

Town of Ira
Special Select Board Meeting Minutes
Date: March 17, 2020

Present: Karen Davis, Bob Toppin, Jeff Barden, Deb Perry, Jack Perry

Meeting called to order at 6:03

Pledge of Allegiance

Review and approve agenda: Jeff made a motion to approve the agenda, Bob 2nd, passed unanimously.

Signed warrant for bills

Review Minutes: Bob made a motion to approve the minutes from February 18, 2020, Jeff 2nd, passed unanimously

Recording: Jeff Barden

Business and Administrative

TOPIC	DISCUSSION	RESOLUTION
Select Board	<p>a. Organizational Items</p> <ol style="list-style-type: none"> 1. Elect Chair 2. Elect Clerk 3. Set Meeting Schedule 4. Designate places for posting agendas. 5. Appointed Positions <p>b. Sheriff's Department</p> <p>c. Appointment to Regional Ambulance Board</p> <p>d. Appointment to Rutland County Solid Waste District</p> <p>e. Cleaning of Town Buildings</p>	<p>.</p> <p>Jeff made a motion to nominate Bob as Chair of the Board, Bob 2nd, passed unanimously.</p> <p>Bob made a motion to nominate Nathan, Jeff 2nd, passed unanimously.</p> <p>Bob made a motion to set the meetings for the 3rd Tuesday of each month @ 6:00 PM - Jeff 2nd, passed unanimously.</p> <p>Bob made a motion to post meeting agendas at the town office, town hall, Mike Ryan's Auto, and on the town website. Jeff 2nd passed unanimously.</p> <p>Bob made a motion to appoint Jeff Davis as tree warden and to not fill the other optional positions per Statute Title 24 VSA 871; Jeff 2nd, passed unanimously.</p> <p>There was no representation from the Sheriff's Dept; once a new Sheriff is appointed, we will review this item.</p> <p>Bob made a motion to appoint Jerri Hoffman, Jeff 2nd, passed unanimously.</p> <p>Bob made a motion to appoint Larry Taggart, 2nd by Jeff, passed unanimously.</p> <p>Jeff offered to reach out to a handful of potentials. To be revisited in April.</p>

	<ul style="list-style-type: none"> f. Lawn Mowing g. Personnel policy and job descriptions h. Town Garage/ Salt Shed/Fire Dept i. Proposed Town Plan and next steps j. Town Hall Use including dedication 	<p>Karen offered to check with David Kerstetter</p> <p>Tim Martin will be updating, Karen will circulate, to be approved in April.</p> <p>Bob met with Otter Creek. We are reviewing next steps and feasibility with potential land and site surveys.</p> <p>The Town Plan was passed on to the Select Board from the Planning Commission. Karen will proceed with next steps.</p> <p>There is proposed use on May 16th for the dedication. Jeff made a motion to approve the use, Bob 2nd, passed unanimously and signed.</p>
Highway Business	<ul style="list-style-type: none"> a. Winter/ mud season update b. Annual Highway Reports <ul style="list-style-type: none"> 1. Annual Town Highway Financial Plan 2. Certification of Compliance for Town Road and Bridge Standards & Network Inventory 3. Annual Municipal Roads General Permit Planning Report 	<p>It has been an abnormally challenging winter. Due to the recent slips on Weaver Hill, we worked with North Clarendon to improve conditions by adding stone.</p> <p>Bob made a motion to approve, Jeff 2nd, passed unanimously. The budget was confirmed and executed.</p> <p>Jeff made a motion to approve, Bob 2nd, passed and executed.</p> <p>Bob made a motion to approve, Jeff 2nd, passed unanimously.</p>
Treasurer Report	None	None
Clerk Report	<ul style="list-style-type: none"> a. Rutland County Solid Waste District - Composting Workshop b. Rutland County Humane Society 	<p>Jeff made a motion to schedule a workshop, Bob 2nd, passed unanimously. Karen will schedule pending the COVID-19 evolution.</p> <p>RCCHS is seeing a donation of \$250. Karen will contact them on the procedure for submitting a petition next year.</p>
Listers Report	None	None

draft

Committees and Open Public Comments

TOPIC	DISCUSSION	RESOLUTION
Public Comments	None	None
Maintenance & Repairs to Town Buildings	a. Town Garage: Report of maintenance concerns b. Town Office: Furnace cleaning c. Town Hall: switch for hot water	We are waiting on the cap replacement for the fuel tank. Cleaning done; noted a switch replacement is necessary. Waiting on part. Switch for the hot water heater to be moved.
Town Hall Committee	The Board voted to abolish the Town Hall Committee	Bob made a motion to abolish, Jeff 2nd, passed unanimously.
Cemetery Committee	None	None
New or Other Business	Virus update: discussion as to protocols for public meetings, gatherings, etc.	Jeff made a motion to pass and post guidance, Bob 2nd, passed unanimously. Guidance posted on the website and at The Town Office.
Executive Session (legal, personnel, real estate)	None	None
Adjourn	Meeting adjourned at 7:35	Bob made a motion to adjourn, Jeff 2nd, approved unanimously.
In my capacity as a member of the Ira Select Board, I certify that the above is a true and accurate copy of the draft minutes for March 17, 2020		