road/equipment update</p> <p>Summer road work discussion</p>	<p>Tim will get pricing to Deb for power washer and air compressor.</p> <p>Need to get the wing fixed; truck needs to have bracket fixed; grader needs piston. In the past, parts have been purchased from Viking. Also need fittings for sander.</p> <p>Tim has acquired filters and oil for the grader.</p> <p>The truck needs to be undercoated before winter.</p> <p>Chad to do grading this weekend.</p> <p>The West Road paving project has been completed. The town is responsible for the shoulders; Tim will contact Alden to take care of this.</p> <p>Darin will follow up with John Farrell who will be doing roadside mowing.</p>
<b>TOPIC</b>		
<b>Public Comments</b>	None	None
<b>Maintenance &amp; Repairs to Town Buildings</b>	<p>Report of maintenance concerns from monthly inspection by DHP</p> <p>Bob Toppin town buildings and grounds maintenance concerns</p>	<p>Will power wash front of the Town Office.</p> <p>Bob provided the following list of maintenance concerns:  School: molding on foyer; inside door – shim  Playground: chips – redo fabric  Town Hall: light bulb (RT); siding rail &amp; stain  Town Office: flagpole straighten; lilac bush trim</p> <p>Nathan indicated he would like to see the Historical Society take ownership of the school and required maintenance. Jerri noted she would speak to historical society members at their 6/25/25 meeting. Jerri will communicate with Tim following the historical society meeting. Tim will contact DHP regarding Bob's list.</p>
<b>Cemetery Committee</b>		New battery in old mower for use at the town garage.
<b>New or Other Business</b>		Class IV road permits need to be obtained
<b>Executive Session</b> (legal, personnel, real estate)	None	None

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<b>Adjourn</b>		Nathan made a motion to adjourn at 7:07 pm; Darin 2 <sup>nd</sup> ; passed unanimously.
In my capacity as the minute recorder for the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on June 24, 2025.		

Recording: Jerri Hoffman