

CONTRACT

This Consulting Agreement ("Agreement") is made and entered into on [Date], by and between:

Client: [Client Name]
[Client Company Name]
[Client Address]

Consultant: Kate Noble
knoblehrconsulting@gmail.com

250-885-0638

1. Services Provided

Consultant agrees to provide human resources consulting services as described below:

- ☐ Hiring support
- ☐ Job description/profile writing
- ☐ Job classification
- ☐ Interview Skills Training
- ☐ HR project support
- ☐ Additional services may be included upon mutual written agreement.

2. Term and Termination

This Agreement will begin on [Start Date] and remain in effect until [End Date] or until terminated by either party with 30 days' written notice. Upon termination, the Consultant will deliver any completed work and invoice for time worked.

3. Fees and Payment

The Client agrees to pay the Consultant:

- **Rate:** \$[Hourly Rate or Flat Fee]
- **Billing Frequency:** [monthly]
- Payment is due within 30 days of the invoice date.

Late payments may be subject to a 2% late fee per month.

4. Independent Contractor

The Consultant is an independent contractor and not an employee of the Client. The Consultant is responsible for their own taxes, benefits, insurance, and compliance with applicable laws.

5. Confidentiality

Both parties agree to keep confidential any non-public business or personnel information obtained in the course of the engagement. This clause survives termination of this Agreement.

6. Intellectual Property

All deliverables and work products created under this Agreement shall be the property of the Client once payment has been received in full.

7. Limitation of Liability

The Consultant's liability for any claims arising from this Agreement will not exceed the total amount paid by the Client under this Agreement.

8. Governing Law

This Agreement shall be governed by the laws of the Province of British Columbia, Canada.

9. Entire Agreement

This Agreement represents the entire understanding between the parties and supersedes all prior discussions or agreements.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

Client Signature: _____

Name:

Title:

Date:

Consultant Signature: _____

Name:

Title:

Date:
