

Memorandum

To: UTA Board of Directors  
From: John Jennings, Treasurer  
Subject: Univest Bank Report for April 2020  
Date: April 12, 2020

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Checks written since 3/15/2020

Check #	Date	Amount	Paid To	Reason
Debit Card 6724	4/03/2020	6.00	GOOGLE * SVCSAPPS	GSuite – Monthly Subscription
7283	4/02/2020	250.00	Matuska Taxidermy	2020 Expo Refund
7281	4/02/2020	750.00	Research Mannikins	2020 Expo Refund
7280	3/25/2020	105.00	Josh Austin	2020 Expo Refund
7277	3/24/2020	640.00	Kent Allard	2020 Expo Refund
7276	3/24/2020	175.00	Brian Sigman	2020 Expo Refund
7282	3/23/2020	300.00	The Wildlife Gallery	2020 Expo Refund
Debit Card 6724	3/18/2020	1,327.00	Walnut Creek Hardwoods	Expo Plaques & Awards
7279	3/16/2020	105.00	Ronald Gipson	2020 Expo Refund
7278	3/16/2020	0.00	VOID	VOID

The check book balance as of 4/12/2020 is \$23,104.64

**Note: Check numbers in RED have not been cashed. (\$105.00 )**

When and if financial obligations are made, please contact me so I may confirm availability of funds.

Please submit requests for reimbursement accompanied by applicable invoices/receipts as soon as possible after the expenditure

Ensure vendors forward invoices to support payments preferably before the sums are paid to: UTA C/O John Jennings, 9119 W. Stebbinsville Rd., Edgerton, WI 53534. Each transaction must be supported by an invoice or receipt on file.

UTA checks not processed after 120 days may be stopped.