TennisLink - Information

TennisLink - The United States Tennis Association online support for USTA League Tennis.

WHERE TO FIND INFORMATION ON TENNISLINK

1. Sign into TennisLink. Once signed in you will see "Welcome (your name)".
2. Scroll 1/3 way down homepage to "My Teams".
3. This should list the teams that you are registered on. If team is not listed in "My Teams" enter team number in the Stats and Standings Box and click search. Click "add to my teams".
4. Click on team that you would like to get information.

   Note: If you are not listed as a captain you will not be able to access phone numbers of your team members or other captains in your sub-flight.

Team Summary Tab:
a) Team Standings for level/flight
b) Summary of team matches
i) For completed matches – click on "date" to view completed scorecards.
ii) For future matches – click on "date" to print scorecard.
c) Players registered on team

Match Summary Tab:
a) Displays summary of scheduled matches (once matches are published by
   League Coordinator)
b) Displays match results.
c) For completed matches – click on match id to view completed scorecard.
d) For future matches – click on match id to print scorecard.

Match Schedules Tab:
a) Displays date, time, location, captain's phone number of your regular
   season schedule. Phone numbers will only be displayed if you have logged
   in with captain's access.
b) For completed matches – click on match id to view completed scorecard.
c) For future matches – **click on match id to print scorecard.**

Player Roster Tab:
a) Displays team roster information including team members' contact
   information.

Captains Report Tab:
a) Displays Captains phone and email information for captains in at your level/flight.

How to Report Scores:

1. Go to TennisLink - TennisLink
2. Sign into TennisLink. Once signed in you will see "Welcome (your name)".
3. On the right hand side of homepage under "My Quick Links" click "Record a Score".
4. Enter match ID number.
5. Enter the date the match was played. If there are makeup matches, use date of the last court played.
6. Select players, enter scores with winners scores entered first. Change the match status if necessary from completed to retired, default or double default.
7. **Scoring Retirement** – Scores are recorded as played. I.e. 6-3, 0-3. Select "Retirement" in the drop down box and select the winner.
8. **Scoring Default** – Enter winning team's players names, select them as winners and select "Default" from the drop down box. No scores are entered.
9. **Scoring Double Default** – Select "Double Default" from the drop down box. Do not enter names or scores.
10. Click "Confirm" if accurate, click "dispute" if not accurate.   ** If match is disputed or incorrect scores entered, contact your local league coordinator and opposing captain to make correction**.
11. Click "Finish"

How to Confirm Report Scores:

1. Go to TennisLink - TennisLink .
2. Sign into TennisLink. Once signed in you will see "Welcome (your name)".
3. On the right hand side of homepage under "My Quick Links" click "Record a Score".
4. Enter match ID number click "Next".
5. Review Scores and at the bottom of page click "Confirm" or "Dispute".
6. If scores are disputed, you must notify your local league coordinator.