

Approved 5/28/24

**Town of Ira
Board Meeting Minutes
Date: April 23, 2024**

Present: Nathan Hewitt, Jim Genovesi, Darin May, Deb Perry, Jeff Davis, Karen Davis, Jerri Hoffman, Sara Meling
Jim called the meeting to order at 6:00 pm.

Review and approve agenda: Darin made a motion to approve agenda, Nathan 2nd; passed unanimously.

Warrant for bills: Darin made a motion to approve and sign the 4/23/24 warrant for bills, Nathan 2nd; passed unanimously.

Nathan made a motion to approve the 3/26/24 meeting minutes with correcting Larry Taggart to be RRPC transportation representative; Darin 2nd; passed unanimously.

| TOPIC | DISCUSSION | |
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| Select Board | Board Chair position Adopt the Public Works Mutual Aid Agreement Town Garage - addition on existing Building/ARPA fund | Jim indicated he is not very comfortable being chair as he is new to the Board and feels there is a great deal that he has no background on. He questioned whether he could have a co-chair; however, this is not an option. Both Nathan and Darin indicated they are available to assist Jim with questions/concerns as they arise. Annual form that is submitted to the Rutland Regional Planning Commission providing a primary and alternate contact for aiding or requesting municipal assistance. Jim signed as primary contact and Darin as secondary. Karen will forward to Rutland Regional Planning Commission. The remaining ARPA funds designated for the Town Garage project will be used to drill a well. Karen will contact Parker Water Wells for a formal contract and scheduling. Jeff will cut trees based on civil engineering plan as to location of well. |
| Treasurer Report | None | None |
| Clerk Report | New email addresses for town clerk and administrative assistant: clerk@townofira.com and AdminAssist@townofira.com | New email addresses have been created for the Town Clerk and Administrative Assistant positions as noted; listers have a separate email as does the treasurer. No one has come forward on clerk position which is 10 hours a week and the clerk must be a town resident. It would be necessary to go to a Town vote on March's ballot for the position to go to a non-Ira resident. |

| TOPIC | DISCUSSION | |
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| <p>Highway Business</p> | <p>Road Employee Update - FY25 Grants in Aid letter of intent to participate</p> <p>- FY24 Grants in Aid Project – bids</p> <p>General Road/equipment Update</p> | <p>Nathan moved to sign the Grants in Aid Project – letter of intent to participate in FY25; Darin 2nd; Jim signed. Karen will email.</p> <p>Received three bids on culvert work and ditching at 962 West Road. Town previously purchased the culvert. Bids were reviewed and Nathan moved to accept the Mars bid; Darin 2nd; passed unanimously. Jeff will call and arrange timing with VTEL. Project must be completed by end of September.</p> <p>Nathan made a motion to spend \$1500 to get rid of the tires at the Town Garage; Darin 2nd; passed unanimously. Karen will research who will take the tires.</p> <p>The Board approved for Jeff to top coat another section of West Road.</p> <p>Ditch by Farrell’s needs to be dug out.</p> <p>Ordered two pallets of chloride from LaValleys.</p> <p>Picked up new pads for the plow and one upright.</p> <p>Grader has leaker cylinder and had two flat tires.</p> |
| <p>Committees and Public Comments (7:00 - 7:30 approximately)</p> | | |
| <p>Maintenance & Repairs to Town Buildings</p> | <p>Report of maintenance concerns from monthly inspection by DHP</p> | <p>Piece of slate from Town Hall roof is in the furnace room. The Board will contact Jim Moore about replacing.</p> <p>Moved light bulbs in Town Office.</p> <p>Madeline was asked whether she would take over Town Office cleaning. She will get back to Karen.</p> |
| <p>Cemetery Committee</p> | <p>None</p> | <p>Nathan is looking for someone to take over as chair of Committee.</p> |
| <p>New or Other Business</p> | | <p>Jim has received two phone calls from Cindy Wragg indicating that the roads are unsafe and Jeff is doing an inadequate job. Jim suggested Cindy attend meeting to discuss her concerns; Cindy said she couldn’t due to legal reasons.</p> |

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| Executive Session (legal, personnel, real estate) | None | None |
| Adjourn | | Jim made a motion to adjourn at 7:35 pm, Darin 2 nd ; passed unanimously. |
| In my capacity as the minute taker for the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on April 23, 2024. | | |

Recording: Jerri Hoffman