

**Town of Ira
Board Meeting Minutes
Date: March 26, 2024**

Present: Nathan Hewitt, Jim Genovesi, Deb Perry, Karen Davis, Jeff Davis, Larry Taggart, Bob Toppin, .Jeri Hoffman

Nathan called the meeting to order at 6:00 pm.

Review and approve agenda: Nathan made a motion to approve, Jim 2nd, passed unanimously.

Warrant for bills: Nathan made a motion to approve and sign the 3/26/24 warrant for bills, Jim 2nd, passed unanimously.

Jim made a motion to approve the 2/27/24 and 3/4/24 meeting minutes, Nathan 2nd; passed unanimously.

TOPIC	DISCUSSION	
Select Board	Organizational items: - Elect Chair - Elect selectboard clerk - Set regular meeting schedule - Designate physical locations for posting agendas and notices - Designate local newspaper for posting notices - Appoint a tree warden Cindy Wragg – road concerns Larry Taggart – health officer report Appointments to RRPC Commission and transportation committee	Nathan made a motion to appoint Jim as chair; Jim 2nd; passed unanimously Nathan made a motion not to appoint a clerk; Jim 2nd; passed unanimously. Nathan made a motion to set the regular meeting schedule on the 4th Tuesday of the month at 6:00 pm at the Ira Town Office, Jim 2nd; passed unanimously. Currently Town Office inside and out, Town Hall outside, West Rutland PO, and Town Website. Nathan moved to designate the same locations, Jim 2nd; passed unanimously. Nathan moved to designate the Rutland Herald as the local newspaper for posting notices, Jim 2nd; passed unanimously Nathan moved to appoint Jeff Davis as tree warden, Jim 2nd; passed unanimously Cindy Wragg called Nathan concerning the cones along West Road. Nathan explained that we are waiting until spring to address. Larry reported he has received a few complaints over an animal which he has to forward to Montpelier. Also has an open report on a garbage complaint but he hasn't seen any garbage and will be following up on the complaint. Bob Kirbach is the current appointee and is willing to continue as the RRPC representative. <i>Larry Taggart</i> the RRPC transportation committee. Nathan made a motion to accept both appointees and to have Karen electronically submit appointees on Board's behalf, Jim 2nd; passed unanimously.

TOPIC	DISCUSSION	
	<p>Appointment to Rutland County Solid Waste District</p> <p>Adopt the Local Emergency Management Plan (LEMP)</p> <p>Town Garage - addition on existing building</p>	<p>The current appointee does not wish to be reappointed. Nathan made a motion to make no appointment at this time, Jim 2nd; passed unanimously.</p> <p>Plan is approved annually. Current Emergency Management contacts in the event of a disaster are Bob Toppin, Nick Cupoli and Karen Davis. The plan is an accumulation of all information in one document. Nathan made a motion to adopt the LEMP, Jim 2nd; passed unanimously. Karen will submit to RRPC.</p> <p>In a conversation with Matt Jakubowski, Nathan was told that there should have been a building permit obtained from the Division of Fire and Safety for the salt shed. Otter Creek Engineering had not indicated this was a requirement. Jim will follow up with Otter Creek.</p> <p>Jeff had drawn a layout of the addition to the town garage which was reviewed. Jeff will compile a material list with pricing. Lean- to can be added later. As it is a municipal building, it was felt that an architectural engineer would need to come in and bless the design. Jeff expressed concern about this project being added to his schedule but contractor availability would be an issue.</p>
Treasurer Report	None	None
Clerk Report	None	None
Highway Business	<p>Annual Town Highway Financial plan (VT TRANS)</p> <p>Road Employee Update</p> <p>General Road/equipment Update</p>	<p>Board members reviewed and signed. Karen will submit to VT Trans</p> <p>Getting stuck when plowing; the automatic transmission doesn't work well when plowing as it shifts down and loses power.</p> <p>None to report.</p>
Committees and Public Comments (7:00 - 7:30 approximately)	Bob Toppin	Voiced concern over the number of open town and school board positions.

Revised and approved 4-23-24

TOPIC	DISCUSSION	
Maintenance & Repairs to Town Buildings	Report of maintenance concerns from monthly inspection by DHP	No report
Cemetery Committee	None	None
New or Other Business	Karen will be resigning as Town Clerk at the end of May.	<p>Karen will continue as administrative assistant for the Board and will continue as lister. The clerk position cannot be posted until she resigns. Clerk must be a town resident. Anyone interested should contact Karen to discuss the position.</p> <p>Karen was thanked for her years of dedicated service.</p>
Executive Session (legal, personnel, real estate)	None	None
Adjourn		Nathan made a motion to adjourn at 7:17 pm, passed unanimously.
<p>In my capacity as the minute taker for the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on March 26, 2024</p>		

Recording: Jerri Hoffman