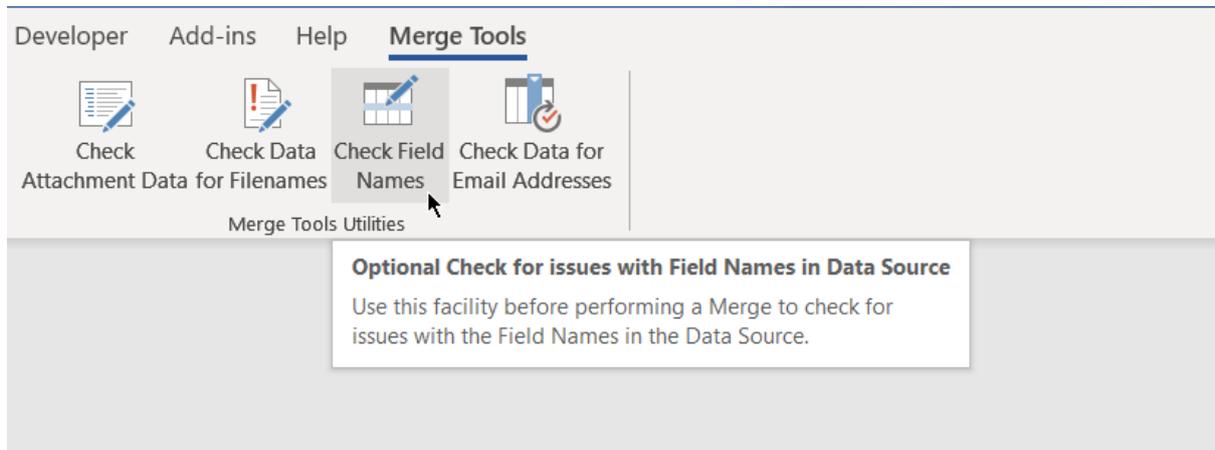
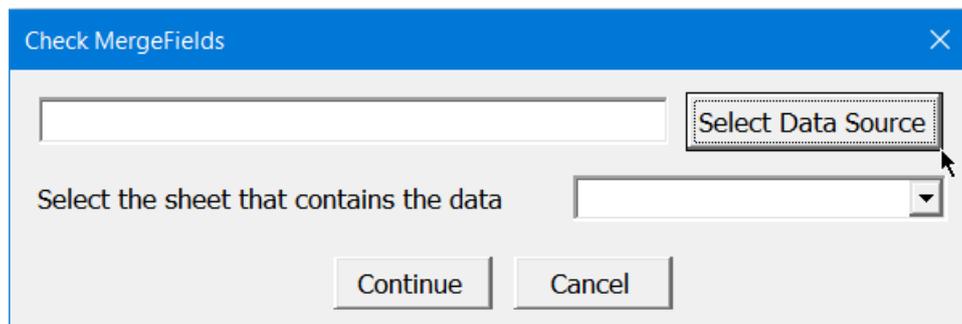


Using the Check Field Names Facility

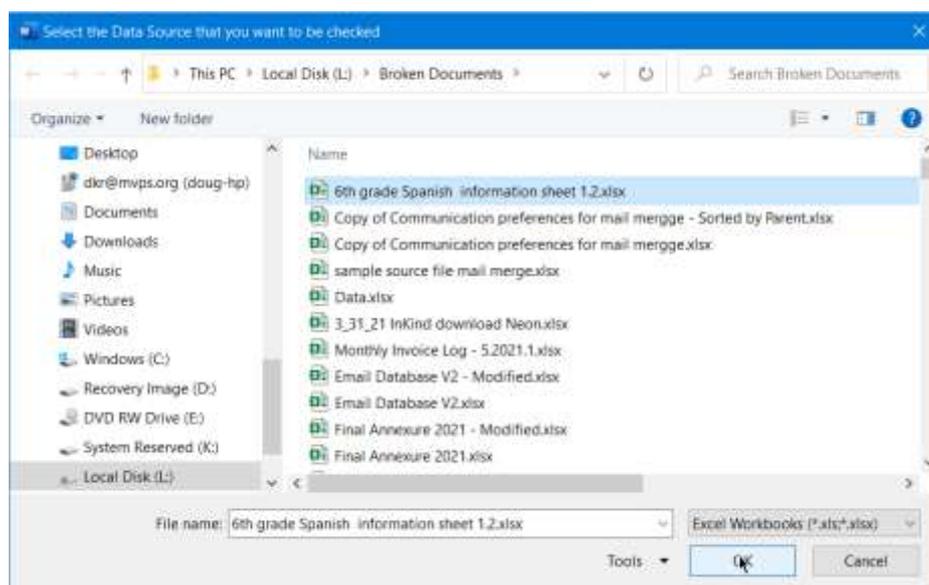


The Check Field Names facility can be used to check for issues with the field names in the data source that can cause issues with the use of the Merge Tools facilities.

When the Check Field Names button is used, the following dialog will appear:



When the Select Data Source button is used, a Dialog will open in which the data source can be selected



Then, the sheet in the workbook that contains the data must be selected from the Select the sheet that contains the data drop down,

When the Continue button is clicked, a number of checks will be made of the field names in the data source, and the layout of the data source and any issues that are found will cause a message box to appear with details of the issue that has been found with instructions for the modifications that need to be made to the data source to overcome the issue. After making any necessary modifications, the facility should be used again to make sure that there are no other issues.