

"Eiffel in Love With Quilts"

May 8 & 9, 2020

Sponsored by Red River Valley Quilt Guild

Quilt Show Vendor Booth Agreement

Booth Size	Number of Booths Requested	Total Cost Per Booth For Duration Of Show	Total
8' x 10'		X \$125.00 =	\$
Corner Booth		X \$300.00 =	\$
Electrical 1-110 V, 15 Amp		ADD \$10	\$
HOW MANY DO YOU NEED? _____ 6 FT TABLE _____ FOLDING CHAIRS BACK WALL OF BOOTH IS DRAPED _____ 3' POLE & DRAPE SIDE WALLS _____ 8' POLE & DRAPE SIDE WALLS		Full payment due at time of application. Check Number _____ YOUR RECEIPT ALONG WITH ADDITIONAL INFORMATION WILL BE MAILED WITHIN 30 DAYS	\$

Requests for cancellations must be submitted in writing to the Vendor Chair,

Connie Steadman, 2448 Lamar Ave., #915, Paris, Texas (903) 715-7690

Booth payment cancellations after February 8, 2020 are non-refundable.

Booth sharing or subletting is allowed only with prior consent from the Show Chair.

BUSINESS NAME		
CONTACT PERSON		
ADDRESS		
CITY, STATE, ZIP		
BEST CONTACT PHONE NUMBER	Cell:	Business:
WEBSITE & E-MAIL ADDRESS		

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Vendor space is limited. Vendors will be accepted on a first come, first served basis, based on postmarked dates. Confirmation of booth space reservations will be acknowledged via email. If upon receipt of Vendor Agreement, all booths have been filled, the vendor will be given an option to either receive a refund or to be placed on the vendor waiting list. If the vendor is not provided booth space from the waiting list, a full refund will be given after the show is over.

Checks Made Payable To: Paris Quilt Show
Mail Checks, Money Order or Cashier's Check to:
Vendor Chair: Connie Steadman, Paris Quilt Show
2448 Lamar, #915, Paris, Texas 75460

Additional Information:

- I will donate a door prize (\$50 value or more)
- I would like information regarding lodging in Paris.
- I would like information regarding RV parking and hookups in Paris.

Please describe items to be sold at the show and any show specials. List any machines you will display and or demonstrate. We make every effort not to duplicate vendors by brand of machines.

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TERMS AND CONDITIONS

- Show hours are Friday 10:00 a.m. to 6:00 p.m. Saturday 10:00 a.m. to 4:00 p.m. May 8 and 9, 2020
- Please plan to set up between 8:00 a.m. - 5:00 p.m. on Thursday, May 7th.
- Booths must be completely set up and ready for customers when the show opens on Friday @ 9:00 a.m.
- Tear down may begin Saturday May 9th at 4:00 p.m. and must be complete by 6:00 p.m. Each Vendor is responsible for removing all trash within their area.
- Vendors are required to store all packing crates, boxes and booth supplies within the confines of their assigned space, and these materials must be off the display floor and out of sight during the quilt show. If storage of large crates or containers is required the Vendor Chairperson should be contacted.
- Booths must be manned at all times. Red River Valley Quilt Guild volunteers will be available to booth sit for breaks and/or meals.
- Each Vendor is responsible for paying their state sales tax.
- Vendors are required to have copy for advertising submitted no later than March 1st, 2019 to be included in the marketing publications. Copy must be in PDF format.

FURTHER DETAILS:

Neither Red River Valley Quilt Guild nor the Love Civic Center will assume responsibility for any loss or damages or claims to vendor's displays equipment or other property brought upon the premises of Love Civic Center. Vendors are encouraged to secure their booth and any valuable exhibit materials each night.

No objects may be nailed or affixed by any other means to the property of the Love Civic Center.

In order to maintain communication with everyone, please use the following email account to communicate with us, parisquiltshow1@gmail.com Please add this to your address book so we can stay in touch.

The below vendor agrees to all terms and conditions of this agreement.

Signature: _____ Date: _____

(Make a copy for your records and **PLEASE RETURN ALL THREE PAGES**)