

Memorandum

To: UTA Board of Directors  
From: John Jennings, Treasurer  
Subject: Univest Bank Report for June 2020  
Date: June 15, 2020

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Checks written since 5/17/2020

Check #	Date	Amount	Paid To	Reason
Debit Card 6724	6/08/2020	16.13	UPS	Shipping Calendars to Gail Tout
Check 7286	6/04/2020	74.20	Tony Finazzo Taxidermy	Invoice #3534 1 Artisan Bear Bust
Check 7285	6/04/2020	74.50	Tony Finazzo Taxidermy	Invoice #3473 1 Artisan Bear Bust
Debit Card 6724	6/03/2020	6.00	GOOGLE * SVCSAPPS	GSuite – Monthly Subscription
Check 7284	5/29/2020	282.62	Tony Finazzo Taxidermy	Invoice# 3429 4 Artisan Bear Busts

The check book balance as of 6/15/2020 is \$27,133.19

**Note: Check numbers in RED have not been cashed. (\$148.70)**

When and if financial obligations are made, please contact me so I may confirm availability of funds.

Please submit requests for reimbursement accompanied by applicable invoices/receipts as soon as possible after the expenditure

Ensure vendors forward invoices to support payments preferably before the sums are paid to: UTA C/O John Jennings, 9119 W. Stebbinsville Rd., Edgerton, WI 53534. Each transaction must be supported by an invoice or receipt on file.

UTA checks not processed after 120 days may be stopped.