

Town of Ira
Select Board Meeting Minutes
Date: June 15, 2021

Present: Nathan Hewitt, Karen Davis, Jeff Barden, Debbie Perry, David Kerstetter, Bob Toppin, Bob and Doreen Williams

Meeting called to order at 6:00 pm

Review and approve agenda: Bob made a motion to approve the agenda. Jeff 2nd passed unanimously.

Warrants for bills: Bob made a motion to approve & sign the warrant for bills for 6/9/21 and 6/15/21, Jeff 2nd passed unanimously.

Review Minutes: Bob made a motion to approve the minutes from 5/18/21, 5/20/21 and 6/1/21, Nathan 2nd passed unanimously

Recording: Nathan Hewitt

Business and Administrative

TOPIC	DISCUSSION	RESOLUTION
Select Board	ATV club annual agreement – Bob Williams	Bob and Doreen Williams were present to represent the ATV Club and answer questions. Nathan made a motion to approve and sign the annual agreement. Bob 2 nd passed unanimously.
	Municipal Planning Grant: engineering proposals	Jeff made a motion to approve Otter Creek Engineering’s proposal for scope of work for the Municipal Planning Grant for \$6000 and to proceed with the work. Bob 2 nd passed unanimously. Otter Creek Engineering’s proposal also included a kickoff meeting and public presentation. Karen and Bob will draft a letter to the landowner of the property asking for written permission to access the property for soil analysis.
	Class 4 permits for winter and general maintenance- B Notte, M Allen, F Wood	Signed the following Class 4 permits for winter and general maintenance: 1. B. Notte- denying his request that he does not have to apply every year. Jeff will talk to him about it, 2. M. Allen 3. F.Wood with conditions that he contact Josh Cavajal. Fee waived for all 3 permits.
	Fire Warden re-appointment	Nathan made a motion to re-appoint Nick Cupoli as fire warden. Bob 2 nd passed unanimously.
	Town Hall Rental: 6-26-21- Deborah Weaver	Signed the Town Hall Rental Agreement for 6-26-2021.
	Contracts for Limited Services with Lanfear Tubing Installations Inc., John Capen & DHP LLC	Signed contracts for limited services with Lanfear Tubing Installations Inc., John Capen and DHP, LLC.
	FY22 Grants in Aid – Letter of Intent to Participate	Signed the FY22 Grants in Aid Letter of intent to participate.

	Town Garage/Salt shed/Fire Department – update	Cover in 5.b. (Municipal Planning Grant: engineering proposals)
Treasurer Report		Debbie presented the year-to-date budget. Discussed money left for road work. She will transfer the \$45,000 to the capital fund. Discussed the procedure for purchasing a backhoe if one is found.
Clerk Report	Update on Town Hall Activities	People requesting use of the Town Hall need to plan ahead and call in advance.
Lister Report	Lister Duties completed- Grievance Hearing scheduled for 6-24-21 @ 6:00 pm	Grievance Hearings scheduled for 6-24-21 @ 6:00 pm.
Highway Business	<p>Review Town Garage electrical service</p> <p>FY21 Grants in Aid project – culvert quotes</p> <p>Update on equipment</p> <p>Spring/Summer Road work plans</p>	<p>Has been scheduled for September.</p> <p>Nathan made a motion to approve Lanfear Tubing Installations Inc. quote for FY21 Grants in Aid project for \$5,600 and ditch and replace three other culverts for \$7,300. The Town will supply the culverts and material for bedding the culverts and resurfacing the roads.</p> <p>Discussed backhoe search. David is going to talk to Nortrax and see what a new one would cost. Nathan made a motion to approve DHP’s quote to repair the screen for winter sand/salt mix for \$500. Jeff 2nd passed unanimously.</p> <p>Dave will get a quote from Ace Arborist to cut brush in some more areas.</p>
TOPIC	DISCUSSION	
Public Comments	none	none
Maintenance & Repairs to Town Buildings	Report of maintenance concerns from monthly inspection by DHP	Board on the fence at the Town Office needs to be replaced and water filter and light ballast at the Town Hall need to be replaced.
Cemetery Committee	none	none
New or Other Business	none	none
Executive Session (legal, personnel, real estate)	none	none
Adjourn	7:44pm	Nathan made a motion to adjourn at 7:44 pm. Jeff 2 nd passed unanimously.
In my capacity as a member of the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on June 15, 2021.		