

Approved 5-19-20

**Town of Ira**  
**Special Select Board Meeting Minutes**  
**Date: April 21, 2020**

**In light of the COVID-19 outbreak the meeting was held via telephone conference call allowed under Act 92. The public was provided the call information as required on the agenda.**

Present: Karen Davis, Deborah Perry, Bob Toppin, Nathan Hewitt, Jeff Barden, Bob Kirbach

Meeting called to order at 6:01

Pledge of Allegiance

Review and approve agenda: Bob made a motion to approve the agenda moving 3 to 5b. Nathan 2<sup>nd</sup> passed unanimously.

Signed warrant for bills- move to 5B

Review Minutes: Jeff made a motion to approve the minutes from March 17, 2020, Bob 2<sup>nd</sup> passed unanimously

Recording: Nathan Hewitt

**Business and Administrative**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>RESOLUTION</b>
<b>Select Board</b>	Appoint Deborah J. Perry, Treasurer, to pay payroll and payroll taxes for 2020 as required  Authorized a board member to review and approve orders on behalf of the entire board issued through 5/31/2020  Adopt the Town Plan  Adopt the Local Emergency Management Plan  Town Garage/Salt shed/Fire Department- update from Otter Creek Engineering	Nathan made a motion to authorized Deborah J. Perry, Treasurer to pay payroll and payroll taxes for 2020 as required. Jeff 2 <sup>nd</sup> passed unanimously.  Nathan made a motion to authorized Bob Toppin to review and approve orders and sign warrants for bills on behalf of the entire board issued through 5/31/20. Jeff 2 <sup>nd</sup> passed unanimously.  Jeff made a motion to adopt the Town Plan as written. Bob 2 <sup>nd</sup> passes unanimously. Bob Kirbach thanked everyone that helped and a special appreciation to Karen Davis for all she did.  Nathan made a motion to adopt the Local Emergency Management Plan. Jeff 2 <sup>nd</sup> passed unanimously.  Tabled until the next meeting.
<b>Highway Business</b>	Update on roads  Update on equipment	The West Road, Cross Road, Weaver Hill Road, and Toppin Road have been graded.  Winmill Equipment estimated the head gasket repair on the loader to be \$1,500.00. They are going to fix. Waiting for an estimate from Winmill on repairs to the grader.
<b>Treasurer Report</b>	none	Handed out financial reports.
<b>Clerk Report</b>	none	none

**Committees and Open Public Comments**

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TOPIC	DISCUSSION	RESOLUTION
<b>Public Comments</b>		none
<b>Maintenance &amp; Repairs to Town Buildings</b>	<p>Report of maintenance concerns from monthly inspections:</p> <p>Furnace cleaning: Town Office- the door switch needs to be replaced -part ordered</p>	<p>DHP reported that in the furnace room that is a pipe in the floor and water was coming in. Bob will have David plug the pipe.</p> <p>Waiting for the part</p>
<b>New or Other Business</b>	Jeff mentioned helping vulnerable people during COVID-19.	Jeff is going to look into getting a private group together to contact people.
<b>Executive Session</b> (legal, personnel, real estate)	none	none
<b>Adjourn</b>	6:23 pm	Nathan made a motion to adjourn 6:23pm, Bob 2 <sup>nd</sup> passed unanimously.
In my capacity as a member of the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on April 21, 2020		