

**Town of Ira**  
**Select Board Meeting Minutes**  
**Date: June 21, 2022**

Present: Nathan Hewitt, Karen Davis, Bob Toppin, Darin May, Debbie Perry, Tim Carter, Brian Notte, David Kerstetter

Meeting called to order at 6:00 pm

Review and approve agenda: Bob made a motion to approve the agenda, Darin 2<sup>nd</sup> passed unanimously.

Warrant for bills: Nathan made a motion to approve & sign the 6/21/22 warrant for bills. Bob 2<sup>nd</sup> passed unanimously.

Review Minutes: Darin made a motion to approve the minutes from 5/17/22, Bob 2<sup>nd</sup> passed unanimously

Recording: Nathan Hewitt

**Business and Administrative**

TOPIC	DISCUSSION	RESOLUTION
<b>Select Board</b>	<p>FY23 Sheriff Contract</p> <p>Appointments to RRPC: Transportation Advisory Council &amp; Regional Board of Commissioners</p> <p>FY23 Annual Contracts for Limited Services with: John Capen, Benjamin Kerstetter, DHP LLC, Jeff Davis and Lanfear Tubing Installations</p> <p>Class 4 ROW permits for winter road and general maintenance: B. Notte, F. Wood and M. Allen</p> <p>Agreement with Otter Creek Engineering for study of existing town garage</p>	<p>Signed the FY23 Sheriff contract. Karen will send to the Sheriff's office.</p> <p>Signed the appointment forms appointing Larry Taggart and Bob Toppin to the RRPC Transportation Advisory Council and Bob Kirbach and Bob Toppin to the RRPC Board of Commissioners. Karen will submit the forms to the RRPC.</p> <p>Signed the FY23 annual contracts for Limited Services with John Capen, Benjamin Kerstetter, DHP LLC, Jeff Davis and Lanfear Tubing Installations. Karen will contact the contractors to complete the additional forms.</p> <p>Brian Notte presented pictures of the mud slide and culverts on the class 4 Birdseye Road. He mentioned grants that maybe available for class 4 roads. The board stated that the town is not required to maintain class 4 roads and under the current Municipal Roads General Permit regulations the town is not responsible for culverts on class 4. The board signed the class 4 right of way permits for winter road and general maintenance for Brian Notte, Fred Wood and Mike Allen. The fee was waived for all these permits. Karen will contact the owners to complete the annual permits.</p> <p>Nathan made a motion to approve and sign the agreement with Otter Creek Engineering to do the scoping study of the town garage for \$5,500. Bob 2<sup>nd</sup> passed unanimously.</p>
<b>Treasurer Report</b>	Financial Reports	Debbie handed out current financial reports and the board reviewed.
<b>Clerk Report</b>	none	none

<b>Lister Report</b>	Lister Duties completed	Lister duties have been completed. Only one grievance.
<b>Highway Business</b>	<p>FY23 Grants in Aid letter of intent</p> <p>FY22 Grants in Aid project bids</p> <p>Summer road work update</p> <p>Class 4 Birdseye Road issues</p> <p>Road equipment maintenance update</p>	<p>Signed the FY23 Grants in Aid Letter of intent. Karen will submit to the Agency of Transportation.</p> <p>Waiting for the rest of the bids to come in.</p> <p>Waiting for bids</p> <p>Address in 5d</p> <p>Brad Nadeau can rebuild the piston on the grader. Karen will get it scheduled with him. Karen will warn a special meeting for June 28<sup>th</sup> at 6:00 pm at the town garage.</p>
<b>TOPIC</b>	<b>DISCUSSION</b>	
<b>Public Comments</b>	none	none
<b>Maintenance &amp; Repairs to Town Buildings</b>	Report of maintenance concerns from monthly inspection by DHP	Everything has been completed
<b>Cemetery Committee</b>	none	Two burials and one stone set.
<b>New or Other Business</b>	none	none
<b>Executive Session</b> (legal, personnel, real estate)	none	none
<b>Adjourn</b>	7:41 pm	Nathan made a motion to adjourn at 7:41 pm. Darin 2 <sup>nd</sup> passed unanimously.
In my capacity as a member of the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on June 21, 2022		