Approved 8-20-19

Town of Ira
Special Select Board Meeting Minutes
Date: August 7, 2019

Present: Karen Davis, Steve Martelle, Bob Toppin, Deb Perry, Nathan Hewitt, Jack Perry, Mary Mitiguy

Meeting called to order at 6:00
Pledge of Allegiance
Review and approve agenda: Steve made a motion to approve the agenda Bob 2nd, passed unanimously.
Sign warrant: Signed warrant for bills
Review minutes: Bob made a motion to approve the minutes from July 30, 2019, 2nd by Steve, passed unanimously
Recording: Nathan Hewitt

Business and Administrative

TOPIC	DISCUSSION	RESOLUTION
Select Board	Road Employee	Discussed and made changes to the job description. Went through and discussed the model personnel policy from the VT League of Cities and Towns. Mary will make the changes and forward the documents to Karen to send to the select board and Jennifer at VLCT to review. Put together a job ad. Bob made a motion to approve the ad for a full-time employee and have Karen post it. Steve 2nd passed unanimously.

Committees and Open Public Comments

TOPIC	DISCUSSION	RESOLUTION
Public Comments	None	None
Public Comments	None	None
New or Other Business	None	none
Executive Session (legal, personnel, real estate)	None	none
Adjourn	8:12 pm	Nathan made a motion to adjourn at 8:12 pm, Steve 2nd passed unanimously.
In my capacity as a member of the Ira Select Board, I certify that the above is a true and accurate copy of the approval minutes of the board meeting held on August 7, 2019.		