

**WARNING:**

**THESE FORMS ARE FURNISHED AS A COURTESY OF THE COURT. THE COURT, IN NO WAY ASSERTS THE CORRECTNESS OR APPLICABILITY OF THIS FORM AND INDEED OF ANY FORM. USE AT YOUR OWN RISK.**

# JUSTICE COURT CIVIL CASE INFORMATION SHEET (4/13)

**CAUSE NUMBER (FOR CLERK USE ONLY):**

**STYLED**

(e.g., John Smith v. All American Insurance Co; In re Mary Ann Jones; In the Matter of the Estate of George Jackson)

A civil case information sheet must be completed and submitted when an original petition is filed to initiate a new suit. The information should be the best available at the time of filing. This sheet, required by Rule of Civil Procedure 502, is intended to collect information that will be used for statistical purposes only. It neither replaces nor supplements the filings or service of pleading or other documents as required by law or rule. The sheet does not constitute a discovery request, response, or supplementation, and it is not admissible at trial.

1. Contact information for person completing case information sheet:		2. Names of parties in case:
Name: _____  Address: _____  City/State/Zip: _____  Email: _____  Signature: _____	Telephone: _____  Fax: _____  State Bar No: _____  _____	Plaintiff(s): _____  _____  Defendant(s): _____  _____  _____  [Attach additional page as necessary to list all parties]
3. Indicate case type, or identify the most important issue in the case (select only 1):		
<input type="checkbox"/> <b>Debt Claim:</b> A debt claim case is a lawsuit brought to recover a debt by an assignee of a claim, a debt collector or collection agency, a financial institution, or a person or entity primarily engaged in the business of lending money at interest. The claim can be for no more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.	<input type="checkbox"/> <b>Eviction:</b> An eviction case is a lawsuit brought to recover possession of real property, often by a landlord against a tenant. A claim for rent may be joined with an eviction case if the amount of rent due and unpaid is not more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.	
<input type="checkbox"/> <b>Repair and Remedy:</b> A repair and remedy case is a lawsuit filed by a residential tenant under Chapter 92, Subchapter B of the Texas Property Code to enforce the landlord's duty to repair or remedy a condition materially affecting the physical health or safety of an ordinary tenant. The relief sought can be for no more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.	<input type="checkbox"/> <b>Small Claims:</b> A small claims case is a lawsuit brought for the recovery of money damages, civil penalties, personal property, or other relief allowed by law. The claim can be for no more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.	

CAUSE NUMBER: \_\_\_\_\_

	§	IN THE JUSTICE COURT
(Plaintiff)		
VS.	§	PRECINCT TWO
	§	ATASCOSA COUNTY, TEXAS
(Defendant)		

**COMPLAINT:** The basis for the claim which entitles the plaintiff to seek relief against the defendant is:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**RELIEF:** Plaintiff seeks damages in the amount of \$\_\_\_\_\_, and/or return of personal property as described as follows (be specific):\_\_\_\_\_, which has value of \$\_\_\_\_\_.

**SERVICE OF CITATION:** Service is requested on defendants by personal service at home or work or by alternative service as allowed by the Texas Justice Court Rules of Court. Other addresses where the defendant(s) may be served are:

\_\_\_\_\_.

☐

If you wish to give your consent for the answer and any other motions or pleadings to be sent to your email address, please check this box, and provide your valid email address: \_\_\_\_\_.

\_\_\_\_\_  
 Plaintiff's Printed Name

\_\_\_\_\_  
 Signature of Plaintiff or Attorney

**DEFENDANT(S) INFORMATION** (if known):

\_\_\_\_\_  
 Address of Plaintiff's Attorney, if any, or Plaintiff if none

DATE OF BIRTH:\_\_\_\_\_

\*LAST 3 NUMBERS OF DRIVER LICENSE:\_\_\_\_\_

\_\_\_\_\_  
 City State Zip

\*LAST 3 NUMBERS OF SOCIAL SECURITY:\_\_\_\_\_

DEFENDANT'S PHONE NUMBER:\_\_\_\_\_

\_\_\_\_\_  
 Phone & Fax No. of Plaintiff's Attorney, if any, or Plaintiff if none

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 JUSTICE COURT CLERK  
 PRECINCT TWO  
 ATASCOSA COUNTY, TEXAS



**Johnny Salazar**  
**Atascosa County Constable Pct. 2**



Civil Process Additional Information

Cause #

In order to expedite service and for the safety of our Deputies, we ask that you answer the following questions to the best of your ability.

1. Have you witnessed any "abnormal" behavior?
2. Have you known, or known of, the Respondent being violent with anyone?
3. Have you been verbally or physically assaulted by the Respondent?
4. Known of an occasion where the Respondent has, or brandishes a weapon of any kind?  
(Please note if the weapon was a firearm, knife, or club or some other weapon.)
5. Does respondent have any dogs known to be aggressive?
6. Are you aware of any mental or emotional issues that the Respondent may have?
7. Are you aware of any police related calls regarding the Respondent?
8. Are there any other issues you think might be important for the Deputies to know?

Plaintiff's Printed Name

Plaintiff's Signature