



SOWAKA COUNSELLING AND THERAPY CENTER

The Power To Heal Lies Within You!

Scope

This document applies to:

- Employees at all levels
- Clients and participants in counselling or training programs
- Organizational partners and collaborators
- Stakeholders including community members, vendors, and service providers

It is expected that all stakeholders will uphold these values and practices in their interactions with Sowaka CATC and with one another.

Integrity and Honesty

Honest Communication: We value transparency and openness in all interactions, ensuring that communication is clear, truthful, and respectful.

Accurate Information: Reports, assessments, and communications will always reflect accurate, complete, and unbiased information.

Professional Conduct

Respect for All: We foster an environment where every individual — colleagues, clients, partners, and communities — is treated with empathy and respect.

Equal Treatment: We promote fairness and inclusivity, ensuring that no one is discriminated against based on gender, age, ethnicity, religion, sexual orientation, or disability.



[sowakatherapy/](https://www.instagram.com/sowakatherapy/)



[sowakatherapy/](https://www.facebook.com/sowakatherapy/)



support@sowakatherapy.com



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Accountability

Personal Responsibility: Each person is encouraged to act with integrity and take responsibility for their actions.

Reporting Irregularities: Any concerns regarding unethical or unlawful behavior should be reported through appropriate channels to ensure accountability and trust.

Confidentiality and Privacy

Protection of Information: Confidentiality is paramount. We ensure that personal and professional information is protected and shared only with authorized individuals.

Respect for Privacy: We strictly comply with all laws and regulations regarding the collection, storage, and handling of personal data.

Compliance with Laws and Ethical Standards

Adherence to Laws: We operate in compliance with all relevant laws, regulations, and industry standards across regions where we work.

Ethical Practices: We conduct business with integrity, avoiding conflicts of interest, and prioritizing the best interests of clients, employees, and partners.



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Environmental Responsibility

Sustainable Practices: We are mindful of our environmental footprint and are committed to adopting sustainable practices wherever possible.

Efficient Resource Use: We aim to reduce waste and use resources responsibly in every aspect of our work.

Workplace Safety and Well-Being

Safe Environment: We ensure a healthy and safe workspace, promoting well-being for all participants and employees.

Health and Safety Compliance: We comply with health and safety guidelines and proactively support the physical and mental health of everyone we serve.

Empowerment and Learning

Continuous Growth: We encourage lifelong learning, resilience, and self-awareness through training, coaching, and supportive dialogue.

Collaboration: Working together with compassion and empathy, we foster a culture of trust, learning, and shared responsibility.



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