

Memorandum

To: UTA Board of Directors

From: Bob Prewitt, Treasurer

Subject: Univest Bank Report for October 2020

Date: October 19, 2020

Checks written since 09/21/2020

Check #	Date	Amount	Paid To	Reason
Debit Card 6274	10/03/2020	(\$6.00)	Google SVCSApps	Gsuite - Monthly Subscription
7292	10/10/2020	(\$500.00)	Dale Vuyovich	Refund Workshop
7293	10/10/2020	\$0.00	VOID	VOID
7294	10/10/2020	(\$500.00)	Jenalee Kostella	Refund Workshop
7295	10/19/2020	(\$274.71)	Tony Finazzo's Taxidermy	Invoice #3597 4 Artisan Sculptures

The checkbook balance as of 10/19/2020 is \$24,510.15

NOTE: Check numbers in RED have not been cashed. (\$774.71)

When and if financial obligations are made, please contact me so I may confirm availability of funds.

Please submit requests for reimbursement accompanied by applicable invoice/receipts as soon as possible after the expenditure

Ensure vendors forward invoice to support payments preferably before the sums are paid to: UTA c/o Bob Prewitt, 1629 Hatboro Road, Richboro, PA 18954. Each transaction must be supported by an invoice or receipt of file.

UTA checks not process after 120 days may be stopped.