



Department of
Motor Vehicles

PROVISIONAL DEALER REGISTRATION AND INSPECTION STATION LICENSE APPLICATION

*This form may only be used by applicants for a
New Motor Vehicle Dealer registration as defined in
Section 415 of the Vehicle and Traffic Law*

DMV USE ONLY	TRACKING #
	FACILITY #

This form must be attached to a completed Original Facility Application (form VS-1) with all required documents and payments.

Print name and location of business, and business e-mail address, below:				
Business Name			Business E-mail Address	
Business Street Address (physical location)			Business Phone No. (Area Code) ()	
City	State	ZIP	County	
Contact Person Last Name			First Name	MI
Title	Phone	e-mail address		
Is or was there previously a new vehicle dealer at this location? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please give the DMV facility number and closing date if known:		Closing Date

DMV MUST RECEIVE APPLICATION FEES AND APPLICABLE FORMS AS FOLLOWS:

Please include one check for the business type(s) you are applying for:

- ☒ Application fee \$ 37.50 ☒ Dealer Registration fee \$450
☐ Inspection Station License and Repair Shop Registration fee \$250

Please include a check for the following form:

- ☐ \$260 (1) MV-50 book

Once all forms, documents, and checks are received and approved, you will receive a package sent by FedEx with the items listed below and you may begin to operate only in Provisional status until the Vehicle Safety onsite investigation. If your dealership is approved, the New Motor Vehicle Dealer and Inspection Station business certificates will be mailed at a later date. If you are denied by a DMV Inspector you must return all MV-50s and all inspection stickers to Vehicle Safety.

Provisional items you will receive:

DEALER:

1. Provisional Dealer Registration Letter
2. Dealer Plate (12 plates) Approval Letter
3. MV-82 form for approved dealer plates
4. MV-50 book (1)

INSPECTION STATION

1. Provisional Inspection Station License Letter

Additional dealer plates and/or MV-50 books may be requested through your regional office during the onsite investigation.

AFFIRMATION:

☐ **Check this box if you are applying for a Provisional New Motor Vehicle Dealer Provisional Registration**

I have read Part 78 of the Commissioner's Regulations including Section 78.4 pertaining to the Provisional New Motor Vehicle Dealer Registration that I am applying for and fully understand all responsibilities and requirements (available at <https://dmv.ny.gov/forms/cr78.pdf>).

☐ **Check this box if you are applying for a Provisional Inspection Station License**

I have read Part 79 of the Commissioner's Regulations including Section 79.7 pertaining to the Provisional Inspection Station License that I am applying for and fully understand all responsibilities and requirements (available at <https://dmv.ny.gov/forms/cr79.pdf>).

All owners and officers must print and sign as their name appears in the VS-1, and enter the date. Attach additional pages if needed.

Last Name	First Name	MI	Title
SIGN HERE X			Date
Last Name	First Name	MI	Title
SIGN HERE X			Date
Last Name	First Name	MI	Title
SIGN HERE X			Date